



AGENDA
July 13, 2021
Council Conference Meeting
7:00 p.m.

APPOINTMENTS

PRESENTATIONS

BIDS

RESOLUTIONS

Finance Policy Committee

1. Resolution authorizing the Chief Financial Officer to draw warrant for dog licenses for June 2021
2. Resolution authorizing the Chief Financial Officer to draw warrant to Treasurer, State of New Jersey for Marriage/Civil Union License Fee
3. Resolution authorizing the Chief Financial Officer to draw warrant to Treasurer, State of New Jersey for Burial Permit Fee
4. Resolution authorizing the Chief Financial Officer to refund Recreation Department Fees
5. Resolution authorizing the Chief Financial Officer to refund Board of Adjustment Application fee
6. Resolution authorizing the Chief Financial Officer to draw warrant for first quarter Construction Official's State Permit Fees
7. Resolution authorizing the Chief Financial Officer to draw warrant for overpaid taxes in 2021
8. Resolution authorizing award of contract for on-call traffic review and circulation planning services for redevelopment sites
9. Resolution authorizing award of contract for on-call parking consulting services
10. Resolution to amend contract for additional professional services for the Edison School Field Project

Public Safety, Transportation and Parking Committee

1. Resolution to appoint Emergency Management Coordinator

Code Review & Town Property Committee

Public Works Committee

ORDINANCES

GENERAL ORDINANCE NO. 2220

AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF WESTFIELD, CHAPTER 13, AS IT RELATES TO PARKING

GENERAL BUSINESS

Eagle Scout Request

Event Requests

Green Team - EV Transportation Show

Bike Tour de Westfield

COMMITTEE REPORTS

OPEN DISCUSSION BY CITIZENS

EXECUTIVE SESSION



**TOWN OF WESTFIELD
TOWN COUNCIL
REGULAR MEETING**

**Tuesday, July 13, 2021
8:00 PM**

PROPOSED AGENDA

This agenda is prepared for the information of the public. It is the order of the meeting; however, if changes in order, deletions or additions are made, they will be noted at the time.

1. Roll Call
2. Invocation
3. Salute to the flag
4. Appointments

Tree Preservation Commission

Lisa Moore December 31, 2022 (Unexpired Term)

5. Presentations
6. Advertised Hearings

1. GENERAL ORDINANCE NO. 2219

AN ORDINANCE ADOPTING THE HANDLER BUILDING REDEVELOPMENT PLAN

7. Approval of Minutes from Town Council Executive Meeting held June 29, 2021
Approval of Minutes from Town Council Conference Meeting held June 29, 2021
Approval of Minutes from Town Council Regular Meeting held June 29, 2021
8. Petitions and Communications
9. Open discussion by citizens
10. Bills and Claims in the amount of \$664,575.75
11. Reports of Standing Committees

Finance Policy Committee

1. Resolution authorizing the Chief Financial Officer to draw warrant for dog licenses for June 2021

2. Resolution authorizing the Chief Financial Officer to draw warrant to Treasurer, State of New Jersey for Marriage/Civil Union License Fee
3. Resolution authorizing the Chief Financial Officer to draw warrant to Treasurer, State of New Jersey for Burial Permit Fee
4. Resolution authorizing the Chief Financial Officer to refund Recreation Department Fees
5. Resolution authorizing the Chief Financial Officer to refund Board of Adjustment Application fee
6. Resolution authorizing the Chief Financial Officer to draw warrant for first quarter Construction Official's State Permit Fees
7. Resolution authorizing the Chief Financial Officer to draw warrant for overpaid taxes in 2021
8. Resolution authorizing award of contract for on-call traffic review and circulation planning services for redevelopment sites
9. Resolution authorizing award of contract for on-call parking consulting services
10. Resolution to amend contract for additional professional services for the Edison School Field Project

Public Safety, Transportation and Parking Committee

1. Resolution to appoint Emergency Management Coordinator
2. GENERAL ORDINANCE NO. 2220
AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF WESTFIELD, CHAPTER 13,
AS IT RELATES TO PARKING

Code Review & Town Property Committee

Public Works Committee

12. Reports of Department Heads

TOWN OF WESTFIELD
GENERAL ORDINANCE NO. 2219

**AN ORDINANCE ADOPTING THE HANDLER BUILDING
REDEVELOPMENT PLAN**

WHEREAS, the Local Redevelopment and Housing Law, *N.J.A.C. 40A:12A-1, et seq.*, as amended and supplemented (the “**Redevelopment Law**”), provides a process for municipalities to participate in the redevelopment and improvement of areas designated by the municipality as being in need of redevelopment; and

WHEREAS, on October 13, 2020, the Westfield Town Council (the “**Governing Body**”) passed Resolution 225-2020, declaring that the entirety of the Town of Westfield (the “**Town**”) met the statutory criteria for designation as an area in need of rehabilitation pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A: 12A-1 et seq. (the “**Redevelopment Law**”), and designating all parcels within the Town as areas in need of rehabilitation (the “**Rehabilitation Area**”); and

WHEREAS, the Governing Body determined that the use of the redevelopment powers granted to municipalities under the Redevelopment Law would be the most effective approach to revitalize the parcels contained in the Rehabilitation Area; and

WHEREAS, included within the Redevelopment Area is Block 3305, Lot 4, as shown on the official tax maps of the Town, and known commonly as 608-612 North Avenue East (the “**Property**”); and

WHEREAS, the Town retained the professional planning services of Topology which has prepared a redevelopment plan for the Property dated June 24, 2021, entitled the “*Handler Redevelopment Plan*,” a copy of which is attached to this Ordinance as Exhibit A (the “**Redevelopment Plan**”); and

WHEREAS, the Redevelopment Plan is part of an effort by the Town to promote the rehabilitation of underutilized and vacant properties in and around the Town’s core and, to advance this

objective, this Redevelopment Plan sets forth a vision and standards for the adaptive reuse of the Property; and

WHEREAS, the Governing Body has determined it to be in the best interests of the Town, the Property, and the Rehabilitation Area to adopt the Redevelopment Plan; and

WHEREAS, immediately following the introduction of this Ordinance, the Town Clerk was directed to refer this Ordinance and the Redevelopment Plan to the Planning Board for its review and recommendations pursuant to the Redevelopment Law, which review shall take place within forty-five (45) days of the referral.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Westfield as follows:

1. The Handler Redevelopment Plan, dated June 24, 2021, a copy of which is attached to this Ordinance as Exhibit A, is hereby adopted in its entirety.

2. If any provision or portion of this Ordinance is held to be unconstitutional, preempted by Federal or State law, or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated and shall remain in full force and effect.

3. This ordinance shall take effect immediately upon final publication as required by law.

4. All ordinances and parts of ordinances that are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

This Ordinance shall take effect upon adoption passage and publication as required by law.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 13, 2021

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$138.00 to the order of New Jersey Department of Health, P.O. Box 369, Trenton, New Jersey for Dog Licenses issued by the Town Clerk for the month of June 2021.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY
RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 13, 2021

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$850.00 to the order of Treasurer, State of New Jersey, P.O. Box 660, Trenton, NJ 08646-0660 for Marriage/Civil Union License Fees issued by the Registrar of Vital Statistics for the quarter of April - June 2021.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY
RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 13, 2021

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$10.00 to the order of Treasurer, State of New Jersey, Burial Permit Fees, P.O. Box 370, Trenton, NJ 08625-0370 for Non-EDRS Burial Permits issued by the Registrar of Vital Statistics for the quarter of April - July 2021.

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY
RESOLUTION NO.

FINANCE POLICY COMMITTEE
2021

JULY 13,

RESOLVED, that the Town Treasurer be authorized to refund the following fees to the following individual:

Name	Account	Class	Fee
Russ Chiappetta 1014 Prospect St Westfield, NJ 07090	Pool/Swim Lessons 03-55-920-203	Refund Swim Lessons Ava Chiappetta/Intermediate Sess 1 11:20	\$70.00
Thao Tran 918 South Ave-West Westfield, NJ 07090	Pool/Swim Lessons 03-55-920-203	Refund Swim Lessons Zain Nasser/Swimmer Session 3 10:10 (\$70) Raza Nasser/Adv Beg Session 1 9:00 (\$70)	\$140.00
Kevin Karol 712 Coolidge St Westfield, NJ 07090	Pool/Swim Lessons 03-55-920-203	Refund Swim Lessons Klaire Karol/Adv Begin Session 1 11:20	\$70.00
Justin Schwartz 735 Hanford Pl Westfield, NJ 07090	Pool/Swim Lessons 03-55-920-203	Refund Swim Lessons William Schwartz/Fearful Beg Sess 3 9:35	\$70.00
Alexis Collado 229 Golf Edge Drive Westfield, NJ 07090	Tennis/Rec T-05-600-071	Refund Playground/Summer 2021 Cameron Collado/Memorial Park (\$350) Carter Collado/Memorial Park (\$350)	\$700.00
Bryan Giordano 729 Hyslip Ave Westfield, NJ 07090	Tennis/Rec T-05-600-071	Refund Playground/Summer 2021 Gemma Giordano/Tamaques Park	\$350.00
Van Huynh 219 Seneca Place Westfield, NJ 07090	Pool/Swim Lessons 03-55-920-203	Refund Swim Lessons Cara Huynh/Adv Begin Session 3 10:10 (\$70) Curtis Huynh/Adv Begin Session 3 10:10	\$140.00
(\$70)			
Mohit Desai 7 South Wickom Dr	Tennis/Rec T-05-600-071	Refund Program Canceled/LEGO Camp	\$165.00

Westfield, NJ 07090

Nikita Desai
8 Max Place
Westfield, NJ 07090

Tennis/Rec
T-05-600-071

Roshni Desai/Session 7

Refund \$165.00
Program Canceled/LEGO Camp
Rishi Desai/Session 7

Michael Shulman
382 Carolina St
Westfield, NJ 07090

Pool/Membership
03-55-920-202

Refund \$120.00
Wrong Membership/2021
Michael Schulman

Peter Man
935 Brown Ave
Westfield, NJ 07090

Tennis/Rec
T-05-600-071

Refund \$370.00
Camp Canceled/Magic
Sydney Man (\$185)
Liam Man (\$185)

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY
RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 13, 2021

WHEREAS, Frank M. Fortino, 1 Priscilla Lane, Westfield, NJ 07090 has paid \$450.00 towards Board of Adjustment application No. 21-26 for 807 Mountain Avenue, and

WHEREAS, per the Zoning Official, the check was given in error and needs to be refunded.

NOW THEREFORE BE IT RESOLVED, that the Treasurer be authorized to draw a warrant in the name of the homeowner, Frank M. Fortino, 1 Priscilla Lane, Westfield, NJ 07090.

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY
RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 13, 2021

RESOLVED that pursuant to N.J.A.C. 5:23-4.19, that the Chief Financial Officer be authorized and directed to draw a warrant in the sum of \$12,076.00 to the TREASURER, STATE OF NEW JERSEY for the first quarter Construction Official's State permit fees for 2021.

BE IT FURTHER RESOLVED that said check be forward to the Division of Codes and Standards, Department of Community Affairs, CN 802, Trenton , New Jersey 08625-0802.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

JULY 13, 2021

RESOLVED that the Chief Financial Officer be, and he hereby is authorized to draw warrants to the following persons, these amounts being overpaid for 2021:

<u>Block/Lot/Qualifier</u>	<u>Property Address</u>	<u>Quarter/Year</u>
<u>Name</u>	<u>Property Address</u>	<u>Amount</u>
901/29	458 Birch Place	Sewer/2021
SUJANTHAKUMAR, Subramanian		\$191.87

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO. 2021

FINANCE POLICY COMMITTEE

JULY 13, 2021

WHEREAS, the Town of Westfield has determined that a need exists for on-call traffic review and circulation planning services for redevelopment sites; and

WHEREAS, WSP USA, 3rd floor, 2000 Lenox Drive, Lawrenceville, New Jersey 08648 has submitted a proposal dated July 1, 2021 indicating that WSP USA would provide the above referenced services at a fee not to exceed \$16,000; and

WHEREAS, a Certificate of the Chief Financial Officer, certifying the availability of adequate funds for this contract, prepared in accordance with NJAC 5:30-1.10, has been furnished to the Town Clerk. Expenditure of funds pursuant to this contract is to be charged to the Streetworks/HBC Developers Escrow account 20-01, under Purchase Order 21-02199.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Westfield be and hereby authorizes an award a contract to WSP USA for on-call traffic review and circulation planning services for redevelopment sites at a fee not to exceed \$16,000; and

BE IT FURTHER RESOLVED that the proper Town Officials be authorized to effect whatever actions are necessary in the execution and discharge of this contract.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO. 2021

FINANCE POLICY COMMITTEE

JULY 13, 2021

WHEREAS, the Town of Westfield has determined that a need exists for on-call parking consulting services; and

WHEREAS, THA Consulting, Inc., 144 Livingston Avenue, New Brunswick, New Jersey 08901 has submitted a proposal dated July 9, 2021 indicating that THA Consulting, Inc. would provide the above referenced services at a fee not to exceed \$17,000; and

WHEREAS, a Certificate of the Chief Financial Officer, certifying the availability of adequate funds for this contract, prepared in accordance with NJAC 5:30-1.10, has been furnished to the Town Clerk. Expenditure of funds pursuant to this contract is to be charged to the Streetworks/HBC Redevelopment Escrow Account number 20-01 under Purchase Order 21-02.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Westfield be and hereby authorizes an award a contract to THA Consulting, Inc. for on-call parking consulting services at a fee not to exceed \$17,000; and

BE IT FURTHER RESOLVED that the proper Town Officials be authorized to effect whatever actions are necessary in the execution and discharge of this contract.

**TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY**

RESOLUTION NO. 2021

FINANCE POLICY COMMITTEE

July 13, 2021

WHEREAS, by Resolution No. 158-2020, dated July 14, 2020, the Town of Westfield retained Spiezle Architectural Group, 1395 Yardville Hamilton Square Road, Suite 2A, Hamilton, NJ 08691 for the development of a Fields Master Plan for Edison Intermediate School property; and

WHEREAS, it is necessary to amend the contract to include additional professional services; and

WHEREAS, a Certificate of the Chief Financial Officer, certifying the availability of adequate funds for this contract, prepared in accordance with N.J.A.C. 5:30-5.4, has been furnished to the Town Clerk. Expenditure of funds pursuant to this contract is to be charged to Park Improvement Trust Fund, Account No. T-05-600-076 under Purchase Order #20-02180.

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Westfield that the aforementioned contract be amended to include an additional amount not to exceed \$8,500.

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO. 2021

Public Safety, Transportation, & Parking Committee

July 13, 2021

BE IT RESOLVED that Police Chief Chris Battiloro is hereby appointed as Emergency Management Coordinator for the Town of Westfield for a term expiring July 31, 2024.

**TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY**

GENERAL ORDINANCE NO. 2220

**AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF WESTFIELD,
CHAPTER 13, AS IT RELATES TO PARKING**

BE IT ORDAINED by the Town Council of the Town of Westfield in the County of Union as follows:

SECTION I.

Section 13-21.2 – “Stopping or Standing prohibited at all times” of the Town Code shall be changed by adding the following language:

Ludlow Place, northwesterly side, from the easterly curb line of Clark Street and extending in a northeasterly direction for a distance of 195 feet.

Section 13-21.5 – “Handicapped parking space – On street.” of the Town Code shall be repealed as follows:

1045 Harding Street, North, beginning at a point 1,345 feet northeasterly of the easterly curbline of Sherman Street as extended and from such beginning point extending to a point 25 feet easterly thereof.

SECTION II. All ordinances or parts of ordinances in conflict or inconsistent with any part of the terms of this ordinance are hereby repealed to the extent that they are in such conflict or inconsistent.

SECTION III. In the event any section, part or provision of this ordinance shall be held unconstitutional or invalid by any court, such holding shall not affect the validity of this ordinance as a whole, or any part thereof other than the part so held unconstitutional or invalid.

SECTION IV. This ordinance shall take effect after passage and publication, as soon as, and in the manner permitted by law.