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**AGENDA**  
**October 9, 2018**  
**Council Conference Meeting**  
**7:00 p.m.**

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**APPOINTMENTS**

**PRESENTATIONS**

**BIDS**

**RESOLUTIONS**

**Finance Policy Committee**

1. Resolution authorizing the Chief Financial Officer to draw warrant for dog licenses for September 2018
2. Resolution authorizing the Chief Financial Officer to draw warrant for third quarter Construction Official's State permit fees for 2018
3. Resolution authorizing the Chief Financial Officer to draw warrant for overpaid taxes for 2018
4. Resolution authorizing the CFO to draw a warrant to Treasurer, State of New Jersey for Marriage/Civil Union License Fees
5. Resolution authorizing the CFO to draw a warrant to the order of the Treasurer, State of New Jersey for Burial Permit Fees

**Public Safety, Transportation and Parking Committee**

1. Resolution concurring with the closure of a portion of Lenox Avenue

**Code Review & Town Property Committee**

1. Resolution consenting to historic designation of Reeves House
2. Resolution consenting to historic designation of Triangle Park
3. Resolution to approve children's amusement devices

**Public Works Committee**

1. Resolution authorizing an award of contract for Pavement Management/Assessment Program
2. Resolution authorizing an award of contract for 2018 Leaf Collection Program
3. Resolution to submit grant application to NJDOT for the Improvement of East Dudley Avenue
4. Resolution to submit grant application to NJDOT for the Improvement of Rahway Avenue

**ORDINANCES**

**GENERAL ORDINANCE NO. 2113**

“AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF THE LAND USE  
ORDINANCE OF THE TOWN OF WESTFIELD”

**GENERAL BUSINESS**

**COMMITTEE REPORTS**

**OPEN DISCUSSION BY CITIZENS (as needed)**

**EXECUTIVE SESSION**

**REMINDER**

Next Council Meeting – October 23, 2018  
Next Conference Meeting – October 23, 2018

**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**FINANCE POLICY COMMITTEE**

**OCTOBER 9, 2018**

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$5.40 to the order of New Jersey Department of Health, P.O. Box 369, Trenton, New Jersey for Dog Licenses issued by the Town Clerk for the month of September 2018.



**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**FINANCE POLICY COMMITTEE**

**OCTOBER 9, 2018**

RESOLVED that pursuant to N.J.A.C. 5:23-4.19, that the Chief Financial Officer be authorized and directed to draw a warrant in the sum of \$18,211.00 to the TREASURER, STATE OF NEW JERSEY for the third quarter Construction Official's State permit fees for 2018.

BE IT FURTHER RESOLVED that said check be forward to the Division of Codes and Standards, Department of Community Affairs, CN 802, Trenton , New Jersey 08625-0802.



**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**FINANCE POLICY COMMITTEE**

**OCTOBER 9, 2018**

RESOLVED that the Chief Financial Officer be and he hereby is authorized to draw warrants to the following persons, this amount being overpaid for 2017-2018:

Block/Lot/Qualifier Name	Property Address	Quarter/Year Amount
306/46 RIZZOLA, Marc	942 Sedgewick Court	3 <sup>rd</sup> &4 <sup>th</sup> /2018 \$316.03
3110/2 Lereta, LLC 1123 South Parkview Drive Covina, CA 91724 Attn: Central Refund Unit File #94401387	410 Lenox Avenue	3 <sup>rd</sup> /2018 \$4,386.55



**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**FINANCE POLICY COMMITTEE**

**OCTOBER 9, 2018**

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$650.00 to the order of Treasurer, State of New Jersey, P.O. Box 660, Trenton, NJ 08646-0660 for Marriage/Civil Union License Fees issued by the Registrar of Vital Statistics for the quarter of July - September 2018.



**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**FINANCE POLICY COMMITTEE**

**OCTOBER 9, 2018**

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$5.00 to the order of Treasurer, State of New Jersey, Burial Permit Fees, P.O. Box 370, Trenton, NJ 08625-0370 for Non-EDRS Burial Permits issued by the Registrar of Vital Statistics for the quarter of July- September 2018.



**TOWN OF WESTFIELD**  
**WESTFIELD, NEW JERSEY**

**RESOLUTION NO.**

**PUBLIC SAFETY, PARKING AND**  
**TRANSPORTATION COMMITTEE**

**OCTOBER 9, 2018**

**WHEREAS**, the Town of Westfield expressed a desire to make certain improvements to Municipal Parking Lot #7, located along Lenox Avenue, Central Avenue, and North Avenue, and

**WHEREAS**, the plans approved by the Town Council provided for increased parking, improved vehicular circulation and enhanced pedestrian safety measures, and

**WHEREAS**, these improvements include and require the permanent closure of a portion of Lenox Avenue, between Central Avenue and North Avenue, and

**WHEREAS**, this closure impacts a roadway under State jurisdiction, and therefore, State approval and concurrence is necessary.

**NOW THEREFORE BE IT RESOLVED**, that the Town Council of the Town of Westfield does hereby endorse and authorized the permanent closure of the portion of Lenox Avenue, between Central Avenue and North Avenue, and that a certified copy of this resolution be forwarded to the New Jersey Department of Transportation.



**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**  
**RESOLUTION NO.**

**CODE REVIEW & TOWN PROPERTY COMMITTEE**

**OCTOBER 9, 2018**

WHEREAS, the Westfield Historic Preservation Commission is proposing the Reeve House, which is owned by the Town of Westfield, and is located at 314 Mountain Avenue (Block 2403, Lot 10) for local designation as a historic landmark pursuant to Section 5 of the Historic Preservation Ordinance of the Town of Westfield; and

WHEREAS, it is the Commission's belief that the Reeve House, which is currently on the National and State Registers of Historic Places, may qualify for local designation; and

WHEREAS, the Town of Westfield's Historic Preservation law requires the Commission to obtain the consent of the property owner before designation can occur; and

WHEREAS, pursuant to the ordinance, the Commission is required to provide certain information to the property owner, including (1) the reasons the Commission believes the proposed site or district may qualify for historic designation; (2) the significance and consequences of historic designation; and (3) steps to be undertaken pursuant to this ordinance before The Reeve House may be formally designated; and

WHEREAS, this information was provided to the Mayor and Council by the Commission through a letter dated October 5, 2018; and

WHEREAS, once approval is obtained from the Mayor and Council for historic designation, the Commission will itself prepare or will requisition a report by a licensed architect or planner, which report will include a description of the site, its location, photographs, and a conclusion on whether the site qualifies for historic designation; and the Commission will thereafter schedule a public hearing on the proposed historic designation, providing notice to property owners within 200 feet of the site; and

WHEREAS, after approval by the Commission, should such occur, the matter would then be referred to the Planning Board and then will be considered by the Town Council, which will then vote to approve, reject or modify the recommendations of the Commission; and if the Town Council votes to approve the Commission's recommendation, it will adopt an ordinance designating the site as a historic site;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Westfield hereby consent to designating the Reeve House, and the entire property on which it is located, as a historic site under the Historic Preservation Ordinance of the Town of Westfield, and that the Town Council authorizes the Mayor to sign the consent form provided by the Commission; and

BE IT FURTHER RESOLVED, that the Mayor and Council of the Town of Westfield authorize the Commission to take all further steps as required under the Historic Preservation Ordinance to explore whether designation of the site is appropriate and warranted.



**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**  
**RESOLUTION NO.**

**CODE REVIEW & TOWN PROPERTY COMMITTEE**

**OCTOBER 9, 2018**

WHEREAS, the Westfield Historic Preservation Commission is proposing that Triangle Park, which is owned by the Town of Westfield and is located at the intersection of Lawrence Avenue, Walnut Street and Mountain Avenue (Block 2407, Lot 1) for local designation as a historic landmark pursuant to Section 5 of the Historic Preservation Ordinance of the Town of Westfield; and

WHEREAS, it is the Commission's belief that the Triangle Park may qualify for local designation; and

WHEREAS, the Town of Westfield's Historic Preservation law requires the Commission to obtain the consent of the property owner before designation can occur; and

WHEREAS, pursuant to the ordinance, the Commission is required to provide certain information to the property owner, including (1) the reasons the Commission believes the proposed site or district may qualify for historic designation; (2) the significance and consequences of historic designation; and (3) steps to be undertaken pursuant to this ordinance before Triangle Park may be formally designated; and

WHEREAS, this information was provided to the Mayor and Council by the Commission through a letter dated October 5, 2018; and

WHEREAS, once approval is obtained from the Mayor and Council for historic designation, the Commission will itself prepare or will requisition a report by a licensed architect or planner, which report will include a description of the site, its location, photographs, and a conclusion on whether the site qualifies for historic designation; and the Commission will thereafter schedule a public hearing on the proposed historic designation, providing notice to property owners within 200 feet of the site; and

WHEREAS, after approval by the Commission, should such occur, the matter would then be referred to the Planning Board and then will be considered by the Town Council, which will then vote to approve, reject or modify the recommendations of the Commission; and if the Town Council votes to approve the Commission's recommendation, it will adopt an ordinance designating the site as a historic site;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Westfield hereby consent to designating Triangle Park, and the entire property on which it is located, as a historic site under the Historic Preservation Ordinance of the Town of Westfield, and that the Town Council authorizes the Mayor to sign the consent form provided by the Commission; and

BE IT FURTHER RESOLVED, that the Mayor and Council of the Town of Westfield authorize the Commission to take all further steps as required under the Historic Preservation Ordinance to explore whether designation of the site is appropriate and warranted.



**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**CODE REVIEW & TOWN PROPERTY COMMITTEE**

**OCTOBER 9, 2018**

RESOLVED that the following application for children's amusement devices be approved:

JLA Party Rentals, LLC  
318 Mclean Blvd  
Paterson, NJ 07504

Annual Pumpkin Fair  
October 13, 2018  
700 Prospect Street

Franklin School PTO  
700 Prospect Street  
Westfield, NJ 07090



**TOWN OF WESTFIELD**  
**WESTFIELD, NEW JERSEY**

**RESOLUTION NO.**

**PUBLIC WORKS COMMITTEE**

**OCTOBER 9, 2018**

**WHEREAS**, a need exists for the Town of Westfield to retain professional engineering services for the development of a Pavement Management/Assessment Program; and

**WHEREAS**, the Town of Westfield issued a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

**WHEREAS**, IMS Infrastructure Management Services, 1820 W Drake Drive, Suite 104, Tempe, Arizona 85283, has submitted a proposal dated September 28, 2018, indicating it would provide the aforementioned service for a fee not to exceed \$41,078; and

**WHEREAS**, the Town of Westfield has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

**WHEREAS**, a Certificate of the Chief Financial Officer, certifying the availability of adequate funds for this contract, prepared in accordance with N.J.A.C. 5:30-5.4, has been furnished to the Town Clerk. Expenditure of funds pursuant to this contract is to be charged to Capital Account C-07-18-221-2C1 under Purchase Order #18-03907.

**NOW THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Westfield, New Jersey as follows:

1. The Town of Westfield authorizes an award of contract to IMS Infrastructure Management Services for professional engineering services for the development of a Pavement Management/Assessment Program for the Town of Westfield at a fee not to exceed \$41,078;
2. The proper Town Officials be and hereby are authorized to take whatever actions are appropriate in the execution and discharge of this Contract; and
3. This contract is awarded pursuant to the "fair and open" process (N.J.S.A. 19:44A-20.5 et seq.).



**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**  
**RESOLUTION NO.**

**PUBLIC WORKS COMMITTEE**

**OCTOBER 9, 2018**

**WHEREAS**, a need exists for the contract rental of privately owned equipment for use by the Department of Public Works in the 2018 Leaf Collection Program, as provided for in Public Works account 137-246, and

**WHEREAS**, sealed bids were received on Wednesday, October 3, 2018, and

**WHEREAS**, the low bid received for **Part A – Hauling from the Street**, has been analyzed and found to be fair and reasonable for the rental of this service; and

**WHEREAS**, while the bids received for **Part A – Hauling from the Street** from Camarato Trucking and Messercola Excavating offer different quantities, but equal pricing, due to their proximity to and familiarity with the Town, contracts will be awarded to both bidders, pursuant to N.J.S.A. 40A:11-6.1, and

**WHEREAS**, the low bid received for **Part B - Loaders**, has been analyzed and found to be fair and reasonable for the rental of this service, and

**WHEREAS**, Certificate of the Town Treasurer, certifying to the availability of adequate funds for this Contract, prepared in accordance with N.J.A.C. 5:30 1.10 has been furnished to the Town Clerk. Expenditure of funds to be charged to Public Works account 137-246.

**NOW THEREFORE BE IT RESOLVED**, that the following contracts be awarded, and that the proper Town Officials be, and they are hereby, authorized to act as appropriate in the execution and discharge of this contract

**PART A**

**AMERITICO DISPOSAL, INC.**

2295 South Avenue

Scotch Plains, NJ 07076

Hauling from Street/Trucks w/operators (4) \$89.50/HR.

**MESSERCOLA EXCAVATING**

549 East Third Street

Plainfield, NJ 07060

Hauling from Street/Trucks w/operators (1) \$90.00/HR.

**CAMARATO TRUCKING INC.**

15 Greenview Road

Scotch Plains, NJ 07076

Hauling from Street/Trucks w/operators (1) \$90.00/HR.

**PART B**

**JESCO, INC.**

1790 Route 38

Mount Holly, NJ 08060

Front End Loaders w/o Operators (5) \$59.00/HR.



**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**PUBLIC WORKS COMMITTEE**

**OCTOBER 9, 2018**

Resolution: Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the Improvement of East Dudley Avenue (Prospect Street to Mountain Avenue) project.

WHEREAS, the New Jersey Transportation Trust Fund Municipal Aid Program provides funds for the improvement of municipal roads, and

WHEREAS, the Town of Westfield desires the Commissioner of Transportation to consider the application for aid under the Trust Fund for Fiscal Year 2019 for the Improvement of East Dudley Avenue, between Prospect Street and Mountain Avenue, consisting of road resurfacing and the installation of ADA compliant handicapped ramps.

NOW, THEREFORE, BE IT RESOLVED that Council of the Town of Westfield, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2019-Westfield Township-00521 to the New Jersey Department of Transportation on behalf of the Town of Westfield.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Westfield and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.



**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**PUBLIC WORKS COMMITTEE**

**OCTOBER 9, 2018**

Resolution: Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the Improvement of Rahway Avenue (Willow Grove Road to Townline) project.

WHEREAS, the New Jersey Transportation Trust Fund Municipal Aid Program provides funds for the improvement of municipal roads, and

WHEREAS, the Town of Westfield desires the Commissioner of Transportation to consider the application for aid under the Trust Fund for Fiscal Year 2019 for the Improvement of Rahway Avenue, between Willow Grove Road and Townline, consisting of road resurfacing and the installation of ADA compliant handicapped ramps.

NOW, THEREFORE, BE IT RESOLVED that Council of the Town of Westfield, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2019-Westfield Township-00512 to the New Jersey Department of Transportation on behalf of the Town of Westfield.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Westfield and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.



# W

## TOWN OF WESTFIELD TOWN COUNCIL REGULAR MEETING

Tuesday, October 8, 2018  
8:00 PM

### PROPOSED AGENDA

This agenda is prepared for the information of the public. It is the order of the meeting; however, if changes in order, deletions or additions are made, they will be noted at the time.

1. Roll Call
2. Invocation
3. Salute to the flag
4. Presentations
5. Appointments
6. Advertised Hearings
7. Approval of Minutes from Town Council Conference Session held September 25, 2018  
Approval of Minutes from Town Council Regular Meeting held September 25, 2018
8. Petitions and Communications
9. Open discussion by citizens
10. Bills and Claims in the amount of \$456,924.85
11. Reports of Standing Committees

#### Finance Policy Committee

1. Resolution authorizing the Chief Financial Officer to draw warrant for dog licenses for September 2018
2. Resolution authorizing the Chief Financial Officer to draw warrant for third quarter Construction Official's State permit fees for 2018

3. Resolution authorizing the Chief Financial Officer to draw warrant for overpaid taxes for 2018
4. Resolution authorizing the Chief Financial Officer to draw a warrant to Treasurer, State of New Jersey for Marriage/Civil Union License Fees
5. Resolution authorizing the Chief Financial Officer to draw a warrant to the order of the Treasurer, State of New Jersey for Burial Permit Fees

Public Safety, Transportation and Parking Committee

1. Resolution concurring with the closure of a portion of Lenox Avenue

Code Review & Town Property Committee

1. Resolution consenting to historic designation of Reeves House
2. Resolution consenting to historic designation of Triangle Park
3. Resolution to approve children's amusement devices
4. GENERAL ORDINANCE NO. 2113  
"AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF THE LAND  
USE ORDINANCE OF THE TOWN OF WESTFIELD"

Public Works Committee

1. Resolution authorizing an award of contract for Pavement Management/Assessment Program
2. Resolution authorizing an award of contract for 2018 Leaf Collection Program
3. Resolution to submit grant application to NJDOT for the Improvement of East Dudley Avenue
4. Resolution to submit grant application to NJDOT for the Improvement of Rahway Avenue

12. Reports of Department Heads

Adjournment