

Westfield Historic Preservation Commission (HPC) Meeting Minutes

Meeting Date: Monday June 25, 2018

In Attendance: Kelly Kessler, Jennifer Jaruzelski, Doug Stokes (TC), Joseph Biren, Robert Wendel, Maria Boyes, Alison Carey (A1), Michael LaPlace (PB)

Absent: Neal Acito, James Corcoran, David Hagan, Jenn Czarnecki, Michael Fisher (A2).

- Minutes of 5/21/2018 meeting reviewed and approved by Commission.
- Statement of Compliance with the Open Public Meetings Act read and acknowledged.

The following agenda items were discussed:

1. New Business

- **Vote on Minor Application for 230 Kimball Avenue:** Unanimous approval with one abstention (Joe B).
- **Approval of Major Application for 249 Kimball Avenue:** approved

2. Old Business

Award Committee: Devlin Awards Ceremony has taken place with good turnout; pictures to be sent to newly hired Information Officer for upload to website

Communications Committee:

- Community Meeting on May 21 (Jonathan Kinney) had disappointing turnout. September meeting will be taken off calendar and next Community Meeting will be October 18th.

Historic Research Committee:

- Interns working on photographic library of historic homes

Designation and Historic Homeowner Relations Committee:

- 1481 West Broad: still open for simple sub-division, which HPC members agree would be better than a demo. Discussion regarding notification to Realtors on selling the historic value and options with the Planning Board.
Additional discussion re: HPC need to get early notification on demos and working more closely with the Planning Board. Kelly to reach out again and invite Doug S. to our meetings.
- Stoneleigh Park: trying again to designate. Letter of consent due back by 75% of neighborhood by 6/24/2018
- 256 West Dudley: no change
- Target properties for designation discussed (Triangle Park, Reeves House, Kehler Stadium, Fairview, The Armory and the older schools (Franklin, Wilson, Washington). Alison will begin process of designation for Triangle Park and Reeves House.
- Checklist for Endangered Homes:
 - Note to be sent to homeowners, encouraging them to contact HPC
 - List to be given to Planning Board for review and request notification on any that come before the Board.
 - Request that Mayor Brindle have Jim Gildea make HPC notification part of the process for all relevant committees; bring preservation back into the conversation. Discussion of possible relief on zoning if designation occurs.

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- New downtown property owner has purchased several significant properties. Proposal to get him involved with HPC, DWC, etc
- Newell home: designation to be forthcoming did this happen?

Historic Preservation Plan Committee:

- Historic Preservation to be added to Master Plan. Rob & Niel will provide consultant with recommendations on changes.

Funding Incentives Committee:

Certified Local Government Committee:

Historic Preservation Ordinance Review Committee:

3. Public Comments: no public comments

Meeting adjourned at 8:49 PM