

**WESTFIELD BOARD OF HEALTH
WESTFIELD, NEW JERSEY 07090**

**MINUTES OF THE BOARD OF HEALTH RE-ORGANIZATION MEETING HELD ON MONDAY,
JANUARY 12, 2015.**

Pursuant to the rules of the Board of Health of the Town of Westfield, NJ, a meeting was called to order at 5:00 PM on Monday, January 12, 2015, in the Council Conference Room of the Municipal Building, 425 East Broad Street, Westfield, NJ. The statement of compliance with the Open Public Meetings Act was read.

Appointment(s)/Re-Appointment(s) to the Board:

Ms. Sherl Brand (term expires 12/31/2018)
Mr. Joshua Suri (term expires 12/31/2018)
Mr. Neal Snitow (term expires 12/31/2016)
Council Liaison Mr. David Oliveira (term expires 12/31/2015)

ROLL CALL:

Dr. Lawrence Budnick (arrived at 5:15 PM)
Mr. Thomas O'Neill
Dr. Vasilios Diamantopoulos
Dr. David Weinman
Mr. Joshua Suri
Dr. Maria LoGrippo – Alternate #1
Ms. Tricia Lerner
Mr. Neal Snitow – Alternate #2
Councilman Mr. David Oliveira - Council Liaison

Also Present:

Laura Scanlon—Public Health Nursing Supervisor
Helen Mendez—Principal REHS

ABSENT:

Megan Avallone - Health Officer
Ms. Sherl Brand

Election of Board Officers for 2015:

Report of Nominations Committee – Ms Tricia Lerner & Ms. Sherl Brand

Nomination(s)/Election of Board President: Dr. Lawrence Budnick

A motion was made by Dr. Diamantopoulos to nominate Dr. Lawrence Budnick for Board President. The motion was seconded by Ms. Tricia Lerner and was unanimously approved by all members present.

Nomination(s)/Election of Board Vice President: Mr. Thomas O'Neill

A motion was made by Dr. Diamantopoulos to nominate Mr. Thomas O'Neill for Board Vice President. The motion was seconded by Ms. Tricia Lerner and was unanimously approved by all members present.

Board Staff Appointments for 2015:

Board Secretary – Megan Avallone (term expires 12/31/2015)
Health Officer – Megan Avallone (term expires 12/31/2015)
Public Health Nursing Supervisor - Laura Scanlon (term expires 12/31/2015)
Principal REHS – Helen Mendez (term expires 12/31/2015)
Sr. REHS - Tanya Moon (term expires 12/31/2015)
Sr. Secretary – Loray Kozar (term expires 12/31/2015)
Per diem REHS - Alison Kasica (term expires 12/31/2015)
Per diem RN – Ann Lazzarotti (term expires 12/31/2015)
Per diem RN – Ann Marie Sullivan (term expires 12/31/2015)
Per diem RN - Janice Gironda (term expires 12/31/2015)
Per diem RN – Bridget Colendenski (term expires 12/31/2015)
Per diem MD - Dr. Jamie Reedy (term expires 12/31/2015)

Dr. LoGrippo motioned for approval of the above staff/per diem appointments, seconded by Mr. O’Neill and unanimously approved by all members present, with the exception of Dr. Lawrence Budnick abstaining from the Medical Director/MD per diem appointment.

Designation of Official News Media: The Westfield Leader, Star Ledger, Westfield Patch and the Alternative Press.

Mr. O’Neill motioned for approval of making the above the designated news media, seconded by Dr. LoGrippo and unanimously approved by all members present.

PUBLIC PORTION OF THE MEETING: No members of the public present.

Board Hearing: None.

APPROVAL OF MINUTES:

On a motion by Dr. Diamantopoulos seconded by Mr. O’Neill, Minutes of the Regular Session meeting held December 1, 2014 were approved as read and ordered filed.

BOARD COMMITTEE REPORTS:

Administration/Consumer Health (Restaurant/Environmental Inspections):

Dr. Budnick presented the Health Department/Vital Statistics Report for the month of December 2014. The report was accepted as presented and ordered filed.

Ms. Mendez reviewed the restaurant and environmental inspections report for December. After some discussion, the report was accepted as presented and ordered filed.

Animal Control Solutions reports, for the month of December and an annual report for 2014, were accepted as presented and ordered filed.

Pest-Gon, Inc. report for the month of December 2014 was presented for review and approval. The report was accepted as presented and ordered filed.

Bills for the month of December 2014, totaling the amount of \$16,663.41 were presented to the Board for approval. Dr. Diamantopoulos motioned to approve the bills, seconded by Ms. Lerner, and the following Roll Call vote was taken:

Dr. Budnick—Aye	Dr. LoGrippo—Aye	Dr. Weinman—Aye
Dr. Diamantopoulos—Aye	Mr. O’Neill—Aye	Ms. Lerner --- Aye
Mr. Suri --- Aye	Mr. Snitow---Aye	

The record will reflect unanimous consent, by all members present, for approval of the bills as submitted.

Public Health Nursing (CHC)/Chronic Illness Programs:

Ms. Scanlon reviewed the December 2014 Nursing Report. Ms. Scanlon reviewed the monthly programs and services provided. The report was accepted as presented and ordered filed.

OLD BUSINESS:

None

NEW BUSINESS:

Dr. LoGrippto motioned for approval of Resolution #1-2015 (Dr. Jamie Reedy-per diem MD), seconded by Mr. O'Neill and a Roll Call vote was taken:

Dr. Budnick—Abstain	Mr. O'Neill ---Aye	Dr. Diamantopoulos—Aye
Dr. Weinman—Aye	Ms. Lerner --- Aye	Dr. LoGrippto—Aye
Mr. Suri --- Aye	Mr. Snitow --- Aye	

Dr. Diamantopoulos motioned for approval of Resolution #2-2015 (per diem RN's referenced under staff appointments), seconded by Dr. Weinman and a Roll Call vote was taken:

Dr. Budnick—Aye	Mr. O'Neill ---Aye	Dr. Diamantopoulos—Aye
Dr. Weinman—Aye	Ms. Lerner --- Aye	Dr. LoGrippto—Aye
Mr. Suri --- Aye	Mr. Snitow --- Aye	

The record will reflect unanimous approval of Resolution #2-2015, by all members present.

Ms. Lerner motioned for approval of Resolution #3-2015 (per diem Alison Kasica REHS), seconded by Mr. Snitow and a Roll Call vote was taken:

Dr. Budnick—Aye	Mr. O'Neill ---Aye	Dr. Diamantopoulos—Aye
Dr. Weinman—Aye	Ms. Lerner --- Aye	Dr. LoGrippto—Aye
Mr. Suri --- Aye	Mr. Snitow --- Aye	

The record will reflect unanimous approval of Resolution #3-2015, by all members present.

Dr. LoGrippto motioned for approval of Resolution #4-2015 (contract with Pest-Gon, Inc.), seconded by Dr. Diamantopoulos and a Roll Call vote was taken:

Dr. Budnick—Aye	Mr. O'Neill ---Aye	Dr. Diamantopoulos—Aye
Dr. Weinman—Aye	Ms. Lerner --- Aye	Dr. LoGrippto—Aye
Mr. Suri --- Aye	Mr. Snitow --- Aye	

The record will reflect unanimous approval of Resolution #4-2015, by all members present.

Dr. Diamantopoulos motioned for approval of Resolution #5-2015 (authorization to waive licensing fees for non-profit agencies and schools) seconded by Dr. Weinman and a Roll Call vote was taken:

Dr. Budnick—Aye	Mr. O'Neill ---Aye	Dr. Diamantopoulos—Aye
Dr. Weinman—Aye	Ms. Lerner --- Aye	Dr. LoGrippto—Aye
Mr. Suri --- Aye	Mr. Snitow --- Aye	

The record will reflect unanimous consent for Resolution #5-2015, by all members present.

Dr. LoGrippe motioned for approval of Resolution #6-2015 (setting fees for flu inoculation to \$20). Seconded by Mr. O'Neill and the following Roll Call vote was taken:

Dr. Budnick—Aye	Mr. O'Neill ---Aye	Dr. Diamantopoulos—Aye
Dr. Weinman—Aye	Ms. Lerner --- Aye	Dr. LoGrippe—Aye
Mr. Suri --- Aye	Mr. Snitow --- Aye	

Ms. Scanlon distributed materials related to the 2015 budget. Ms. Scanlon explained that the town budget would include a 2% increase, as dictated by the Health Services Contract. Further discussion included an explanation regarding increased costs to the TB & STD contracts.

Dr. Diamantopoulos motioned for approval of the 2015 budget, seconded by Mr. Snitow and a Roll Call vote was taken:

Dr. Budnick—Aye	Mr. O'Neill ---Aye	Dr. Diamantopoulos—Aye
Dr. Weinman—Aye	Ms. Lerner --- Aye	Dr. LoGrippe—Aye
Mr. Suri --- Aye	Mr. Snitow --- Aye	

Ms. Scanlon informed the board members that effective January 1, 2015 the fee for an influenza inoculation through VaxCare was increased from \$15 to \$20 for those individuals who did not possess one of the accepted insurances.

OTHER BUSINESS:

Dr. Budnick reviewed the 2014 Board of Health accomplishments.

Dr. Budnick asked each member to email him with a list of 2015 Board of Health goals they would like to see accomplished within the year 2015.

Dr. Budnick presented the 2015 Board of Health meeting dates. A motion was made to approve the dates by Dr. Diamantopoulos and seconded by Mr. O'Neill, with unanimous approval by all members present. The Board Secretary will advertise the schedule to comply with the Open Public Meetings Act.

CLOSED SESSION: None

ADJOURNMENT:

There being no other business, a motion was made by Mr. O'Neill, seconded by Ms. Lerner, and unanimously approved by all members present to adjourn the meeting at 6:10 PM.

Respectfully submitted,

Megan Avallone
Board Secretary