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AGENDA
February 12, 2019
Council Conference Meeting
7:00 p.m.

APPOINTMENTS

PRESENTATIONS

PSE&G

BIDS

RESOLUTIONS

Finance Policy Committee

1. Resolution authorizing the Chief Financial Officer to draw warrant for dog licenses for January 2019
2. Resolution authorizing Chief Financial Officer to draw a check for the balance of escrow monies
3. Resolution authorizing the Chief Financial Officer to draw a warrant to refund construction permit fee
4. Resolution authorizing Chief Financial Officer to prepare warrants for postage payment in connection with tax assessment notices to the property owners
5. Resolution authorizing the Chief Financial Officer to draw warrants for overpaid taxes for the years 2018-2019
6. Resolution establishing the sewer fees for 2019
7. Resolution authorizing the Mayor to execute a collective bargaining agreement between the Town of Westfield and the Teamsters bargaining unit
8. Resolution authorizing the Chief Financial Officer to sign biweekly warrants for the 2019 Teamster employee salaries effective January 1, 2019
9. Resolution authorizing the Chief Financial Officer to make a budget transfer

Public Safety, Transportation and Parking Committee

1. Resolution supporting the establishment of a Police Chaplaincy Program for the Westfield Police Department and authorizing the appointment of Police Chaplains

Code Review & Town Property Committee

Public Works Committee

ORDINANCES

1. **GENERAL ORDINANCE NO. 2125**
AN ORDINANCE TO AMEND GENERAL ORDINANCE NO. 2011 ENTITLED,
"AN ORDINANCE FIXING THE WAGES OF CERTAIN EMPLOYEES OF
THE FIRE DEPARTMENT."
2. **GENERAL ORDINANCE NO. 2126**
AN ORDINANCE AMENDING CHAPTER 4 OF THE TOWN CODE OF THE TOWN OF
WESTFIELD AS IT RELATES TO THE HOURS FOR THE RETAIL SALE OF
ALCOHOLIC BEVERAGES FOR CONSUMPTION ON AND OFF PREMISES
3. **GENERAL ORDINANCE NO. 2127**
AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF THE CODE OF THE TOWN
OF WESTFIELD RELATED TO CONSTRUCTION FENCING
4. **GENERAL ORDINANCE NO. 2128**
AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF THE LAND USE
ORDINANCE OF THE TOWN OF WESTFIELD PERTAINING TO THE COMMERCIAL
USE OF ROOFTOPS
5. **GENERAL ORDINANCE NO. 2129**
AN ORDINANCE AMENDING ARTICLE 21 OF THE LAND USE ORDINANCE OF
THE TOWN OF WESTFIELD AS IT RELATES TO PENALTIES FOR VIOLATIONS OF
THE LAND USE ORDINANCE

GENERAL BUSINESS

COMMITTEE REPORTS

OPEN DISCUSSION BY CITIZENS (as needed)

EXECUTIVE SESSION

REMINDER

Next Conference Meeting – February 26, 2019

Next Council Meeting – February 26, 2019

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

FEBRUARY 12, 2019

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$930.00 to the order of New Jersey Department of Health, P.O. Box 369, Trenton, New Jersey for Dog Licenses issued by the Town Clerk for the month of January 2019.

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

FEBRUARY 12, 2019

WHEREAS, the following applicants have posted monies to be held in escrow to cover expert advice and testimony in connection with Board of Adjustment and Planning Board applications on said property; and

WHEREAS, expert advice and testimony was given, and

WHEREAS, all bills for these applications have been submitted and paid; and

WHEREAS, the applicant has requested in writing to have the balance of escrow monies be released to them;

NOW, THEREFORE, BE IT RESOLVED, that the Chief Financial Officer is authorized to draw a check for the balance of the escrow monies as follows:

App #	Name	Address	G/L	Refund Balance
BOA 18-44	Marcus Acord	835 Wallberg Avenue	9-05-560-707	\$421.71
Return to:	Marcus Acord	835 Wallberg Avenue	Westfield	07090
BOA 18-55	Marcus Acord	835 Wallberg Avenue	9-05-560-718	\$78.29
Return to:	Marcus Acord	835 Wallberg Avenue	Westfield	07090

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

FEBRUARY 12, 2019

WHEREAS, Donald and Christine Harrington, made an application for a construction permit for an in-ground pool located at 935 Minsink Way, Block 306, Lot 31, Westfield, New Jersey.

WHEREAS, Donald and Christine Harrington, remitted \$817.00 for aforesaid permit.

WHEREAS, Donald and Christine Harrington, subsequently requested not to do the above mentioned project.

WHEREAS, Donald and Christine Harrington, has made an application for refund of eighty percent (80%) of permit fee.

NOW THEREFORE BE IT RESOLVED, that the Chief Financial Officer be, and hereby is authorized to draw a warrant in the sum of \$653.60 payable to Donald and Christine Harrington, 935 Minisink Way, Westfield, NJ 07090.

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

FEBRUARY 12, 2019

WHEREAS, there is a need to communicate information to the public in the form of tax assessment notices to the property owners, and

WHEREAS, payment for the postage to the United States Postal Service is required prior to the mailing of the assessment notices;

NOW, THEREFORE, BE IT RESOLVED, that the Chief Financial Officer is hereby authorized to prepare warrants for postage payment in an amount not to exceed \$3,500.00 charged to the Tax Assessor's postage account.

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

FEBRUARY 12, 2019

RESOLVED that the Chief Financial Officer be and he hereby is authorized to draw warrants to the following persons, these amounts being overpaid for 2018-2019:

Block/Lot/Qualifier Name	Property Address	Quarter/Year Amount
3605/12 NIGAM, Avinash & Ansuya 70 Hill Hollow Road Watchung, NJ 07069	900 Cranford Avenue	3 rd & 4 th /2018 \$11,016.61
5002/7 BRACCO, Christopher 1015 Summit Avenue Westfield, NJ 07090	7 Tudor Oval	4 th /2018 \$4,078.06
5712/15 COSENZA, Christine	240 Connecticut Street	1 st /2019 \$4,499.75

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

FEBRUARY 12, 2019

WHEREAS, the Town Council passed General Ordinance No. 2034 pursuant to which Sections 20-23 and 20-25 of the Town Code were amended and a schedule of maximum annual sewer user fees for properties in the Town was established; and

WHEREAS, the sewer user fee for a single-family residence was set to not exceed \$195.00 per annum; and

WHEREAS, the sewer user fee for commercial and industrial properties was set to not exceed \$875.00 per annum; and

WHEREAS, the sewer user fee for each multi-family unit on a property was established to not exceed \$125.00 per annum; and

WHEREAS, Section 20-25 of the Town Code provides that by February 24 of each year, the Town Council, by resolution, shall determine the exact sewer fee for the then calendar year, subject to the maximum amounts set forth in Section 20-23.

NOW, THEREFORE, be it resolved that the following sewer fees are hereby established for the calendar year 2019:

- a. The sewer user fee for a single-family residence shall be \$165.00.
- b. The sewer user fee for a commercial and industrial property shall be \$415.00.
- c. The sewer user fee for each multi-family unit on a property shall be \$100.00.

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

FEBRUARY 12, 2019

BE IT RESOLVED by the Town Council of the Town of Westfield that the Mayor is authorized to sign the collective bargaining agreement between the Town of Westfield and the Local 469 of the International Brotherhood of Teamsters for the years 2019-2022.

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY
RESOLUTION NO.

FINANCE POLICY COMMITTEE

FEBRUARY 12, 2019

RESOLVED that the following stated rates of pay for employees of the Department of Public Works, and the Engineering and Construction Official's office represented by Local 469 of the International Brotherhood of Teamsters for collective bargaining purposes be adopted effective January 1, 2019, and that the Chief Financial Officer be authorized to make payment to, and draw warrants bi-weekly in accordance with the following schedule:

<u>Name</u>	<u>Step</u>	<u>Hourly Rate</u>
D. Gary	1	\$35.43
W. Moore, Jr. 1		\$35.43
J. Giordano	1	\$35.43
T. McCaskill	1	\$35.43
M. Glagola	1	\$35.43
J. Russitano	1	\$35.43
R. Vastano	1	\$35.43
J. Handy	1	\$35.43
F. Watkins	1	\$35.43
G. Stabenow	1	\$35.43
T. Cuccaro	1	\$35.43
E. Maris	1	\$35.43
R. Watt	1	\$35.43
C. Calvello	1	\$35.43
B. Segebade	1	\$35.43
L. Scipioni	1	\$35.43
S. Chamberlin 1		\$35.43
G. Long	1	\$35.43
D. Clark Jr.	1	\$35.43
V. Brodo	9	\$21.40
C. Bohnyak	9	\$21.40
J. Steward	9	\$21.40
J. Giordano Jr.	9	\$21.40
J. Pafumi	9	\$21.40
D. Sangston	9	\$21.40
C. Elliot	9	\$21.40
T. Vreeland	10	\$20.10
O. Lucas	11	\$19.45
C. Daniels	11	\$19.45
A. Graf	11	\$19.45
F. Scalera	12	\$18.80
K. Muller	12	\$18.80
D. Youcus	12	\$18.80
E. Rawles	12	\$18.80
B. Glagola	12	\$18.80
J. Smith	12	\$18.80
G. Gray - Survey Party Chief		\$71,616
G. Junkroft - Building Subcode Official		\$80,461

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

FEBRUARY 12, 2019

RESOLVED that the Chief Financial Officer be and he is hereby authorized to make the following transfer(s) in the 2018 Budget (Appropriation Reserve) accounts:

	<u>OUT</u>	<u>IN</u>
<u>CURRENT FUND</u>		
ADMINISTRATIVE & EXECUTIVE		
8-01-100-210 Other Expenses (O/E)	\$8,000	
COLLECTION OF TAXES		
8-01-105-101 Salaries & Wages (S&W)	500	
8-01-105-250 O/E		\$500
FINANCE		
8-01-115-101 (S&W)	5,000	
FIRE DEPARTMENT		
8-01-125-102 S&W		25,000
PUBLIC WORKS		
8-01-137-102 (S&W)		8,000
8-01-137-211 (O/E)		20,000
INSPECTION OF BUILDINGS		
8-01-165-101 (S&W)	30,000	
GROUP INSURANCE		
8-01-183-222 (O/E)	10,000	
	<hr/> \$53,500	<hr/> \$53,500

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

PUBLIC SAFETY, TRANSPORTATION, & PARKING COMMITTEE

FEBRUARY 12, 2019

***Resolution Supporting the Establishment of a Police Chaplaincy Program for the Westfield Police
Department and the Appointment of Police Chaplains***

WHEREAS, the Chief of Police seeks to establish a Police Chaplaincy Program for the Westfield Police Department; and

WHEREAS, the Police Chaplaincy Program will seek to utilize ordained members of the local clergy to assist Westfield Police Department members and their families, as well as members of the general public, in their times of need; and

WHEREAS, the Westfield Police Department has implemented written directives which establish and govern the administration of a Police Chaplaincy Program; and

WHEREAS, Police Chaplains will provide ministry, counseling, guidance, comfort and support to persons in need on a voluntary basis; and

WHEREAS, the Town of Westfield recognizes the need for a Police Chaplaincy Program; and

WHEREAS, there exists a need to appoint qualified person(s) as Police Chaplains pursuant to the Westfield Police Department's Chaplaincy Program; and

WHEREAS, the Chief of Police does hereby recommend the appointment of certain qualified persons to the position of Police Chaplain.

NOW THEREFORE BE IT RESOLVED, that that Town of Westfield does hereby declare its support for the Westfield Police Department's Police Chaplaincy Program and, furthermore, does hereby appoint Deacon Keith Gibbons of the Catholic Church of the Holy Trinity Church of Westfield and Rabbi Douglas Sagal of Temple Emanu-El of Westfield to the position of Police Chaplain, to report to and serve at the discretion of the Chief of Police.

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TOWN OF WESTFIELD TOWN COUNCIL REGULAR MEETING

Tuesday, February 12, 2019
8:00 PM

PROPOSED AGENDA

This agenda is prepared for the information of the public. It is the order of the meeting; however, if changes in order, deletions or additions are made, they will be noted at the time.

1. Roll Call
2. Invocation
3. Salute to the flag
4. Presentations
Chinese American Club
5. Appointments

Appointment of Jeffrey Perrella as a member of the Recreation Commission to fill an unexpired term ending December 31, 2019

Administer Oath of Office to Frank Padovano as Captain with the Westfield Police Department

6. Advertised Hearings

1. GENERAL ORDINANCE NO. 2122

AN ORDINANCE AMENDING CERTAIN ZONE BOUNDARIES AND MODIFYING THE ZONING MAP

2. GENERAL ORDINANCE NO. 2123

AN ORDINANCE DESIGNATING 603 CLARK STREET, SHOWN ON THE TOWN TAX MAPS AS BLOCK 808, LOT 26 AS A HISTORIC LANDMARK AND MODIFYING THE ZONING MAP

3. GENERAL ORDINANCE NO. 2124

AN ORDINANCE TO AMEND GENERAL ORDINANCE NO. 2036 ENTITLED, "AN ORDINANCE FIXING THE WAGES OF CERTAIN EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT."

7. Approval of Minutes from Town Council Conference Session held January 29, 2019

Approval of Minutes from Town Council Regular Meeting held January 29, 2019
Approval of Minutes from Town Council Executive Session held January 29, 2019

8. Petitions and Communications
9. Open discussion by citizens
10. Bills and Claims in the amount of \$344,854.71
11. Reports of Standing Committees

Finance Policy Committee

10. Resolution authorizing the Chief Financial Officer to draw warrant for dog licenses for January 2019
11. Resolution authorizing Chief Financial Officer to draw a check for the balance of escrow monies
12. Resolution authorizing the Chief Financial Officer to draw a warrant to refund construction permit fee
13. Resolution authorizing Chief Financial Officer to prepare warrants for postage payment in connection with tax assessment notices to the property owners
14. Resolution authorizing the Chief Financial Officer to draw warrants for overpaid taxes for the years 2018-2019
15. Resolution establishing the sewer fees for 2019
16. Resolution authorizing the Mayor to execute a collective bargaining agreement between the Town of Westfield and the Teamsters bargaining unit
17. Resolution authorizing the Chief Financial Officer to sign biweekly warrants for the 2019 Teamster employee salaries effective January 1, 2019
18. Resolutions authorizing the Chief Financial Officer to make a budget transfer
19. GENERAL ORDINANCE NO. 2125
AN ORDINANCE TO AMEND GENERAL ORDINANCE NO. 2011 ENTITLED, "AN ORDINANCE FIXING THE WAGES OF CERTAIN EMPLOYEES OF THE FIRE DEPARTMENT."

Public Safety, Transportation and Parking Committee

1. Resolution supporting the establishment of a Police Chaplaincy Program for the Westfield Police Department and authorizing the appointment of Police Chaplains (Oaths of Office administered by Mayor Brindle)

Code Review & Town Property Committee

1. GENERAL ORDINANCE NO. 2126
AN ORDINANCE AMENDING CHAPTER 4 OF THE TOWN CODE OF THE TOWN OF WESTFIELD AS IT RELATES TO THE HOURS FOR THE RETAIL SALE OF ALCOHOLIC BEVERAGES FOR CONSUMPTION ON AND OFF PREMISES
2. GENERAL ORDINANCE NO. 2127
AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF THE CODE OF THE TOWN OF WESTFIELD RELATED TO CONSTRUCTION FENCING
3. GENERAL ORDINANCE NO. 2128

AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF THE LAND USE
ORDINANCE OF THE TOWN OF WESTFIELD PERTAINING TO THE COMMERCIAL
USE OF ROOFTOPS

4. GENERAL ORDINANCE NO. 2129

AN ORDINANCE AMENDING ARTICLE 21 OF THE LAND USE ORDINANCE OF
THE TOWN OF WESTFIELD AS IT RELATES TO PENALTIES FOR VIOLATIONS
OF THE LAND USE ORDINANCE

Public Works Committee

12. Reports of Department Heads

Adjournment