

## Westfield Historic Preservation Commission (HPC) Meeting Minutes

Meeting Date: Monday, November 26, 2018

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**In Attendance:** Kelly Kessler, Jennifer Jaruzelski, Doug Stokes (TC), Maria Boyes, Alison Carey (A2), Michael LaPlace (PB), David Hagan, Jenn Czarnecki, Robert Wendel, Tom Jardim (Town Lawyer)

**Absent:** James Corcoran, Joseph Biren, Michael Fisher (A1)

- Minutes of 10/29/2018 meeting reviewed and approved by Commission.

The following agenda items were discussed:

### New Business

1. Commission Vote on Newell home designation
  - Vote to memorialize the Resolution as written: unanimous
  - Resolution will now move to the Planning Board
2. The Reverdy home at 322 Lawrence, informal review for addition in the back of the home. Mrs. Reverdy attended the meeting with her architect who walked the Commission through detail plans and answered questions. Plans include:
  - Remove and replace current addition that took place circa 1990's.
  - Remove back deck and replace with 2 decks (one that is flush with the rest of the house and a larger one with a step down). Skylights will be removed.
  - New deck will be 23 ft. deep. Room will be angled to be in compliance with associated structure (detached garage). A portico will be added to the mud room, Gable roof will replace the current roof on Kimball-facing side of the street.
  - Windows will match garage (peaked windows) and it was noted that the house already has various window styles that were most likely added before Kimball was designated.

Questions/Comments from the Commission included:

- Types of materials that will be used for trim and windows (concern that Azec will be used)
- Commission members have concerns about the angle and a suggestion was made to square it off. There was also the suggestion of reducing the angle of the deck so it's not so deep and stays within variances.
- Birds-eye view of plans show better scale of size and raised some concerns from Commission members
- It was noted that this addition, if done correctly, could potentially be an improvement on the existing one, which was done before Kimball was designated but there are some concerns about size and lack of clarify on materials

Planned timing of addition: early/late Spring 2019; Public Hearing scheduled for January

### 3. 2019 Budget

Kelly asked for suggestions for line items to include in 2019 Budget.

Suggestions include: Print (Design Guidelines, Kimball Walking Tour maps, mailer packets), refreshments for speaker series, conferences and associated costs, outside legal and consulting services, plaques for designated homes

## Westfield Historic Preservation Commission (HPC) Meeting Minutes

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---

4. Town Council: Tuesday, December 11<sup>th</sup>, HPC will update the Council on the state of historic preservation in Westfield

### Old Business

**Communications Committee:** Discussion on 2019 Speaker Series

January- Learn about HPC

February: Greg Blasi on building materials/methods/ the building process

June: Devlin Awards and essay and art contest

Spring: Dorothy Guzzo to speak on business benefits of preservation & Historic Districts

**Designation and Historic Homeowner Relations Committee:**

Targeting mailing for January

**Historic Preservation Plan Committee:**

First steering committee meeting tomorrow night (Nov. 27). State goals for updating the plan and request assistance from town consultant working on Master Plan.

**Funding Incentives Committee:**

New bill making its way thru the legislature: Tax relief for designated residences at local, state and federal level. More details needed.

**Historic Preservation Ordinance Review Committee:**

Final draft version complete: Tom Jardim noted that significant modifications have been made (the new Ordinance is less complicated and less restrictive) and the HPC should review together. Commission was reminded that HPC section of the Master Plan states the Commission's major goals and direction, while the HPC Ordinance reflects that and provides detail.

**High School Intern Program**

5 Interns Assigned To HPC. Robert, Maria, Kelly and Jenny met with them.

3 will work on Communications Committee (The Devlin Awards, Speaker Series, etc).

2 will work on the Photographic Library

It was also suggested they help with Social Media

### 1. Public Comments:

- Debbie Burslem (256 Kimball Avenue):
  - Suggested that some former HPC members come help in review of the Ordinance as well as Stoneleigh & Boulevard residents
  - Requested that agenda be published ahead of meetings
  - Add award to budget for student contest winners
  - Comments re: 322 Lawrence:
    - New windows they want to match to the garage were not ever approved
    - Concerned about materials and the use of Azac windows

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- Asked Commission to submit a request for Mindowaskin Park to be nominated for State and Federal designation. Commission discussed, and Tom Jardim recommended that 'Friends of Mindowaskin Park' should start the process, as this is not the responsibility of the HPC. Debbie will do this.
- Debbie requested that Kelly attend an upcoming meeting this Spring to discuss replacing all walkways in Mindowaskin Park.

**Meeting adjourned at 8:48 PM**

**Meeting Minutes recorded by Alison Carey, HPC Secretary**