



**TOWN OF WESTFIELD
TOWN COUNCIL
REGULAR MEETING**

**Tuesday, January 12, 2021
8:00 PM**

PROPOSED AGENDA

This agenda is prepared for the information of the public. It is the order of the meeting; however, if changes in order, deletions or additions are made, they will be noted at the time.

1. Roll Call
2. Invocation
3. Salute to the flag
4. Appointments

Mental Health Council

Thomas Fowler, Psy.D., Resident

December 31, 2022

Gina Totino, LCSW, Resident

December 31, 2023

5. Presentations
Government Energy Aggregation Program Update
6. Advertised Hearings
7. Approval of Minutes from Town Council Executive Session held December 8, 2020
Approval of Minutes from Town Council Regular Meeting held December 8, 2020
Approval of Minutes from Town Council Organizational Meeting held January 5, 2021
8. Petitions and Communications
9. Open discussion by citizens
10. Bills and Claims in the amount of \$537,118.33
11. Reports of Standing Committees

Finance Policy Committee

1. Resolution authorizing the Chief Financial Officer to draw warrant for unused parking permit fee
2. Resolution authorizing the Chief Financial Officer to refund dumpster security payment

3. Resolution authorizing the Chief Financial Officer to draw a warrant to Treasurer, State of New Jersey, for Marriage/Civil Union License Fees
4. Resolution authorizing the Chief Financial Officer to sign biweekly warrants for the non-union library employee salaries effective January 1, 2021

Public Safety, Transportation and Parking Committee

1. GENERAL ORDINANCE NO. 2203
AN ORDINANCE AMENDING THE TOWN OF WESTFIELD BICYCLE BOARD

Code Review & Town Property Committee

1. GENERAL ORDINANCE NO. 2204
AN ORDINANCE AMENDING THE HISTORIC PRESERVATION ORDINANCE FOR THE TOWN OF WESTFIELD TO PERMIT EXPEDITIOUS REVIEW OF MINOR WORK ON DESIGNATED PROPERTIES IN CERTAIN CIRCUMSTANCES

Public Works Committee

12. Reports of Department Heads

Adjournment

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

JANUARY 12, 2020

RESOLVED, that the Chief Financial Officer be and hereby is, authorized to draw warrant for unused parking permit fee as follows:

James McCutcheon 162 Harrison Avenue Westfield, NJ 07090	Lot 9	#20080061	\$58.00
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TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY
RESOLUTION NO.

FINANCE POLICY COMMITTEE

JANUARY 12, 2021

LET IT HEREBY BE RESOLVED that the Chief Financial Officer be and hereby is authorized to draw a warrant for refund of dumpster security payment(s) as follows following final inspection and approval by Town Engineer for return of deposit:

Lopez Home Improvement NJ Inc.
929 Franklin Ave.
South Plainfield, NJ 07080

Amount of refund: \$975.00

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY
RESOLUTION NO.

FINANCE POLICY COMMITTEE

JANUARY 12, 2021

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$550.00 to the order of Treasurer, State of New Jersey, P.O. Box 660, Trenton, NJ 08646-0660 for Marriage/Civil Union License Fees issued by the Registrar of Vital Statistics for the quarter of October - December 2020.

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY
RESOLUTION NO.

Finance Policy Committee
January 12, 2021

WHEREAS, the Board of Trustees of the Westfield Memorial Library, pursuant to authority granted to the Trustees by Statute, has adopted a payroll for employees and the salary amounts;

NOW, THEREFORE BE IT RESOLVED, that the payroll consisting of the following regularly salaried employees of the Westfield Memorial Library be adopted retroactive to be effective January 1, 2021, and that the Chief Financial Officer be authorized to draw warrants to their order, biweekly, as their names appear on the departmental payrolls, and that the Mayor and the Town Clerk be, and they are hereby, authorized to sign a warrant in compliance thereto for the amount of the payroll biweekly:

<u>Name</u>	<u>Title</u>	
Phil Israel	Library Director	\$119,537
Jennifer Schultz	Librarian - Dept. Head	\$ 88,485
Adrienne Basso	Librarian – Dept. Head	\$ 81,625
Mary Adams	Librarian – Dept. Head	\$ 72,297
Jeannine Forbes	Library Associate	\$ 46,693
Castro Rodriguez	Senior Custodian	\$ 45,653
Maryann Prokop	Office Manager	\$ 56,212
Warren Hoffman	Library Assistant I	\$ 38,625
Emily Pope	Library Assistant I	\$ 36,098

**TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY**

AN ORDINANCE AMENDING THE TOWN OF WESTFIELD BICYCLE BOARD

GENERAL ORDINANCE NO. 2203

WHEREAS, the Town of Westfield has long been a bicycle friendly town by virtue of, among other things, its 108.63 miles of roadways; and

WHEREAS, the Town has long been a leader in the State of New Jersey working to ensure bicycle safety, including among other things, by adopting, in December 1991, the State's first bicycle helmet law, which was subsequently adopted as state-wide law in New Jersey the following year; and

WHEREAS, in October 1954, in cooperation with the Westfield Schools' Parent Teacher Association, the Town adopted, its first comprehensive bicycle safety regulations by, among other things, requiring the registration and licensing of bicycles, and creating a "Bicycle Board;" and

WHEREAS, in April 1983, the Mayor and Town Council amended its Bicycle Board ordinance to create an advisory committee to the Bicycle Board, which advisory committee was charged with assisting the Bicycle Board in the discharge of its duties and advising the Bicycle Board concerning bicycle use and problems; and

WHEREAS, the Mayor and Town Council continue to stress the importance of bicycle safety and continue to work to keep the Westfield a bicycle friendly town, most recently by undertaking, in 2019, a bicycle and pedestrian Master Planning process, which process was part of the Mayor and Council's designation of 2019 as the "Year of the Pedestrian" in Westfield, under which, among other things, the Town won New Jersey Department of Transportation funding to develop a plan to foster the development of non-motorized transportation modes in accordance with statewide goals and local needs; and

WHEREAS, that master planning process culminated in a November 2019 report entitled, "Bike Walk Westfield: Bicycle and Pedestrian Master Plan," which plans sets forth the Town's first comprehensive blueprint to make bicycling and walking in Westfield more comfortable, accessible, and safer for residents and visitors alike; and

WHEREAS, to further the goals of the Westfield Bicycle and Pedestrian Master Plan, and to reinvigorate the goals, objectives and duties of the Westfield Bicycle Board;

NOW, THEREFORE, BE IT RESOLVED:

SECTION I. Section 7-2, "Bicycle Board," within Chapter 7, "Bicycles," of the Town Code of the Town of Westfield, shall be and is hereby amended by deleting the existing subsection (c) in its entirety and replacing it as follows:

(c) In addition to the regular members of the Bicycle Board, there shall be appointed to the bicycle board by the chairperson of the Westfield Green Team an individual to serve as a liaison between the Bicycle Board and the Westfield Green Team. Such individual shall attend and participate in all meetings and activities of the Bicycle Board as if a regular member.

SECTION II. All ordinances or parts of ordinances in conflict or inconsistent with any part of this Ordinance are hereby repealed to the extent that they are in conflict or inconsistent.

SECTION III. If any section, provision, or part of provision of this Ordinance shall be held to be unenforceable or invalid by any court, such holding shall not affect the validity of this Ordinance, or any part thereof, other than the part so held unenforceable or invalid.

SECTION IV. This Ordinance shall take effect after posting, publication and final passage in the manner prescribed by law.

**TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY**

GENERAL ORDINANCE NO. 2204

**AN ORDINANCE AMENDING THE HISTORIC PRESERVATION ORDINANCE FOR
THE TOWN OF WESTFIELD TO PERMIT EXPEDITIOUS REVIEW OF MINOR
WORK ON DESIGNATED PROPERTIES IN CERTAIN CIRCUMSTANCES**

WHEREAS, the Mayor and Town Council of the Town of Westfield (the “Town”) recently adopted certain substantial amendments to the Historic Preservation ordinance of the Town of Westfield; and

WHEREAS, the general intent of the Town’s Historic Preservation ordinance is to protect the historic character of the Town of Westfield by permitting the preservation by local designation of certain properties that contribute to the architectural, cultural, economic, political, or social history of the Town; and

WHEREAS, the Mayor and Town Council believe that the requirements applicable to those owning historic structures when they desire to make changes and improvements to those structures, should not be onerous, but should rather allow for the review of those changes and improvements in the most efficient, clearest, uncomplicated, and inexpensive manner possible; and

WHEREAS, the Ordinance already allows for informal review by the Historic Preservation Commission to be performed on a historically designated structure; and

WHEREAS, the Mayor and Council desire to facilitate a faster and simpler review process for minor applications for locally designated properties, as permitted by the New Jersey Municipal Land Use Law;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Westfield, County of Union, New Jersey, that Appendix III to the Town of Westfield Local Land Use Law shall be and is hereby amended, as follows:

SECTION I. Section 7(J)(1) of the Historic Preservation Ordinance of the Town of Westfield is hereby amended to read as follows:

1. Minor Applications.
 - a. Minor applications may be scheduled for review at the next regularly scheduled meeting of the Commission following notification to the applicant that the application has been deemed complete. No public notice other than that required for the meeting of the Commission pursuant to § 4.E.1 and §

4.E.9, hereof, shall be required. The Commission Secretary shall consult with the applicant regarding scheduling. The applicant need not be present for the application to be considered and acted upon, however, should the applicant wish to attend the meeting, every effort shall be made, within the time limits prescribed for Commission action on the application (pursuant to N.J.S.A. 40:55D-111 and § 6.D and § 7.J, hereof) to accommodate the applicant's schedule.

- b. As an alternative to subsection (1)(a) above, pursuant to N.J.S.A. 40:55D-111 of the New Jersey Municipal Land Use law, in the case of a referral by the administrative officer of a minor application for the issuance of a permit pertaining to historic sites or property in historic districts, the chairperson of the Historic Preservation Commission or his or her designee may act in the place of the full Commission for purposes of issuing a certificate of appropriateness, without holding a public hearing. Such action by the Chairperson or his or her designee shall occur as soon as practicable after submission of an application by the property owner, but in no event later than 45 days after the application is deemed complete. In the event the Chairperson determines not to undertake such expedited review, the individual may still seek approval by presenting their case at a regularly scheduled full HPC meeting.

SECTION II. All ordinances or parts of ordinances in conflict or inconsistent with any part of this Ordinance are hereby repealed to the extent that they are in conflict or inconsistent.

SECTION III. In the event that any section, provision, or part of provision of this ordinance shall be held to be unenforceable or invalid by any court, such holding shall not affect the validity of this ordinance as a whole, or any part thereof, other than the part so held unenforceable or invalid.

SECTION IV. A copy of this Ordinance shall be available for public inspection at the office of the Town Clerk during regular business hours for the required statutory period.

SECTION V. This Ordinance shall take effect after passage and publication in the manner provided by law.