

## MINUTES OF REGULAR MEETING HELD MAY 3, 2016

Pursuant to rules of Council of the Town of Westfield, the members thereof convened in regular session Tuesday, May 3, 2016 at 8:00 p.m.

Mayor Skibitsky made the following announcements:

“Prior to convening in regular session, there was an agenda session which was open to public and advertised.”

“The adequate notice of this meeting as required by the Open Public Meetings Act, was provided by the posting, mailing and filing of the annual notice of regularly scheduled meetings of the Town Council on December 17, 2015. The notice was, on that date, posted on the bulletin board in the Municipal Building, mailed to THE WESTFIELD LEADER, AND THE STAR LEDGER, and filed with the Clerk of the Town of Westfield.”

**PRESENT:** Mayor Skibitsky, Council Members Arena, Neylan, LoGrippo, Della Fera, Oliveira, Stokes

**ABSENT:**

Invocation was given by Councilman Arena

### **PRESENTATIONS**

Mayor Skibitsky presented the following proclamation:

# **Town of Westfield**

## **Westfield, New Jersey**

### **PROCLAMATION**

#### ***Westfield Blue Devils Boys 2015–2016 Swim Team***

**WHEREAS**, on February 21, 2016, the Westfield High School Boys Swim Team won the NJSIAA Public A state championship for the 26<sup>th</sup> time in school history, keeping the Blue Devils the winningest boys program in state history; and

**WHEREAS**, on May 3, 2016, the Westfield High School Boys Swim Team was named one of “New Jersey’s top 25 high school sports dynasties of all times” by NJ.com, the website affiliated with 12 New Jersey newspapers including The Star Ledger; and

**WHEREAS**, on the way to winning the state championship, the team posted a perfect record of 16 wins and no losses, including wins over six ranked opponents, and won the Union County and North II Public A Sectional titles; and

**WHEREAS**, the Blue Devils broke the 5000 point barrier for power points, ultimately achieving 5002 according to NISCA standards, a testament to the depth of the roster and a key factor in the team’s success; and

**WHEREAS**, under the leadership of Coach Jeff Knight, the swimmers represented their team, their school and their hometown with the highest standards of athleticism, integrity and sportsmanship; and

**WHEREAS**, according to Coach Knight, “the key to winning is to approach each meet as a team and to be willing to do what is best for the success of the team”; and

**WHEREAS**, the 2015-2016 Westfield Blue Devils Boys Swim Team was named the New Jersey Team of the Year and finished the season ranked #1 in the State by NJ.com; and

**WHEREAS**, all of the members of the team ~ seniors Ryan Daniel, Lucas Fan, Jack Fico, Sean Gallagher, Austin Kreusser, Jesse Liu, Ben Meltzer, Michael Mizus, Evan Moore, Walter Sincox, and Blake Taylor; juniors Joseph Chen, Aedan Collins, Stefan Crigler, Jack Edmonson, Chris Hoerrner, David Lindros, Griffin Morgan, Alex Prystupa, and Nick Youssef; sophomores Matt Barmakian, Eric Bebel, Ryan Bebel, Jack Cifelli, Colin Daniel, Teddy Diamantopolous, Alex Kingsley, Zach Kronheimer, Jake Lessner, Dean Pucciarelli, Jonathon Stiles, and Steven Warren; freshmen Timothy McGann, Luke Mizus, Tommy Moore, Alex Sherwood, David Sherwood, and Zachary Youssef ~ are deserving of recognition for their individual efforts and accomplishments as well as for their contributions to the success of the team; and

**WHEREAS**, the Mayor and Town Council of the Town of Westfield wish to commend the members and accomplishments of the Westfield Blue Devils Boys Swim Team;

**NOW, THEREFORE, BE IT PROCLAIMED**, that I, Mayor Andrew K. Skibitsky, on behalf of the Town Council and the good citizens of the Town of Westfield, on this third day of May in the year 2016, do hereby congratulate the State Champion 2015-2016 Westfield High School Blue Devils Boys Swim Team for all their successes; Further, I hereby applaud Coach Knight and the student athletes for continuing the fine tradition of excellence in swimming at Westfield High School.

## **APPOINTMENT**

## **ADVERTISED HEARINGS**

The Council proceeded to the hearing entitled, “SPECIAL ORDINANCE NO. 2206 BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE TOWN OF WESTFIELD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,635,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION, TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS AND TO AMEND BOND ORDINANCE NO. 2167 ADOPTED ON JUNE 14, 2011.”

Advertised returnable this evening.

Mayor Skibitsky declared the hearing closed.

## **PENDING BUSINESS**

An ordinance entitled, “SPECIAL ORDINANCE NO. 2206 BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE TOWN OF WESTFIELD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,635,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION, TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION

OF THE ISSUANCE OF SUCH BONDS AND TO AMEND BOND ORDINANCE NO. 2167 ADOPTED ON JUNE 14, 2011.” Introduced by Councilwoman Neylan, seconded by Councilman LoGrippe, was taken up, read and passed by the following vote of all present upon roll call as follows:

Yeas: Arena	Nays:	Absent:
Neylan		
LoGrippe		
Loughlin		
Della Fera		
Stokes		
Mayor Skibitsky		

**BIDS**

**TOWN OF WESTFIELD**

**INVITATION TO BID**

**MAY 03, 2015**

**USER-FEE BASED RESIDENTIAL CLEANUP PROGRAM  
FOR BULK HOUSEHOLD WASTE**

<b>BIDDER</b>	<b>AMOUNT</b>
<b>Republic Services of New Jersey</b>	<b>\$115.00 per permit</b>
<b>5 Industrial Drive</b>	
<b>New Brunswick, NJ 08901</b>	

**MINUTES**

On a motion by Councilman Stokes seconded by Councilman LoGrippe, Council approved the Minutes of the Town Council Meeting held April 19, 2016 with Councilman Loughlin abstaining

On a motion by Councilman Arena, seconded by Councilman Della Fera, Council approved the Minutes of the Conference Session held April 19, 2016 with Councilman Loughlin abstaining

**PETITIONS AND COMMUNICATIONS**

A letter from the Republican Committee was read listing the nominations to temporarily fill the Council Seat vacated by Councilwoman Vicki Kimmins in the 2<sup>nd</sup> Ward.

Mayor Skibitsky made a motion, seconded by Councilman Loughlin to nominate Ken Donnelly to temporarily fill the Council Seat in the 2<sup>nd</sup> Ward.

The motion was approved by the following vote of all present upon roll call as follows:

Yeas: Arena	Nays:	Absent:
Neylan		
LoGrippe		
Loughlin		
Della Fera		
Oliveira		
Stokes		
Mayor Skibitsky		

The following resolution, introduced by Mayor Skibitsky on behalf of the entire Council, and seconded by the entire Council was adopted by the following roll call vote:

(107) WHEREAS, Vicki Kimmins was elected to the Town Council of the Town of Westfield, representing the Second Ward in the General Election held November 7, 2005; and

WHEREAS, Vicki Kimmins served as Second Ward Councilwoman until her resignation effective April 19, 2016; and

WHEREAS, N.J.S.A 40A:16-1, et seq., provides for a method by which a vacancy in the membership of the governing body may be temporarily filled by appointment by the Governing Body until the next general election if the vacancy occurs prior to September 1 in the next to last year of the term of the officer whose office has become vacant; and

WHEREAS, the Statute requires that the person appointed to temporarily fill such vacancy be a member of the same political party as the incumbent who resigned; and

WHEREAS, the Westfield Republican Committee has furnished the governing body with the names of three nominees for the selection of a successor within the time required by law;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Town Council of the Town of Westfield that Kenneth Donnelly be appointed to temporarily fill the vacancy created by the resignation of Vicki Kimmins as Councilwoman of the Second Ward of the Town of Westfield until the next general election on November 8, 2016.

Yeas:	Arena	Nays:	Absent:
	Neylan		
	LoGrippe		
	Loughlin		
	Della Fera		
	Oliveira		
	Stokes		
	Mayor Skibitsky		

Newly-appointed 2<sup>nd</sup> Ward Council Member Ken Donnelly was sworn in by Senator Tom Kean Jr., filed his oath as required by law and took his seat with the Council.

### **OPEN DISCUSSION BY CITIZENS**

### **BILLS AND CLAIMS**

Introduced by Councilwoman Neylan, seconded by Councilman Arena were adopted unanimously with Councilman Loughlin abstaining on Loughlin Law Firm.

RESOLVED that the bills and claims in the amount of \$219,330.23 per the list submitted to the members of this Council by the Chief Financial Officer, and approved for payment by the Town Administrator be, and the same are hereby, approved and that payroll warrants previously issued by the Chief Financial Officer be ratified.

### **REPORTS OF STANDING COMMITTEES:**

#### **Finance Policy Committee**

The following resolutions, introduced by Councilwoman Neylan seconded by Councilman LoGrippe were unanimously adopted.

(108) RESOLVED that the Treasurer be and he hereby is authorized to draw warrants to the order of the following persons, this being the amount taxes were overpaid for the years 2012-2015 pursuant to the Tax Court of New Jersey:

Block/Lot Name	Address	Year	Amount
3114/8	217 North Avenue East	2012	\$4,830.02
Payable to:		2013	\$7,341.59
BRACH EICHLER L.L.C. AND F & L ASSOCIATES		2014	\$9,068.10
101 EISENHOWER PARKWAY		2015	\$10,565.80
ROSELAND, NEW JERSEY 07068			

(109) WHEREAS, there exist on the records in the Tax Collector’s office sewer fee for property that is exempt and should be removed from sewer billing for the years 2014, 2015 and 2016 and refunded for the year 2014 and 2015:

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector be and he hereby is authorized to cancel the sewer fee billing below for the years 2014, 2015 and 2016:

Account number	YEAR	Amount
5637-0	2014	\$170.00
5637-0	2015	\$170.00
5637-0	2016	\$170.00

WHEREAS, there exist on the records in the Tax Collector’s office sewer fee for exempt property that were billed and need to be refunded for 2014, 2015 and 2016:

Account number	property address	YEAR	Amount
5637-0	748 East Broad Street	2014	\$170.00
Temple Emanu-El		2015	\$171.93
756 East Broad Street			
Westfield, NJ 07090			

446-0	432 Roanoke Road	2016	\$130.52
Gary Bundy, Trust Account			
989 Bonnell Court			
Union, NJ 07083			

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector be and he hereby is authorized to add the sewer fee billing to the following new properties that were left out of the billing cycle for the year 2015 and 2016:

Account Number	2015 Amount	2016 Amount
9629-0	\$170.00	\$170.00
9630-0	\$170.00	\$170.00
9631-0	\$170.00	\$170.00
9632-0	\$170.00	\$170.00
9633-0	\$170.00	\$170.00
9634-0	\$170.00	\$170.00
9635-0	\$170.00	\$170.00
9636-0	\$170.00	\$170.00
9637-0	\$170.00	\$170.00
9638-0	\$170.00	\$170.00

9639-0	\$170.00	\$170.00
9640-0	\$170.00	\$170.00
9642-0	\$170.00	\$170.00
9643-0	\$170.00	\$170.00
9644-0	\$170.00	\$170.00
9646-0	\$170.00	\$170.00
9647-0	\$170.00	\$170.00

(110) BE IT RESOLVED that the Town Attorney is hereby authorized to sign a Stipulation of Settlement, pursuant to which the assessment for the property located at 600 South Ave West (Block 2510, Lot 18): a) for the year 2011 shall be changed to \$4,050,000.00; b) for the year 2012 shall be changed to \$3,888,200.00; c) for the year 2013 shall be changed to \$3,888,000.00; d) for the year 2014 shall be changed to \$3,807,600.00; e) for the year 2015 shall be changed to \$3,740,700.00; and f) for the year 2016 shall be changed to \$3,685,000.00

Public Safety, Transportation and Parking Committee

The following resolutions, introduced by Councilman Loughlin, seconded by Councilman Stokes were unanimously adopted.

(111) WHEREAS, a need exists in the Fire Department for the purchase of (1) 2016 Chevrolet Tahoe as a replacement vehicle and as provided for in the capital budget, and;

WHEREAS, the contract to purchase this is to be awarded to Day Chevrolet, an authorized vendor in the Morris County Cooperative Purchasing Program, and;

WHEREAS, this vehicle will be sufficient to meet the needs of the Fire Department,

WHEREAS, the Town Treasurer certified to the availability of adequate funds for payment, which will be in the amount of \$42,373.93 charged to S.O 2177 and Fire Department budget line item 125-219, and prepared in accordance with N.J.A.C. 5:30 1.10.

NOW, THEREFORE BE IT RESOLVED that the Town of Westfield will purchase, 2016 Chevrolet Tahoe vehicle;

BE IT FURTHER RESOLVED that the proper Town Officials be, and they are hereby authorized to take whatever actions are appropriate in the execution and discharge of this Contract.

Day Chevrolet Inc.  
1600 Golden Mile Highway  
Monroeville, PA 15146

1 @ \$42,373.93

(112) WHEREAS, a need exists for the purchase of replacement Vehicles as provided for in the 2016 Operating Budget, 165-251, and

WHEREAS, the contract to purchase these is to be awarded to an authorized vendor through the State of New Jersey Procurement Bureau, and

WHEREAS, these vehicles will be sufficient to meet the needs of the Department, and

WHEREAS, the New Jersey State Public Contract Law 40A:11-3 states that when accepting an item under N.J. State Contract #A83011 and #A86922, a resolution must be adopted by the Governing Body, and

WHEREAS, the Town Treasurer certified to the availability of adequate funds for payment, which will be in the amount of \$106,916.75 charged to 2016 Building Department Operating 165-251 prepared in accordance with N.J.A.C. 5:30 1.10.

NOW, THEREFORE BE IT RESOLVED that the Town of Westfield will purchase the following vehicles from the indicated vendor:

Hertrich Fleet Services  
 1427 Bay Road  
Milford, DE 19963

One (1) 2017 Ford Fusion	1 @ \$17,400.00	\$17,400.00
Five (5) 2016 Jeep Patriots	3 @ \$17,164.25	51,492.75
	2 @ \$19,012.00	38,024.00

BE IT FURTHER RESOLVED that the proper Town Officials be, and they are hereby authorized to take whatever actions are appropriate in the execution and discharge of this Contract.

Code Review & Town Property Committee

The following resolutions, introduced by Councilman Della Fera, seconded by Councilwoman Neylan were unanimously adopted.

(113) WHEREAS, pursuant to Chapter 24 Article VII Section 24-47 of the Town Code the Town Council has authorized the licensing of Sidewalk Cafés, and

WHEREAS, the establishments listed have made application as required by Sec. 24-48 of the Town Code, and

WHEREAS, the establishments listed have met all the terms and conditions as required,

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Westfield hereby grants licenses to the establishments listed to operate sidewalk cafés and the Town Clerk be, and is hereby authorized to issue said licenses.

Mojave Grill	35 Elm Street
Rockn’ Joes Coffee House	20 Prospect Street
Theresa’s	47 Elm Street

(114) RESOLVED that the following applications for children’s amusement devices be approved:

Amazing Amusements	Bounce House Day	McKinley Elementary PTO
5 Kennedy Dr.	June 8, 2016	500 First Street
Marlboro, NJ, 07746		Westfield, NJ

Regarding the following ordinance, Councilman Della Fera, made the following announcement:

I hereby move that an ordinance entitled, “GENERAL ORDINANCE NO. 2063 – AN ORDINANCE AMENDING THE LAND USE ORDINANCE OF THE TOWN OF WESTFIELD BY ESTABLISHING PROVISIONS REGULATING THE INSTALLATION OF SOLAR ENERGY SYSTEMS”

Heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 17th day of May 2016 at 8:00 o'clock, p.m., or as soon thereafter as the matter can be reached, in the Council Chambers, 425 East Broad Street, Westfield, New Jersey, and that at such time and place or any time and place to which such meeting shall from time to time be adjourned, all persons interested be given the opportunity to be heard concerning said ordinance, and that the Town Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Seconded by Councilman Arena.

The ordinance was approved by the following vote of all present upon roll call as follows:

Yeas:	Arena	Nays:	Absent:
	Neylan		
	LoGrippe		
	Loughlin		
	Della Fera		
	Donnelly		
	Oliveira		
	Stokes		
	Mayor Skibitsky		

Regarding the following ordinance, Councilman Della Fera, made the following announcement:

I hereby move that an ordinance entitled, "GENERAL ORDINANCE NO. 2064 – AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF WESTFIELD, CHAPTER 33."

Heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 17th day of May 2016 at 8:00 o'clock, p.m., or as soon thereafter as the matter can be reached, in the Council Chambers, 425 East Broad Street, Westfield, New Jersey, and that at such time and place or any time and place to which such meeting shall from time to time be adjourned, all persons interested be given the opportunity to be heard concerning said ordinance, and that the Town Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Seconded by Councilman Oliveira.

The ordinance was approved by the following vote of all present upon roll call as follows:

Yeas:	Arena	Nays:	Absent:
	Neylan		
	LoGrippe		
	Loughlin		
	Della Fera		
	Donnelly		
	Oliveira		
	Stokes		
	Mayor Skibitsky		

Regarding the following ordinance, Councilman Della Fera, made the following announcement:

I hereby move that an ordinance entitled, "GENERAL ORDINANCE NO. 2065 AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF WESTFIELD, CHAPTER 10A."

Heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 17th day of May 2016 at 8:00 o'clock, p.m., or as soon thereafter as the matter can be reached, in the Council Chambers, 425 East Broad Street, Westfield, New Jersey, and that at such time and place or any time and place to which such meeting shall from time to time be adjourned, all persons interested be given the opportunity to be heard concerning said ordinance, and that the Town Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and

passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Seconded by Councilman LoGrippe.

The ordinance was approved by the following vote of all present upon roll call as follows:

Yeas:	Arena	Nays:	Absent:
	Neylan		
	LoGrippe		
	Loughlin		
	Della Fera		
	Donnelly		
	Oliveira		
	Stokes		
	Mayor Skibitsky		

Public Works Committee

The following resolutions, introduced by Councilman Oliveira, seconded by Councilwoman Neylan were unanimously adopted.

(115) WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act, and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2015 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Town Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulation; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Westfield that the Town of Westfield hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Kris J. McAloon to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

(116) WHEREAS, the Town of Westfield entered into a one (1) year contract with Giordano Company, 142-156 Frelinghuysen Avenue, Newark, New Jersey 07114, effective January 5, 2015, for the Curbside Collection of Recyclable Materials for which the services of a licensed disposal company will be required, and

WHEREAS, the Town of Westfield desires to continue the aforesaid contract in 2016 for the Curbside Collection of Recyclable Materials, exercising the Town’s contractual option to extend the term of the contract for one year, and

WHEREAS, Certificate of the Town Treasurer, certifying to the availability of adequate funds for this contract, prepared in accordance with N.J.A.C. 5:30 1.10 has been furnished to the Town Clerk. Expenditure of funds to be charged to Public Works Account 137-245.

NOW THEREFORE BE IT RESOLVED, that a lump sum contract in the amount of \$244,530.00 be awarded to Giordano Company, for Option A (one year with option to extend one year), effective January 4, 2016, and

BE IT FURTHER RESOLVED, that the proper Town Officials be, and they are hereby, authorized to take whatever actions are appropriate in the execution of discharge of this Contract, pending adoption of the 2016 Temporary Municipal Budget, and

BE IT FURTHER RESOLVED, that the Town Clerk shall notify the Contractor by letter requesting submittal of appropriate Performance Bond and Certificate of Insurance, so as to further execute the Contract documents.

(117) WHEREAS the Town of Westfield will conduct a Residential Cleanup Program for which it will need the services of a disposal company, and

WHEREAS bids were received by the Town Clerk on Tuesday, May 3, 2016, and the apparent low bid from Republic Services of New Jersey, LLC, 5 Industrial Drive, New Brunswick, New Jersey 08901 has been analyzed and found to be fair and reasonable, and in accordance with the appropriate specifications for this work, and

WHEREAS Certificate of the Town Treasurer, certifying to the availability of adequate funds for this Contract, prepared in accordance with N.J.A.C. 5:30 1.10 has been furnished to the Town Clerk. Expenditure of funds to be charged to Operating Budget Account #137-229.

NOW THEREFORE BE IT RESOLVED that the following contractual award be made, and the proper Town Officials be, and they are hereby, authorized to act as appropriate in the execution and discharge of this Contract.

REPUBLIC SERVICES OF NEW JERSEY, LLC

5 INDUSTRIAL DRIVE	Collection & Transport	\$70.00
NEW BRUNSWICK, NJ 08901	Tipping Fee	<u>45.00</u>
	<b>Total Bid Price Per Permit</b>	<b>\$115.00</b>

Reports of Department Heads

Upon motion by Councilman LoGrippo, seconded by Councilman Loughlin the meeting was adjourned at 8:39 p.m.

Claire J. Gray

Town Clerk