



**AGENDA**  
**January 14, 2020**  
**Council Conference Meeting**  
**7:00 p.m.**

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**APPOINTMENTS**

**PRESENTATIONS**

**BIDS**

**RESOLUTIONS**

**Finance Policy Committee**

1. Resolution authorizing the Chief Financial Officer to refund Recreation Department fees
2. Resolution authorizing the Chief Financial Officer to draw warrant for dog licenses for December 2019
3. Resolution authorizing the Chief Financial Officer for refund of dumpster security payment
4. Resolution authorizing the Chief Financial Officer to draw warrant for fourth quarter Construction Official's State permit fees for 2019
5. Resolution authorizing the Chief Financial Officer to draw a check for the balance of escrow monies
6. Resolution authorizing the Chief Financial Officer to draw a warrant to Treasurer, State of New Jersey for Marriage/Civil Union License Fees
7. Resolution authorizing the Chief Financial Officer to draw warrant for overpaid taxes in 2019
8. Resolution to amend the Town of Westfield's participation and funding for FY 2021 Municipal Alliance Program
9. Resolution authorizing submission of a grant application to the Grotta Fund for funding of age friendly community initiatives
10. Resolution authorizing Town Officials to execute contract for animal control services
11. Resolution to re-appoint the Chief Financial Officer

**Public Safety, Transportation and Parking Committee**

**Code Review & Town Property Committee**

**Public Works Committee**

**ORDINANCES**

**GENERAL BUSINESS**

**COMMITTEE REPORTS**

Code Review & Town Property Committee

**OPEN DISCUSSION BY CITIZENS** (as needed)

**EXECUTIVE SESSION**

**REMINDER**

**Next Conference Meeting – January 28, 2020**

**Next Council Meeting – January 28, 2020**

**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**FINANCE POLICY COMMITTEE**

**JANUARY 14, 2020**

**RESOLVED**, that the Town Treasurer be authorized to refund the following fees to the following individual:

<b><u>Name</u></b>	<b><u>Account</u></b>	<b><u>Class</u></b>	<b><u>Fee</u></b>
Tony Elghoul 760 Cranford Ave Westfield, NJ 07090	9-05--250-000 Ski Club	Ski Trip Refund / Canceled Program Alex Elghoul	\$295.00
Christopher Millen 145 Wells Street Westfield, NJ 07090	9-05--250-000 Ski Club	Ski Trip Refund/Canceled Program Christopher Millen	\$450.00
Heather Benz 112 N Florence Ave Westfield, NJ 07090	9-05- -220-000 Playground	Playground Particle Refund Kate & Maren Riley	\$270.00
Michael Blom 730 Shadowlawn Drive Westfield, NJ 07090	T- 05- 600 -071 Tennis/Rec	CPR/AED & First Aid Refund/4/26 Class Sabrina Blom	\$100.00

**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**FINANCE POLICY COMMITTEE**

**JANUARY 14, 2020**

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$298.80 to the order of New Jersey Department of Health, P.O. Box 369, Trenton, New Jersey for Dog Licenses issued by the Town Clerk for the month of December 2019.

**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**FINANCE POLICY COMMITTEE**

**JANUARY 14, 2020**

LET IT HEREBY BE RESOLVED that the Chief Financial Officer be and hereby is authorized to draw a warrant for refund of dumpster security payment(s) as follows following final inspection and approval by Town Engineer for return of deposit:

Pro Custom Solar, LLC.  
3096B Hamilton Blvd.  
S. Plainfield, NJ 07080

Amount of refund:     \$975.00

Bennett Landscaping, LLC.  
1006 Raritan Road  
Cranford, NJ 07016

Amount of refund:     \$975.00

**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**FINANCE POLICY COMMITTEE**

**JANUARY 14, 2020**

RESOLVED that pursuant to N.J.A.C. 5:23-4.19, that the Chief Financial Officer be authorized and directed to draw a warrant in the sum of \$13,743.00 to the TREASURER, STATE OF NEW JERSEY for the fourth quarter Construction Official's State permit fees for 2019.

BE IT FURTHER RESOLVED that said check be forward to the Division of Codes and Standards, Department of Community Affairs, CN 802, Trenton , New Jersey 08625-0802.

**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**FINANCE POLICY COMMITTEE**

**JANUARY 14, 2020**

**WHEREAS**, the following applicants have posted monies to be held in escrow to cover expert advice and testimony in connection with Board of Adjustment and Planning Board applications on said property; and

**WHEREAS**, expert advice and testimony was given, and

**WHEREAS**, all bills for these applications have been submitted and paid; and

**WHEREAS**, the applicant has requested in writing to have the balance of escrow monies be released to them;

**NOW, THEREFORE, BE IT RESOLVED**, that the Chief Financial Officer is authorized to draw a check for the balance of the escrow monies as follows:

<b>App #</b>	<b>Name</b>	<b>Address</b>	<b>G/L</b>	<b>Refund Balance</b>
BOA 19-53	Jersey Jill's Ice Cream Shoppe LLC	430 North Avenue East	9-05-560-785	\$1,000.00
<b>Return to:</b>	<b>Jill Zakutansky</b>	<b>647 Saint Andrews Place</b>	<b>Manalapan</b>	<b>07726</b>

**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**FINANCE POLICY COMMITTEE**

**JANUARY 14, 2020**

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$550.00 to the order of Treasurer, State of New Jersey, P.O. Box 660, Trenton, NJ 08646-0660 for Marriage/Civil Union License Fees issued by the Registrar of Vital Statistics for the quarter of October - December 2019.

**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**FINANCE POLICY COMMITTEE**

**JANUARY 14, 2020**

RESOLVED that the Chief Financial Officer be, and he hereby is authorized to draw warrants to the following persons, these amounts being overpaid for 2019:

Block/Lot/Qualifier		Quarter/Year
<u>Name</u>	<u>Property Address</u>	<u>Amount</u>
306/24	1031 Minisink Way	4 <sup>th</sup> /2019
RUSSO, Richard & Alison		\$3,530.30
1128 Prospect Street		
Westfield, NJ 07090		
403/15	421 Quantuck Lane	4 <sup>th</sup> /2019
SHERMAN, Michael & Sara		\$3,052.81
1304/54	617 Girard Avenue	1 <sup>st</sup> /2019
LEGONES, Theodore & Dale		\$289.80
4702/59	1011 Rahway Avenue	4 <sup>th</sup> /2019
KAPLAN, Herbert C		

**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO. 2020**

**FINANCE POLICY COMMITTEE**

**JANUARY 14, 2020**

**WHEREAS**, the Town Council of the Town of Westfield, County of Union, State of New Jersey, recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

**WHEREAS**, the Town Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Town Council has applied for and been approved for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Union, and

**WHEREAS**, at a meeting held December 10, 2019, the Mayor and Town Council adopted Resolution No. 298-2019 authorizing the approval of an application for FY2021; and

**WHEREAS**, the award total, cash match and In-Kind amounts reflected in Resolution No. 298-2019 require amendments as follows:

The Town of Westfield's Municipal Alliance Program has been approved to receive funding for the FY 2021 period of July 1, 2020 – June 30, 2021 for an amount of \$26,547 for each fiscal year period.

**NOW, THEREFORE, BE IT RESOLVED** by the Town of Westfield, County of Union, State of New Jersey, hereby recognizes the following:

1. The Town Council does hereby authorize the approval of the application for the FY2021 representing a total award of \$26,547 for the 12-month period, representing a cash match of \$6,636.75 and In-Kind of \$19,910.25 to the Westfield Municipal Alliance.
2. The Town Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**TOWN OF WESTFIELD**  
**WESTFIELD, NEW JERSEY**

**RESOLUTION NO. 2020**

**FINANCE POLICY COMMITTEE**

**JANUARY 14, 2020**

**WHEREAS**, the Mayor's Senior Advisory Council in the Town of Westfield was established to help make Westfield a better place for Westfield residents to grow old through its Lifelong Westfield initiative; and

**WHEREAS**, the Grotta Fund, whose mission is to focus on improving the quality of life of older adults and their families primarily living in Essex, Union and Morris counties in New Jersey, provides grants to organizations that improve the lives of older adults and their families; and

**WHEREAS**, the Mayor's Senior Advisory Council expressed interest in participating in the Grotta Fund's grant program and submitted a Letter of Intent to the Grotta Fund in the fall of 2019; and

**WHEREAS**, the Grotta Fund approved said Letter of Intent and invited the Mayor's Senior Advisory Council to submit a grant application.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Town Council of the Town of Westfield authorize submission of an application to the Grotta Fund by the Mayor's Senior Advisory Council for grant funding for age-friendly community initiatives which support the Lifelong Westfield initiative.

**TOWN OF WESTFIELD**  
**WESTFIELD, NEW JERSEY**

**RESOLUTION NO. 2020**

**FINANCE POLICY COMMITTEE**

**JANUARY 14, 2020**

BE IT RESOLVED that the appropriate Town Officials are hereby authorized to sign the contract for animal control services between Animal Control Solutions LLC and the Town of Westfield for the period of January 1, 2020 through January 1, 2022.

**TOWN OF WESTFIELD**  
**WESTFIELD NEW JERSEY**

**RESOLUTION NO.**

**FINANCE POLICY COMMITTEE**

**JANUARY 14, 2020**

**WHEREAS**, N.J.S.A. 40A:9-140.10 requires that every Municipality appoint a chief financial officer, and

**WHEREAS**, Resolution 12-2016, adopted January 3, 2016 appointed Scott H. Olsen as the Town of Westfield Municipal Chief Financial Officer for a four (4) year term beginning January 1, 2016, and

**WHEREAS**, N.J.S.A 40A:9-140.8 provides in part that “any person who has served as the chief financial officer of a municipality for four consecutive years and who is reappointed as that municipality’s chief financial officer shall be granted tenure of office”, and

**WHEREAS**, in accordance with the aforementioned statutes, the Town Council of the Town of Westfield wishes to reappoint Scott H. Olsen as the Municipal Chief Financial Officer for the Town of Westfield and confirm his tenure pursuant to N.J.S.A. 40A:9-140.8;

**NOW THEREFORE, BE IT RESOLVED** that Scott H. Olsen is hereby reappointed the Town of Westfield Municipal Chief Financial Officer and shall continue to hold office “during good behavior and efficiency” in accordance with N.J.S.A. 40A; 9-140.8.



**TOWN OF WESTFIELD  
TOWN COUNCIL  
REGULAR MEETING**

**Tuesday, January 14, 2020  
8:00 PM**

**PROPOSED AGENDA**

This agenda is prepared for the information of the public. It is the order of the meeting; however, if changes in order, deletions or additions are made, they will be noted at the time.

1. Roll Call
  2. Invocation
  3. Salute to the flag
  4. Presentations  
    2019 Gingerbread House Awards
  5. Appointments
  6. Advertised Hearings
  7. Approval of Minutes from Town Council Conference Session held December 10, 2019  
    Approval of Minutes from Town Council Regular Meeting held December 10, 2019  
    Approval of Minutes from Town Council Organizational Meeting held January 7, 2020
  8. Petitions and Communications
  9. Open discussion by citizens
  10. Bills and Claims in the amount of \$1,313,726.91
  11. Reports of Standing Committees
- Finance Policy Committee
12. Resolution authorizing the Chief Financial Officer to refund Recreation Department fees
  13. Resolution authorizing the Chief Financial Officer to draw warrant for dog licenses for  
    December 2019

14. Resolution authorizing the Chief Financial Officer for refund of dumpster security payment
15. Resolution authorizing the Chief Financial Officer to draw warrant for fourth quarter Construction Official's State permit fees for 2019
16. Resolution authorizing the Chief Financial Officer to draw a check for the balance of escrow monies
17. Resolution authorizing the Chief Financial Officer to draw a warrant to Treasurer, State of New Jersey for Marriage/Civil Union License Fees
18. Resolution authorizing the Chief Financial Officer to draw warrant for overpaid taxes in 2019
19. Resolution to amend the Town of Westfield's participation and funding for FY 2021 Municipal Alliance Program
20. Resolution authorizing submission of a grant application to the Grotta Fund for funding of age friendly community initiatives
21. Resolution authorizing Town Officials to execute contract for animal control services
22. Resolution to re-appoint the Chief Financial Officer

Public Safety, Transportation and Parking Committee

Code Review & Town Property Committee

Public Works Committee

12. Reports of Department Heads

Adjournment