

MINUTES OF REGULAR MEETING HELD JULY 11, 2023

Pursuant to rules of Council of the Town of Westfield, the members thereof convened in regular session Tuesday, July 11, 2023, at 8:00 p.m.

Acting Mayor Katz made the following announcements:

“The adequate notice of this meeting, as required by the Open Public Meetings Act, was provided by the posting, mailing, and filing of the annual notice of regularly scheduled meetings of the Town Council on December 13, 2022. The notice was, on that date, posted on the bulletin board in the Municipal Building, mailed to THE WESTFIELD LEADER, and THE STAR LEDGER, and filed with the Clerk of the Town of Westfield.”

PRESENT: Councilmembers: Parmelee, LoGrippe, Katz, Mackey, Contract, Dardia, Root

ABSENT: Mayor Brindle & Councilwoman Habgood

Invocation was given by Councilman Parmelee.

Salute to the flag.

APPOINTMENTS

PRESENTATIONS

OPENING REMARKS

Acting Mayor's Update

Good evening, and thanks to everyone who is joining us both in person and online this evening. Mayor Brindle is on vacation and I am presiding over the meeting in her absence in my role as Acting Mayor.

As a reminder, public comment will be accepted in person only, and we are live streaming for viewing only via Facebook. As always, the replay will also be available afterwards on [Facebook](#), [YouTube](#), and TV 36.

Before we discuss tonight's agenda, I'd like to briefly cover a few other issues of public interest.

AUTO THEFT CRIME BILLS

As Mayor Brindle mentioned at the last Town Council meeting, a series of crime bills were recently passed by the State Assembly and Senate that are intended to combat motor vehicle thefts and related crimes. Since that last meeting, a joint statement of support was issued last week by seven Union County mayors, led by Mayor Brindle and Summit Mayor Nora Radest.

On Friday, Governor Murphy signed these bills into law, which is a positive and productive step, and one part of a broader solution that this administration will continue to advocate for in addressing car thefts.

NJDOT COMMISSIONER'S VISIT TO ONE WESTFIELD PLACE

Recently, Mayor Brindle and Town Planner Don Sammet hosted NJ Department of Transportation Commissioner Diane Gutierrez-Scaccetti for a tour of the One Westfield Place sites, as part of the ongoing dialogue with all relevant agencies and stakeholders to optimize the planning process for this project. The Commissioner was extremely enthusiastic and supportive of the project and its capacity to make Westfield a more walkable downtown. She, along with partners at NJ Transit, are also very supportive of the pedestrian and bicycle bridge that the project proposes to deliver from the Lord & Taylor site to the 9/11 Memorial, adjacent to the existing NJ Transit bridge, to improve safety and downtown connectivity.

The Town has since submitted a grant application to the United States Department of Transportation through the FY24 Safe Streets and Roads for All grant program to develop a comprehensive safety action plan to directly inform the Town's development and growth, roadway improvements, and pedestrian safety measures. A major component of the action plan

will be the focus on Vision Zero, which is a multi-national strategy program that aims to eliminate traffic fatalities and severe injuries in the community, while at the same time, increasing equitable mobility.

This action plan would complement the existing Bicycle and Pedestrian Plan and Master Plan in order to ensure that all pedestrian and roadway avenues are explored through evidence-based planning for upcoming development.

STREET SWEEPING

On Monday, the DPW began its summer street sweeping pass through Town, which is expected to take about eight weeks to complete.

The crews began in Leaf Collection Zone 1 on the north side, and in Zone 6 on the south side. If you haven't already done so, please sign up for the street sweeping [notifications](#) in order to move cars from the affected streets, so that all storm drains can be accessed to help avoid clogging and drainage issues.

TONIGHT'S AGENDA

Tonight, we have several legislative items on the agenda.

Windsor Park Playground Fencing

We will vote on a resolution for a purchase of fencing for Windsor Park Playground, which assists us in completing the second phase of the park's improvements with a new fence around the perimeter.

Annual Financial Audit

We will vote on a resolution confirming compliance with Local Finance Board rules regarding recommendations of the Town's annual audit. 2022 was another very successful audit report, with no formal recommendations made. Many thanks to CFO Scott Olsen, the Finance office staff, and all of the department heads and staff for managing their respective departments budgets effectively, efficiently, and in compliance with the applicable municipal finance laws.

Award of Contract for AddamsFest Beer and Wine Garden Concession

This resolution awards a contract after a publicly advertised bid process to Harvest Group, the owners of Addams Tavern, to operate the beer and wine concession at Charlie's Ale Garden on October 21 as part of AddamsFest.

Resolution to Award Contract for 2023 Various Road Improvements

This authorizes a contract to P&A Construction, Inc., after a competitive public bidding process, to conduct paving of the Town's road program, which was included in the 2023 capital budget authorization. We expect this work to begin in the coming weeks, and the Town will continue to send out Nixle alerts each morning to alert residents of the related road work and potential disruptions due to paving projects. If you haven't already done so, you can enroll by texting 07090 to 888777, and you can see the full list of proposed roads to be paved this year [on our website](#).

UPCOMING EVENTS

[Remarks by Councilwoman Mackey]:

Through the Lens Public Art Exhibit

On Thursday at 6:00 PM, the Public Arts Commission will unveil its Third Annual Through the Lens Photography Exhibit, which showcases 60 photos by area residents and artists reflecting this year's theme of Motion.

The exhibit, which is partially sponsored by The Sold Sisters of Westfield, will be on display at the North Avenue train station lot throughout the summer.

The prints will also be available for sale, the proceeds of which will be applied towards future public art initiatives. Special thanks to the entire Public Arts Commission for their work to bring this exhibit to life. For more information, [visit the Town's website](#).

Shakespeare in Foundation Park

We're thrilled to have Shakespeare in Foundation Park return after a very successful debut last summer. This year's event will be held August 3-5, with additional details and ticket information to be announced by the DWC in the coming days.

Fifes & Drums Concert

On July 22 at 11:00, we will have something special happening outside of Town Hall. The Massachusetts Middlesex County Volunteer Fifes and Drums group will perform a concert to acknowledge the historic 1781 march through Westfield on the way to Yorktown, VA during the Revolutionary War.

Thanks to The Washington-Rochambeau Revolutionary Route New Jersey, led by Westfield resident Julie Diddell, for bringing this event to our community.

Paint the Pond

Lastly, Paint the Pond is returning to Mindowaskin Park on August 12. This is a wonderful event led by the Union County Board of Commissioners for special needs families, featuring beautiful floating miniature houses on the pond for the public to enjoy. Registration is available at ucnj.org/opdsn-reg.

There will also be a ribbon-cutting ceremony for two new bike oases on July 16th at 12:00 PM at Municipal Lot 1 behind Bovella's at 101 E. Broad Street.

We're looking forward to seeing everyone at these wonderful events.

With that, let's get to work.

ADVERTISED HEARINGS

General Ordinance No. 2023-26

Regarding the following ordinance, Councilman Parmelee made the following announcement: I hereby move that an ordinance entitled, "GENERAL ORDINANCE NO. 2023-26 AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF WESTFIELD CHAPTER 2, "ADMINISTRATION," ARTICLE II, TOWN OFFICERS AND EMPLOYEES, DIVISION 3, PERSONNEL POSITIONS AND SALARY SCHEDULE," SEC. 2-12.28, "SCHEDULE."

Advertised returnable this evening.

Hearing no comments, Acting Mayor Katz declared the hearing closed.

PENDING BUSINESS

An ordinance entitled, "GENERAL ORDINANCE NO. 2023-26 AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF WESTFIELD CHAPTER 2, "ADMINISTRATION," ARTICLE II, TOWN OFFICERS AND EMPLOYEES, DIVISION 3, PERSONNEL POSITIONS AND SALARY SCHEDULE," SEC. 2-12.28, "SCHEDULE." by Councilman Parmelee seconded by Councilwoman Root was taken up, read and passed by the following vote of all present upon roll call as follows:

<input type="checkbox"/> Vote Record – Special Ordinance No. 2023-26		Yes/Aye	No/Nay	Abstain	Absent
	Habgood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Adopted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Adopted as Amended	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Tabled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Withdrawn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Contract	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dardia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Root	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Mayor Brindle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

MINUTES

On a motion by Councilman Contract and seconded by Councilwoman Root, Council unanimously approved the Minutes of the Town Council Conference Session and Regular Meeting held June 27, 2023.

PETITIONS AND COMMUNICATIONS

OPEN DISCUSSION BY CITIZENS

Acting Mayor Katz opened the public comments portion of the meeting and asked if there were any questions or comments.

Lauren Cocks, 688 Westfield Avenue, had her vehicle stolen recently. She expressed frustration and concerns of the recent vehicle thefts and asked what measures have been taken to improve this problem. She noted the Westfield Police Department were amazing.

The Town Administrator thanked Mrs. Cocks for attending the meeting. Acting Mayor Katz mentioned in opening remarks about some new laws that were just passed at the State level that will hopefully make a large impact in the vehicle theft problems that are state-wide. The Town Administrator echoed Mrs. Cocks compliment to the Westfield Police Department and their level of professionalism. He indicated that Mayor Brindle and other Mayor's in Union County have joined together and are working to have legislation passed so bail reform laws are amended. The Town Administrator reminded Ms. Cocks that the Police Dept. has been using many resources that the Town has provided including license plate reader cameras and voiced the importance of locking vehicles, be mindful of belongings left in vehicles, and do not leave key fobs in the vehicle itself as these are crimes of convenience and we can't make it easy for the criminals.

Hearing no further comments, Acting Mayor Katz declared the public comments portion closed.

Councilman Parmelee addressed Mrs. Cocks and wanted to voice that she and the residents of Westfield can be comfortable that the Council supports Chief Battiloro and the Westfield Police Department. The Council will continue to support the needs of the Department and obtaining equipment such as cameras and license plate readers. Councilman Parmelee reiterated the Police Department has the full support of the Council and they continue to do an excellent job under the direction of Chief Battiloro.

BILLS AND CLAIMS

On motion by Councilman Parmelee, seconded by Councilwoman Mackey, bills and claims were adopted unanimously:

RESOLVED that the bills and claims in the amount of \$841,252.67 per the list submitted to the members of this Council by the Chief Financial Officer, and approved for payment by the Town Administrator be, and the same are hereby, approved and that payroll warrants previously issued by the Chief Financial Officer be ratified.

REPORTS OF STANDING COMMITTEES:

Finance Policy Committee

The following resolutions, introduced by Councilman Parmelee, seconded by Councilman Contract, were unanimously adopted.

Resolution No. 150

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$51.60 to the order of New Jersey Department of Health, P.O. Box 369, Trenton, New Jersey for Dog Licenses issued by the Town Clerk for the month of June 2023.

Resolution No. 151

RESOLVED, that the Town Treasurer be authorized to refund the following fees to the following individual via checks:

<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Fee</u>
Ari Kamo	Playground T-05 600-068	Playground Camp 2023 Max Kamo/Washington School	\$441.75 Check

Teresa Guzek	Tennis/Rec T-05 600-071	Spikeball Plus Camp Jan Guzek	\$125.00 Check
Frank Perrotto	Tennis/Rec T-05 600-071	Spikeball Plus Camp Lucca Perrotto	\$125.00 Check

RESOLVED, that the Town Treasurer be authorized to refund the following fees to the following individual via credit card:

Name	Reason	Program	Fee
Kamiya Gosar	Withdrew	Playground Camp 2023/Jefferson Aariv Gosar & Zlaan Gosar	\$389.50 \$389.50 Credit Card
Kevin Salmon	Withdrew	Dive Clinic Session #3 9:10 am Memorial Pool / Cecilia Salmon	Credit Card
Bonnie Sprague Albano	Not Pool Members	Pool ID Refund Julian Albano Scarlett Albano	\$10.00 Credit Card
Nicole Simoes	Rain	Pool Party / Memorial Pool June 23 3-5pm	\$110.00 Credit Card
Joseph Bresnahan	Camp Canceled	Spikeball Plus Camp Abigail Bresnahan	\$125.00 Credit Card
Angela LaVigne	Camp Canceled	Spikeball Plus Camp Grace LaVigne	\$125.00 Credit Card
Sandra Bavolar	Withdrew	Dive Clinic #5 / Intermediate Beverly Gonzalez	\$50.00 Credit Card
Peter Hopkins	Camp Canceled	Mad Science/Crazy Chem Works Beau Hopkins	\$255.00 Credit Card
Steven Kohutic	Camp Canceled	Mad Science/Crazy Chem Works Owen Kohutic	\$255.00 Credit Card
Dailu Ye	Camp Canceled	Mad Science/Crazy Chem Works Elena Xie	\$255.00 Credit Card
Jay Patel	Withdrew	Built By Me/LEGO Coding & Robotics Devin Patel	\$275.50 Credit Card
Mike Casciano	Camp Canceled	Flag Football Session #1 Ryan Casciano	\$185.00 Credit Card
Adam Bacharach	Pool Membership	Membership Change	\$310.00 Credit Card
Adam Schwartz	Canceled	Pool Party	\$77.50 Credit Card
Jon Quintanilla	Withdrew	Swim Lesson/Session 2 Katerina Quintanilla/Little Dippers Cipriana Quintanilla/Intermediate	\$82.65 \$82.00 Credit Card
Shavanne Robinson	Pool Membership	Membership Change	\$147.25 Credit Card

Steven Surgent	Weather	Pool Party	\$75.00 Credit Card
Andres Pulido	Weather	Pool Party	\$110.00 Credit Card

Resolution No. 152

RESOLVED that pursuant to N.J.A.C. 5:23-4.19, that the Chief Financial Officer be authorized and directed to draw a warrant in the sum of \$32,042.00 to the TREASURER, STATE OF NEW JERSEY for the second quarter Construction Official's State permit fees for 2023.

BE IT FURTHER RESOLVED that said check be forward to the Division of Codes and Standards, Department of Community Affairs, CN 802, Trenton , New Jersey 08625-0802.

Resolution No. 153

WHEREAS, a need exists for the purchase of fencing for Windsor Park Playground as provided for in Special Ordinance (S.O.) 2221, and

WHEREAS, Challenger Fence Company, 53 Kentucky Ave, Patterson, NJ 07503 is an authorized vendor with the Union County Cooperative, of which the Town of Westfield is a member, and purchase of this equipment can be awarded to an authorized vendor through the State of New Jersey Procurement Bureau, and

WHEREAS, the New Jersey State Public Contract Law 40A:11-3 et. seq. states that when accepting an item under a cooperative contract, specifically, Union County Cooperative Contract #BA-22-2022, a resolution must be adopted by the Governing Body, and

WHEREAS, the Town Treasurer certifies to the availability of adequate funds for payment, prepared in accordance with N.J.A.C. 5:30 1.10, in the amount of \$30,268.00 for the cost and installation of fencing, and is to be charged to S.O. 2221, Account C-07-21-222-1E1, under Purchase Order 23-02373.

BE IT FURTHER RESOLVED that the proper Town Officials be, and they are hereby authorized to take whatever actions are appropriate in the execution and discharge of this Contract.

Resolution No. 154

WHEREAS, a need exists for the purchase of Protective Clothing and Equipment (Turnout Gear) for the Fire Department, and

WHEREAS, the Fire Department secured an American Rescue Plan Act grant in the amount of \$28,000 which is to be used specifically to offset the cost of Turnout Gear, and

WHEREAS, New Jersey Fire Equipment, 119-131 Route 22 East, Greenbrook, NJ 08812, under State Contract Fire-Dex T-0790 (17DPP00100), provides pricing for Turnout Gear, which has been analyzed and found to be in conformance with the appropriate specifications of the Department, and

WHEREAS, Certificate of the Town Treasurer, certifying to the availability of adequate funds for this Contract, prepared in accordance with N.J.A.C. 5:30 1.10 has been furnished to the Town Clerk. Expenditure of funds pursuant to this Contract is to be charged to the American Rescue Plan Act grant, using account 3-01-55-900-258 in the amount of \$28,000, with \$954.50 charged to Fire Department budget account 3-01-125-225, under Purchase Order #23-02325.

NOW THEREFORE BE IT RESOLVED, that a Lump Sum Contract not to exceed \$28,954.50 be awarded to New Jersey Fire Equipment, 119-131 Route 22 East, Greenbrook, NJ 08812, and

BE IT FURTHER RESOLVED, that the proper Town Officials be, and they are hereby, authorized to take whatever actions are appropriate in the execution of discharge of this Contract.

Resolution No. 155

BE IT RESOLVED by the Town Council of the Town of Westfield that the Mayor is authorized to sign the collective bargaining agreement between the Town of Westfield and the Communications Workers of America Local #1040 for the years 2023-2025.

Resolution No. 156

RESOLVED that the payroll consisting of the following regularly salaried employees of the Town of Westfield represented by CWA Local 1040 for collective bargaining purposes be adopted effective January 1, 2023 and that the Chief Financial Officer be authorized to draw warrants to their order, biweekly, as their names appear on the departmental payrolls, and that the Mayor and the Town Clerk be, and they are hereby, authorized to sign a warrant in compliance thereto for the amount of the payroll biweekly:

<u>Name</u>	<u>Position</u>	<u>Jan.1,2023</u>
L. Kozar	Secretary (Board of Health)	\$62,104
G. Alfaro	Reg. Envir. Health Specialist	\$70,172
B. Preston	Reg. Envir. Health Specialist	\$68,790
G. Kornias	Reg. Envir. Health Specialist	\$68,790
C. Calmon	Reg. Envir. Health Specialist	\$68,790
L. Manco	Reg. Envir. Health Specialist	\$63,551
M. Poon	Cost Analysis Clerk/QPA (Finance Office)	\$59,322
J. Chen	General Office Clerk (Finance Office)	\$55,215
M. Santos	Deputy Tax Collector	\$62,373
D. McMahon	Technical Assistant (Building Dept.)	\$50,978
L. Johnson	Recreation Program Coordinator	\$53,170
J. Colaneri	Secretary (Recreation)	\$56,128
P. Checchio	Pool Maintenance Technician	\$82,183
K. Sakr	Dispatcher	\$62,826
E. Feins	Dispatcher	\$46,485
J. Demico	Dispatcher	\$44,271
R. Pulidore	Dispatcher	\$39,286
I. Sarras	Dispatcher	\$39,286
P. Testa	Dispatcher	\$39,286
A. Reider	Records Bureau Clerk (Police)	\$56,238
R. Powell	General Office Clerk (Parking)	\$47,585
H. Elliot	Traffic/Parking Enforcement	\$47,696
R. Denny	Traffic/Parking Enforcement	\$40,951
J. Barham	Traffic/Parking Enforcement	\$33,503
J. Kelly-Iasparri	Deputy Court Administrator	\$61,350
C. Daly	General Office Clerk (Court)	\$42,945
A. Hidalgo	General Office Clerk (Court)	\$44,990
T. Kaufmann	General Office Clerk (Fire Dept.)	\$46,267

Resolution No. 157

WHEREAS, effective July 22, 2022, the Legislature enacted P.L. 2021, c. 182, “An Act concerning certain lead-based paint hazard, and residential rental property, and establishing lead-based paint hazard programs, supplementing P.L. 2003, c. 311 (C. 52:27D-437.1 et al.) amending various parts of the statutory law, and making an appropriation;” and

WHEREAS, pursuant to N.J.S.A. 52:27D-437.16(b)(1), a municipality that maintains a permanent local agency for the purpose of conducting inspections and enforcing laws, ordinances, and regulations concerning buildings and structures, is required to inspect for lead-based paint hazards in certain specified single-family, two-family, and multiple rental dwellings, at the time periods set forth in the statute; and

WHEREAS, Pursuant to Section 9 of P.L. 2021, c. 182, the State of New Jersey has allocated the sum of \$3,900,000 to effectuate the purposes of P.L. 2021, c. 182 (C. 52:27D-437.16). Further, pursuant to the FY 2023 Appropriations Act (P.L. 2022, Chapter 49), DCA received a grant-in-aid amount of \$3,900,000 for P.L. 2021, c. 182, for a total of \$7,800,000 in appropriations to effectuate the purpose of the Act.

WHEREAS, DCA has allocated \$7,000,000 of this appropriation to the development of the Lead Grant Assistance Program (“LGAP”) for the issuance of grant funds to municipalities for the purpose of assisting in municipal compliance with P.L. 2021, c. 182.

WHEREAS, the Division of Local Government Services (DLGS), within DCA, administers the LGAP and the Town of Westfield qualifies for grant funds; and

WHEREAS, the LGAP exists to provide funding to help off-set the costs to municipalities to provide the required inspections at stipulated times of certain single-family, two-family, and multiple rental dwelling units for lead-based paint hazards, pursuant to P.L. 2021, c. 182; and

WHEREAS, an authorized municipal officer must execute the grant agreement in order to receive LGAP funding.

NOW, THEREFORE, BE IT RESOLVED, the Town Council of the Town of Westfield does hereby authorize Megan Avallone, Health Officer, to sign the grant agreement, and thus bind the Town of Westfield to the grant agreement’s terms in order to receive the minimum amount of the grant equaling \$28,600.00 for the Town of Westfield from the DLGS.

Resolution No. 158

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2022 has been filed by a Registered Municipal Accountant with the Municipal Clerk, pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Westfield, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Public Safety, Transportation and Parking Committee

Code Review & Town Property Committee

The following resolution, introduced by Councilman Parmelee, seconded by Councilwoman Mackey, was unanimously adopted.

Resolution No. 159

WHEREAS, the Town of Westfield is seeking qualified business entities with the appropriate ABC license to provide a Beer and Wine Garden Concession at the AddamsFest event scheduled for October 21, 2023 within the Town of Westfield; and

WHEREAS, the Town of Westfield issued a Request for Proposals (RFP) for the aforementioned service through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, UT Westfield, LLC, dba Addams Tavern, 115 Elm Street, Westfield, NJ 07090 submitted a proposal to perform said services at the AddamsFest event with a payment to the Town of Westfield totaling thirty (30 %) percent of sales at said event; and

WHEREAS, the Town of Westfield has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP.

NOW, THEREFORE, BE IT RESOLVED that the Town of Westfield does hereby award a contract to UT Westfield, LLC for a Beer and Wine Garden Concession at the AddamsFest event; and

BE IT FURTHER RESOLVED that the proper Town Officials be, and hereby are, authorized to take whatever actions are appropriate in the execution and discharge of this contract.

Public Works Committee

The following resolution, introduced by Councilwoman Mackey, seconded by Councilwoman Root, was unanimously adopted.

Resolution No. 160

WHEREAS, sealed bids were received by the Town Clerk on June 27, 2023 for the 2023 Various Road Improvements project in Westfield, New Jersey as authorized by Special Ordinance (S.O.) 2023-02, and

WHEREAS, the low bid, in the amount of \$1,871,985.40, submitted by P&A Construction, Inc., 650 Leesville Avenue, Rahway, NJ 07065 has been analyzed and found to be in conformance with the appropriate plans and specifications, and

WHEREAS, Certificate of the Town Treasurer, certifying the availability of adequate funds for this Contract, prepared in accordance with N.J.A.C. 5:30 1.10 has been furnished to the Town Clerk. Expenditure of funds pursuant to this Contract to be charged to S.O. 2023-02, account number C-07-23-002-1A1, under Purchase Order # 23-02375.

NOW THEREFORE BE IT RESOLVED, that a Unit Price Contract in the amount of \$1,871,985.40 be awarded to P&A Construction, Inc., and

BE IT FURTHER RESOLVED, that the proper Town Officials be, and they are hereby, authorized to take whatever actions are appropriate in the execution of this Contract, and

BE IT FURTHER RESOLVED, that the Town Clerk shall notify the Contractor by letter requesting submittal of appropriate Performance Bond and Certificate of Insurance, so as to further execute the Contract documents.

WHEREAS, the New Jersey Transportation Trust Fund Municipal Aid Program provides funds for the improvement of municipal roads, and

COMMITTEE REPORTS

Councilwoman Mackey wanted to thank the Recreation Commission, Recreation Department, resident Lisa Bertone, Councilman Katz, and Councilwoman Root for implementing the first communication boards to Mindowaskin and Sycamore parks in Westfield. The boards allow individuals with communication challenges to effectively communicate their needs. The feedback from families that are affected has been outstanding.

Acting Mayor Katz thanked the residents of Westfield and he is honored to serve as the Acting Mayor.

ADJOURNMENT

A motion to adjourn, made by Councilman Contract and seconded by Councilwoman Mackey at 8:22 P.M. was unanimously carried.

Respectfully submitted,

Maureen Lawshe, RMC

Town Clerk