

## **MINUTES OF REGULAR MEETING HELD FEBRUARY 11, 2020**

Pursuant to rules of Council of the Town of Westfield, the members thereof convened in regular session Tuesday, February 11, 2020 at 8:00 p.m.

Mayor Brindle made the following announcements:

“Prior to convening in regular session, there was an agenda session which was open to public and advertised.”

“The adequate notice of this meeting, as required by the Open Public Meetings Act, was provided by the posting, mailing and filing of the annual notice of regularly scheduled meetings of the Town Council on December 11, 2019. The notice was, on that date, posted on the bulletin board in the Municipal Building, mailed to THE WESTFIELD LEADER, and THE STAR LEDGER, and filed with the Clerk of the Town of Westfield.”

**PRESENT:** Mayor Brindle, Council Members Habgood, Parmelee, LoGrippo, Katz, Mackey, Contract, Dardia, Boyes

**ABSENT:**

### **INVOCATION AND FLAG SALUTE**

Invocation was given by Councilwoman Habgood followed by the flag salute.

### **PRESENTATIONS**

#### **Committee As A Whole**

The following resolution, introduced by the Council, seconded by the Council were unanimously adopted.

#### **Resolution No. 55**

WHEREAS, 2020 marks the 100th anniversary of the ratification of the 19th Amendment to the United States Constitution, guaranteeing and protecting women’s right to vote; and

WHEREAS, this centennial offers an opportunity to commemorate a milestone of democracy; that the right of citizens of the United States to vote shall not be denied or abridged by the federal or state governments on account of gender; and

WHEREAS, New Jersey has had a long, storied history in the suffrage movement with New Jersey women playing a crucial role in pursuing the rights of women to vote; and

WHEREAS, in 1776, women property owners were enfranchised under the New Jersey State Constitution, which was unique in the nation at the time. However, in 1807, the New Jersey Legislature eliminated the property requirement for voting rights and limited the ballot to white males; and

WHEREAS, in 1867, New Jersey residents Lucy Stone and Harry Blackwell organized the New Jersey Woman Suffrage Association (“NJWSA”), devoted to gaining women’s suffrage; and

WHEREAS, in 1909, New Jersey’s first open-air suffrage rallies were held in Orange and Newark, led by Dr. Emma O. Gantz and Martha Klatshchken, with the NJWSA collecting 5,000

signatures for a petition in support of the federal amendment guaranteeing and protecting women's constitutional right to vote; and

WHEREAS, although the 1912 state referendum on woman's suffrage was soundly defeated in the New Jersey Legislature, a corner was turned for the New Jersey suffrage movement; and

WHEREAS, in 1913, an automobile rally led by "General" Rosalie Jones traveled through New Jersey on the way to Washington, D.C., in a Suffrage Parade of over 8,000 marchers with many New Jersey women including event organizer Alice Paul; and

WHEREAS, in 1915, a second suffrage constitutional referendum was pursued in New Jersey, New York, Pennsylvania, and Massachusetts with active campaigns by many suffrage organizations, including the "Passing of the Torch of Liberty" via tug boats on the Hudson River from New York to New Jersey, but was defeated in all four states October 1915; and

WHEREAS, in 1917, New Jersey suffragists Allison Turnbull Hopkins, Julia Hulburt, Beatrice Reynolds Kinkead, and Minnie D. Abbott picketed in front of the White House as part of the Silent Sentinels and subsequently were arrested and imprisoned; and

WHEREAS, on June 4, 1919, Congress passed the 19th Amendment guaranteeing all American women the right to vote; and

WHEREAS, on February 9, 1920, New Jersey became the 29th state to ratify the 19th Amendment granting women the right to vote; and

WHEREAS, shortly after the ratification of the 19th Amendment, Margaret Laird and Jennie Van Ness were the first two women elected to the New Jersey Assembly in 1921 and in 1925. Rebecca Estelle Bourgeois Winston of Estell Manor was New Jersey's first woman mayor;

NOW, THEREFORE, BE IT RESOLVED, in honor of the 100th Anniversary of the Ratification of the 19th Amendment, that the Mayor and Town Council of the Town of Westfield supports the efforts of New Jersey's Suffrage Centennial NJ Women Vote and strongly encourages local celebrations of this historic milestone; and

BE IT FURTHER RESOLVED, that the Mayor and Town Council of the Town of Westfield will transmit copies of this resolution to federal and state elected officials, including the Governor of the State of New Jersey, the Secretary of State, and the New Jersey League of Municipalities.

#### Mayor's Remarks

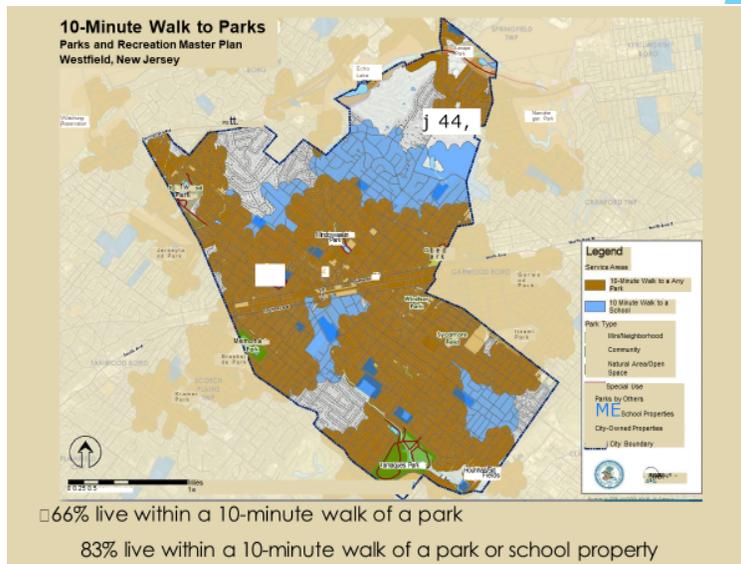
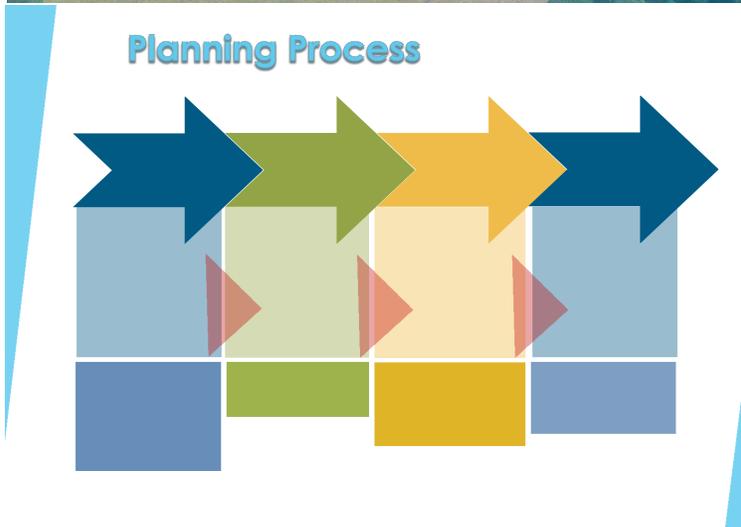
- Thanked everyone for attending this evening's meeting and commented on those wearing white to commemorate the 100th anniversary of New Jersey's ratification of the 19th Amendment, providing women with the right to vote. Stated that she is glad for the opportunity to honor the suffragettes;
- Announced that tonight's agenda would begin with a presentation by Pat Hoagland of Brandstetter Carroll, Inc., the firm hired to produce the Parks and Recreation Strategic Plan (Plan). Feels the Plan is a very detailed and exciting document and hopes everyone

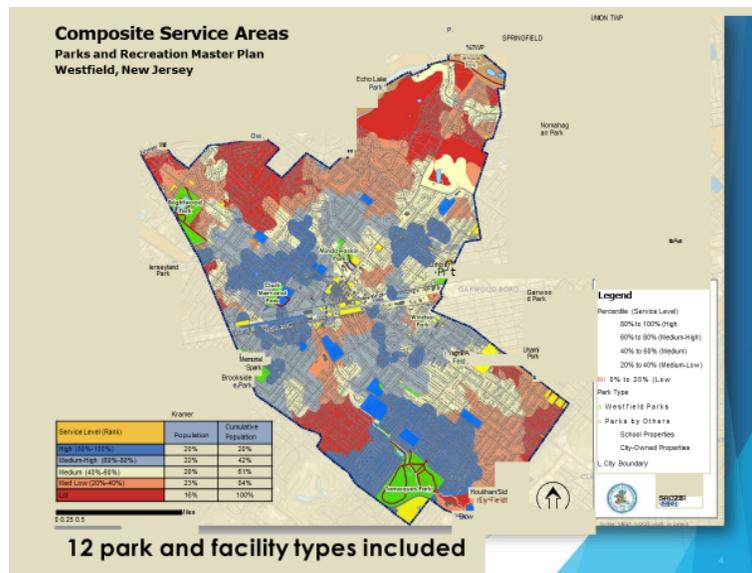
had a chance to review it. Discussed the process involved with the Plan, which included several public workshops and an online survey that yielded tremendous feedback from the community. Thanked those who took the time to provide input, and extended a special thanks to the Steering Committee which included four (4) members of the Recreation Commission, the Recreation Director and Assistant Director, the Town Administrator, Public Works Director, Freeholder and Westfield resident Kim Palmieri Mouded, School District Business Administrator Dana Sullivan, and Councilmembers LoGrippo and Dardia. In addition, thanked those who worked on the initial Tamaques Park Field Plan a few years ago, particularly former Councilman and Recreation Commission member Peter Echausse. Feels their persistence on advocating for new fields has led the Town to where it is today. Stated that she hopes everyone is as excited as she is about this ambitious plan, which provides a ten (10) year roadmap for parks, recreation opportunities, and open spaces. In addition, the Town Council would be voting on a resolution tonight to formally refer the Plan to the Planning Board for incorporation into the Master Plan Reexamination Report.

- Provided an update concerning the Rialto Theater and announced that the Town recently learned that it was not selected for grant funding that was expected to support a feasibility study that would help identify the highest and best use of the building as a performing arts center. The Town is pursuing other sources of funding, including Union County, but expressed disappointment that the Town has yet to find a general investment partner to bear some of the risk in pursuing this endeavor. Stated that she remains optimistic that a solution will emerge, but the Town needs to ensure that it is ultimately one that works for residents and taxpayers.
- Announced that there would be a vote tonight on a resolution to authorize participation in the Law Enforcement Support Officer (LESO) Program in order to authorize disposal of military equipment that was previously acquired, but no longer needed. Other communities have expressed interest in obtaining specific equipment from Westfield, and participation in this program would enable this equipment to be transferred. Also stated that under the leadership of the Police Chief, with the support of the DPW Director, specific unnecessary equipment has already been disposed of, allowing for a cleared area in the Conservation Center that is now utilized to support the Town's expanded recycling efforts and provide storage for DPW operations;
- Discussed the public hearing and vote to adopt an ordinance to expand the Downtown Westfield Corporation's Board. Explained that there were some inaccuracies reported in the press about the purpose of this change, and reiterated that the sole intent of the new ordinance is to expand the representation on the Board to better reflect a Town of Westfield's size, and in particular to ensure that residents are included as well as business and property owners from both the north and south side. Further explained that nothing would change as to how members are appointed, and a vote by a Council majority would still be required. Language in the ordinance was changed to ensure consistency with language for other boards and commissions. Stated that she is very excited about the possibility of adding more talent to this board to help guide the future of the downtown.
- Discussed a resolution included on tonight's agenda that authorizes an increase in the annual sewer fee. Explained that costs related to the Town's participation in the Rahway Valley Sewerage Authority (RVSA) is an operating expense that has been paid since the 1950s, and one in which the Town has no control. In 2012, the Town began issuing an annual sewer fee to residents at a 50% subsidy rate to offset some of these costs. While the Town has kept the residential bill virtually flat in that time, the Town's costs have increased substantially, over \$750,000 in the last three years alone, which is a thirty (30%) percent increase. The Town is now subsidizing close to sixty (60%) percent of the RVSA cost for its residents, while many municipalities in the state provide far less or no subsidy for sewer expenses. Also explained that since the Town's portion of the property taxes collected is sixteen (16%) percent, it is that much more difficult to absorb the increase within the existing budget. As a result, tonight's resolution to increase the sewer fee includes a \$30 increase for residents which would bring the subsidy back to its original fifty (50%) percent rate and would be reflected in the March sewer bill. Assured residents that she does not like delivering this type of news but believes it was important to provide the context behind this decision.
- Informed residents that Town Council meetings are now available for viewing on YouTube to reach more residents.

Recreation Strategic Plan

Pat Hoagland of Brandstetter Carroll presented the following in connection with Parks and Recreation Strategic Plan (Plan):



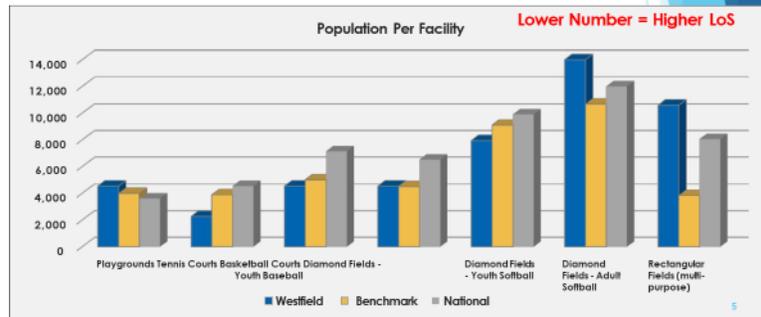


## Benchmarking

Notable facilities that Westfield does not offer that others do:

- Adult baseball field (56%)
- Community garden (47%)

Similar or better level of service for many of the facilities except rectangular fields (10,592 people per facility vs. 3,833)



## Public Engagement

Statistically Valid Mail Survey

- 583 received (Goal of 400)

Web and Handout Survey

- 1,573 completed
- 2,283 comments

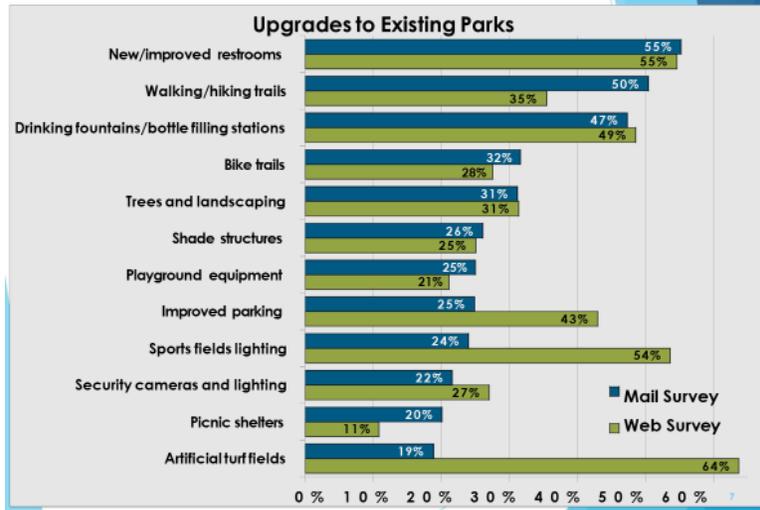
Open Houses – 197 Participants

20 Stakeholder Groups

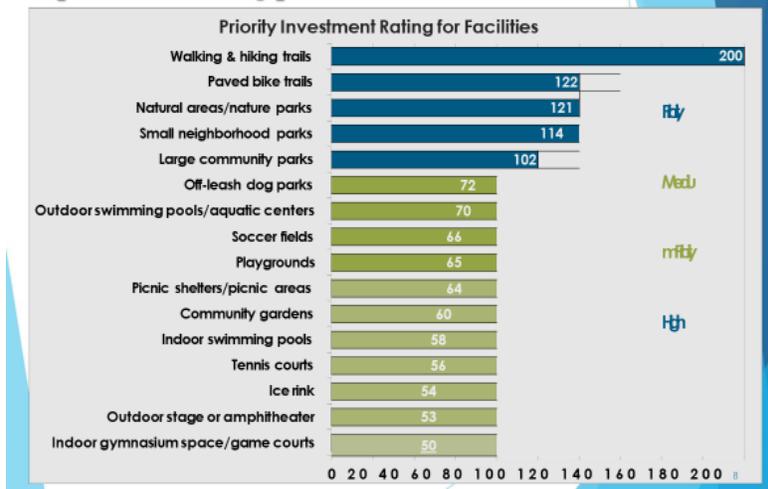
Citizen Steering Committee



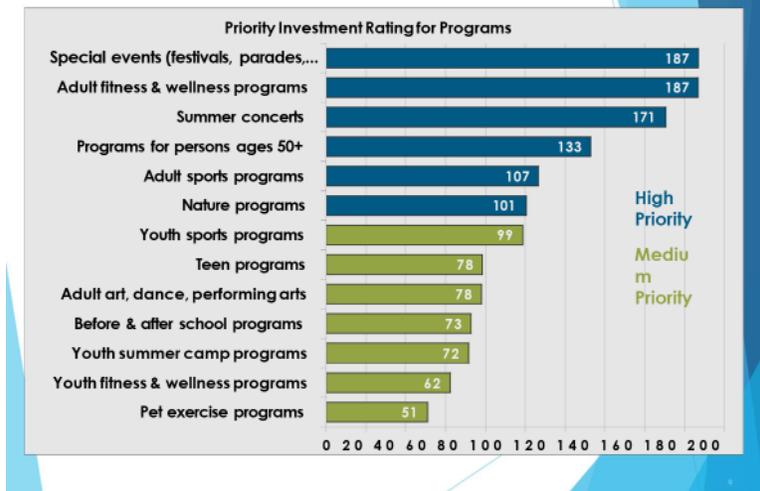
### Survey Results – Top 12 Responses



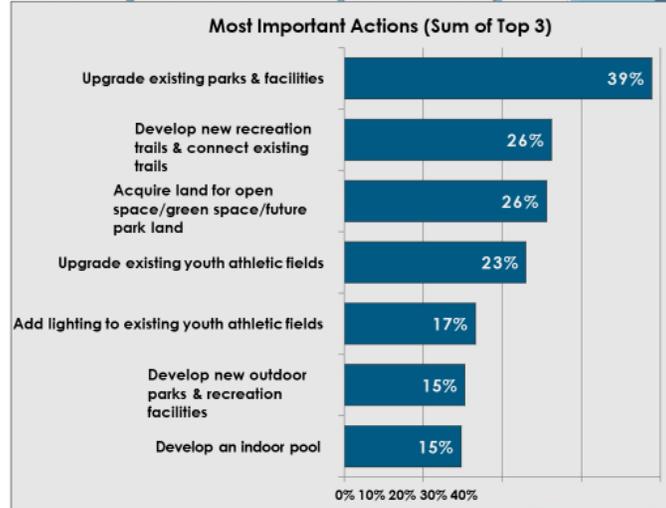
### Survey Results – Facility Priorities (Mail Survey)



### Survey Results – Program Priorities



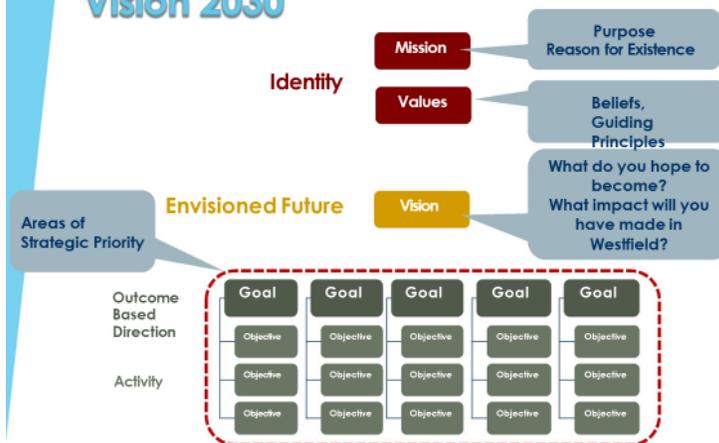
### Survey Results – Top Results (Mail Survey)



### Stakeholder Groups - Findings

- Connectivity throughout Town /More Trails
- Improved Facilities
- Something for Everyone
- Health and Wellness
- Year-Round Opportunities (Indoor Facilities)
- Better Fields
- Artificial Turf Fields
- Wrestling and Cheer Facility
- Partnership with BoE
- More Restrooms
- Host Tournaments
- More Programs

### Vision 2030



## Vision & Mission

### Vision

- *Lead, innovate, and grow through recreational opportunities*

### Mission

- *Build community, enhance quality of life, and provide a meaningful difference through parks, cultural arts, and play while preserving our diverse resources*

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## Core Values

### Service

- We deliver amazing experiences.

### History

- We respect the rich history of our community and the accomplishments of its residents.

### Innovation

- We find new and creative ways to do things better.

### Community

- We build a stronger community through our facilities and programs.

### Safety

- We provide safe and clean places to play.

### Culture

- We are building a culture of outstanding customer service, wellness, and FUN!

### Inclusivity

- We believe everyone should have convenient access to a broad range of parks, facilities, and programs.

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## Goals

### Goal 1: Great Places & Spaces

- Connectivity; Modernization; Sports; Access to Nature

### Goal 2: Great Experiences

- Programs & Classes; Cultural Arts; Events; Wellness

### Goal 3: Team Empowerment and Preparation

- People; Community; Maintenance; Partners & Sponsors

### Goal 4: Operational Excellence & Fiscal Responsibility

- Finances; Technology; Policies, Process, Planning; Marketing

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## Recommendations



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### Houlihan / Sid-Fay Fields



### Systemwide Recommendations - Capital

- Upgrade existing facilities (playgrounds, site furniture, signage, shade shelters, roads, parking)
- Add artificial turf fields at parks and school properties
  - Memorial Park, Edison School, Elm St, Gumbert Park (infields)
- Add field lighting (Tamaques, Memorial, Edison, Elm)
- Develop a Recreation Center at a site TBD with a gym and meeting rooms
- Develop a Field House at Tamaques for wrestling, cheerleading, and storage

### Systemwide Recommendations - Capital

- Implement consistent signage
- Improve ADA access to facilities
- Prepare Master Plans for parks with large scale improvements
- Link parks and other destinations through a Bike and Pedestrian Connectivity Plan
- Develop more perimeter trails in parks
- Add and improve restrooms in parks
- Add pickleball courts throughout Westfield, including new courts and lining at tennis courts
- Add outdoor fitness equipment throughout system
- Add site security lighting and cameras, wi-fi at parks

## Systemwide Recommendations - Operations

- Improve maintenance at parks, including natural areas
- Expand partnership with Board of Education for field use and improvements
- Consider hiring an Aquatics Manager separate from Assistant Director position
- Consider expansion of programming coming from vendors and contractors through the private sector
  - Allows for expansion of programming without hiring additional staff
  - Most new requests by public can be provided by private vendors

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## Systemwide Recommendations - Operations

- Utilize new amenities developed at Westfield Parks for additional program opportunities, including nature programs and fitness programs
- Understand actual costs of programs and services
  - Price according to the Department mission
- Establish a Westfield Parks Foundation
- Identify a consistent brand as it relates to color, style, logo & placement, and promotional materials
- Engage Neighborhoods during park improvement process
- Expand efforts towards obtaining sponsors
- Upgrade technology/Wi-Fi access at facilities for patrons and staff

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## Steering Committee Top Ten

- Existing Field Improvements**
- ADA** walkways and access
- Existing Park** Facility Improvements
- Memorial Park** - Artificial Turf Fields with Lights
- Tamaques Park - Field House** - Wrestling & Cheerleading Area/Football Storage & Meeting Area/Restrooms
- Edison** Intermediate School Improvements - Artificial turf fields (2 Full-Sized Rectangular) with Lights, Restrooms
- Restrooms** - Houlihan/Sid Fay Fields, Edison Intermediate School, Elm Street Property, Tamaques Park (New), Tamaques Park (Renovation)
- Tamaques Park** - Field Lighting
- Recreation Center** with indoor gym, walking track, fitness areas, meeting/event rooms, etc.
- Parking and Roadway** Improvement/Expansion - Houlihan/Sid Fay Fields, Mindowaskin Park, Tamaques Park, Brightwood Park, Memorial Park

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## Next Steps

- Accept the Plan
- Incorporate into the ReExam Report
- Establish priorities for funding
- Prepare more detailed Master Plans for individual park improvements
  - Involve neighbors and users
  - Edison School, Tamaques, Brightwood, Elm, Clark Memorial Park, & Memorial Park
- Implement the Plan
- Update and evaluate progress annually

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Public Comment - Recreation Strategic Plan:

Tim Van Epp, Green Team member, feels it is a great plan and discussed his support for the focus on the natural areas of Brightwood and Dunham Parks, specifically Brightwood Park. Feels the natural attributes are in trouble and discussed wildlife species that are in danger. Explained that a restoration plan for Brightwood Park that included an ecologist was prepared in 2008 but did not move forward. Feels this issue could be addressed through a more detailed Master Plan for Brightwood Park and suggested that an ecologist be included. As an example, referred to the portion of the Plan which suggests the installation of a boat/canoe dock, bike trails and other structures at Brightwood Park and feels the impact these improvements would have to wildlife must be considered.

Mr. Hoagland stated that he agrees with Mr. Van Epp and explained that the Plan recommends the development of more detailed plans for some of the parks.

Denise Ricci, 7 Trails End Court, stated that she frequently uses Brightwood Park and expressed concern with the recommendation to include a bike trail because of the potential impact to hikers and walkers. Feels this contradicts the Plan's reference to hiking as one of the top issues to address.

Mr. Hoagland explained that the Plan recommends a trail around the pond that would be permitted for hiking only.

Ms. Ricci feels that would be difficult to enforce. Expressed concern that once bike trails are installed, biking would expand to other trails.

Steve Kelly, Westfield resident, stated that his property backs up to Brightwood Park and discussed the Plan's recommendation to include bike trails. Expressed concern that the installation of a bike trail would attract the use of all-terrain vehicles (ATV) and dirt bikes and asked if measures would be implemented to prevent those types of vehicles in Brightwood Park.

Mr. Hoagland feels the prevention of ATV's and dirt bikes would be an enforcement issue. Explained that he has seen areas in which mountain bikers and hikers coexist, and mountain bikers will typically maintain trails. Explained that there are currently portions of the Brightwood Park area that are not accessible to walkers because of downed trees. Explained that the intent of the recommendation is to increase the number of people using the park, thereby increasing the number of "positive" activities, which typically deters "negative" activities.

Janice Siegel, Wyandotte Trail, also expressed concern with the use of Brightwood Park for bicycling because of the potential impact to hikers and walkers. Stated that many of the recommendations related to Brightwood Park involved its natural aspects and questioned where the recommendation to include a mountain bike trail "came from". Discussed an Earth Day clean up event that she attended at Brightwood Park with a friend who is an archeologist. Feels it was an amazing experience because of the artifacts that they found there. Believes Brightwood Park is full of history and is a natural setting for birdwatching and similar activities and feels a bike trail is wrong for this park.

Mr. Hoagland feels more people should have an opportunity to experience Brightwood Park in the same way that was described by Ms. Siegel.

Judy Alan-Augustino, stated that she agrees with the previous comments concerning Brightwood Park. In addition, discussed the fact that mountain biking is not allowed in the Watchung Reservation, which is a much larger space than Brightwood Park, and feels Brightwood Park is not the appropriate place for a bike trail due to the environmental impact it could have.

Sean Smith, 541 Cumberland Street, stated that he is fascinated with the fact that the Town has an all-inclusive plan to address its parks and fields, but expressed concern with Mr. Hoagland's comment during the presentation that sports clubs "stuffed" the ballot boxes with respect to field improvements. Feels many children and parents took the time to attend the sessions related to the Plan, and that the families of children that play sports in Westfield make up approximately twenty-five (25%) percent of the population. Feels their opinion should not be discounted. Discussed the current condition of the Town's parks and fields and stated that the Plan did not include any recommendations for maintenance. As an example, discussed improvements that were made to Sycamore Park and stated that this park is now in poor condition because it was not maintained after improvements were made. In addition, some of the recommendations pertain to fields that are owned by Board of Education, which the Town has no authority over. Feels, as the Plan provider, Mr. Hoagland should prioritize the recommendations and provide associated costs.

Julie Steinberg, Belmar Terrace, commended those involved with the Plan for prioritizing the importance of ADA requirements. Explained that while allowing access to entry points is important, access to restrooms and park facilities as well as equipment and parking are equally important and should be considered.

Mr. Hoagland explained that an ADA assessment of all facilities was recommended as part of the Plan, and while his firm considered some ADA issues, there are consultants with specific expertise in ADA compliance that are available to conduct these types of assessments.

Peggy Oster, 410 Topping Hill Road, Board of Education President, thanked Mr. Hoagland for his efforts with the Plan. Stated that the Board of Education is willing to work with the Town with respect to the Plan and she understands that the Town has limited property available. However, the Board of Education also works under a strict budget with a two (2%) percent CAP. Stated that she first learned of the recommendation to include the Board of Education's property in the Plan in January when she was appointed as liaison to the Recreation Commission. Stated that while the School Board's Business Administrator was included, she was surprised that no Board of Education members were included on the Steering Committee. Explained that the Board of Education previously conducted studies of its fields and feels discussions between members of the Board of Education and the Town are necessary.

Mr. Hoagland feels the Town has some flexibility in some areas while the Board of Education has flexibility in other areas, but the goal is to achieve a "win-win" situation for all.

Ms. Oster explained that there are some financial constraints. Explained that the Plan involves looking ahead five (5) to ten (10) years, but the Board of Education also has its own five (5) to ten (10) year plan. While enrollment has remained steady, there is new development and a possible increase in enrollment to be considered and feels there is a need to potentially "mesh" the school's plan and the Town's plan in an effort to do what is best for the community.

Randy Wojcik, 1120 Wychwood Road, feels the users, such as the Westfield Soccer Club and other sports clubs should be included on steering committees. Feels all need to work together.

Mr. Hoagland discussed stakeholder meetings that were held, including meetings with various sports clubs, to obtain information pertaining to their issues and concerns. Explained that having all represented on the Steering Committee would have been unmanageable and difficult to schedule meetings.

Mr. Wojcik clarified his statement and explained that he is recommending that sports clubs and other stakeholders be included on steering committees as priorities are identified and individual plans for each park moves forward.

Mr. Hoagland explained that neighbors and user groups would be included as individual park plans move forward.

Evin Topilow, 355 Orenda Cicle, stated that he lives near Brightwood Park and that his son likes to bike there. Feels other than people walking their dogs or workers taking a break in their trucks in the parking lot, Brightwood Park is underutilized.

Mr. Hoagland reiterated his previous statement that the goal is to attract more people to the parks, as positive activities typically deter negative activities.

Westfield resident stated “lifelong”, with no additional comment.

## **APPOINTMENTS**

### **ADVERTISED HEARINGS**

#### **GENERAL ORDINANCE NO. 2156**

“AN ORDINANCE AMENDING THE CODE OF THE TOWN OF WESTFIELD, NEW JERSEY, IN ORDER TO EXPAND THE BOARD OF THE DISTRICT MANAGEMENT CORPORATION OF THE TOWN OF WESTFIELD”

Advertised returnable this evening.

Hearing no comments, Mayor Brindle declared the hearing closed.

#### **GENERAL ORDINANCE NO. 2157**

“AN ORDINANCE ESTABLISHING THE WESTFIELD ACCESS AND INCLUSIVITY COUNCIL FOR THE TOWN OF WESTFIELD”

Advertised returnable this evening.

Hearing no comments, Mayor Brindle declared the hearing closed.

### **PENDING BUSINESS**

An ordinance entitled, “GENERAL ORDINANCE NO. 2156 - AN ORDINANCE AMENDING THE CODE OF THE TOWN OF WESTFIELD, NEW JERSEY, IN ORDER TO EXPAND THE BOARD OF THE DISTRICT MANAGEMENT CORPORATION OF THE TOWN OF WESTFIELD” by Councilwoman Mackey, seconded by Councilman Dardia, was taken up, read and passed by the following vote of all present upon roll call as follows:

Yeas: Habgood	Nays:	Absent:
Parmalee		
LoGrippo		
Katz		
Mackey		
Contract		
Dardia		
Boyes		
Mayor Brindle		

An ordinance entitled, "GENERAL ORDINANCE NO. 2157 - AN ORDINANCE ESTABLISHING THE WESTFIELD ACCESS AND INCLUSIVITY COUNCIL FOR THE TOWN OF WESTFIELD" by Councilwoman Mackey, seconded by Councilman LoGrippe, was taken up, read and passed by the following vote of all present upon roll call as follows:

Yeas:	Nays:	Absent:
Habgood		
Parmalee		
LoGrippe		
Katz		
Mackey		
Contract		
Dardia		
Boyes		
Mayor Brindle		

## **BIDS**

## **MINUTES**

On a motion by Councilwoman Mackey and seconded by Councilwoman Habgood, Council approved the Minutes of the Town Council Conference Session and Regular Meeting held January 28, 2020.

## **PETITIONS AND COMMUNICATIONS**

### **OPEN DISCUSSION BY CITIZENS**

Mayor Brindle opened the public comments portion of the meeting and asked if there were any questions or comments.

Andrew Stillufsen, 667 Fourth Avenue, stated that he is a member and co-chair of the Union County Chapter of the Jersey Off Road Bicycling Association (JORBA), which is a state-wide, non-profit organization that partners with land managers throughout the state to build and maintain sustainable trails. Discussed JORBA's purposes, which include advocating for open access to trails and trail etiquette, growing and supporting trail riding and mountain biking in all of its forms, and building and maintaining sustainable, multi-use trails. Explained that multi-use trails include biking, hiking, trail runners and equestrians. Stated that he endorses the recommendation to include mountain bike trails at Brightwood Park and JORBA is willing to partner with the Town to build these trails and maintain them free of charge. Further explained that JORBA has its own equipment and volunteers and is fully insured. In addition, both he and the other JORBA co-chair are Westfield residents and have opened a dialog with members of the Recreation Commission concerning a potential partnership with the Town. Stated that he disagrees with the notion that kids should not ride bikes on trails. Informed the Town Council that Westfield already has a club comprised of high school and middle school students and is in the process of establishing a competitive team under NICA (National Interscholastic Cycling Association). Feels Brightwood Park would be a great place for a bike trail and explained that trails in wooded areas have minimal impact to neighbors. In addition, explained that mountain bikers strongly adhere to trail etiquette, such as yielding to other users and building rogue trails, because they do not want to risk losing their access to trails. Urged the Town Council to approve the recommendation for a bike trail at Brightwood Park.

Mayor Brindle explained that none of the recommendations included in the Plan would move forward without a more detailed vetting of each recommendation, and without input from all users, neighbors and the like.

Bob Lewis, 112 Clifton Street, stated that he worked as a crossing guard for the Town of Westfield for twenty-six (26) years. Discussed the Westfield 300 celebration and presented Mayor Brindle with a framed copy of the logo.

Mayor Brindle thanked Mr. Lewis for the gift and mentioned that four (4) members of the Town Council are Washington School parents where Mr. Lewis was a crossing guard. Also discussed the wood carvings Mr. Lewis would make for all of the 5<sup>th</sup> grade students of Washington School.

Evin Topilow, Orenda Circle, discussed his comments from a previous Town Council meeting with respect to the road moratorium ordinance and requested an update.

Councilwoman Mackey stated that a meeting with Elizabethtown Gas has been scheduled for February 19 and feels more information would be available after that meeting is held. Also stated that some amendments to the road moratorium ordinances are being considered.

Brendan Galligan, 535 Pierson Street, Board of Education member, clarified that while he is a member of the Board of Education, he is not speaking on its behalf. Discussed his support for shared services arrangements. Also explained that he was elected shortly after the referendum that was held for a turf field and lighting project, as well as a roofing project for the high school, was voted down, and there were discussions concerning transparency as it pertained to these projects being voted down. Referenced language in the Plan pertaining to the need for partnerships in order for certain recommendations to move forward and expressed concern that Board of Education members were not included in the Plan's development. Feels collaboration and partnerships require working together from the beginning and believes waiting to include the Board of Education until after the Plan is approved puts the Board of Education in an awkward position. Feels it almost "forces" the Board of Education into an agreement because the Plan, which involves the turfing of some of the Board of Education's fields, has been made public and has created certain expectations. Stated that although the School Board's Business Administrator was involved, she is not a Board of Education member, and, in addition, she was asked to keep discussions held by the Steering Committee confidential. Explained that while he agrees with most of the recommendations included in the Plan, he reiterated his concern that the Board of Education was not represented on the Steering Committee. Also discussed other opportunities in which he feels the Town could have informed Board of Education members of the Plan's inclusion of Board of Education properties. Feels the Board of Education wants to work with the Town but believes it should have been involved earlier in the process. Stated that the Board of Education could have saved the Town some time because it did a great deal of work related to field improvements that could have been shared with the Town. Also questioned the timeline for improvements to fields as per the Plan, stating that the timeframe for improvements to Board of Education properties are more immediate. Discussed other issues that need to be addressed by the Board of Education, such as the increase in development and a potential significant increase in enrollment. Requested that if the Town moves forward with approval of the Plan, that it table the section pertaining to Board of Education properties to allow time for discussions between the Town and the Board of Education.

Mayor Brindle feels the Town was being incredibly inclusive when it invited the School Board's Business Administrator to be a member of the Steering Committee. Also stated that it was suggested to the Town that the School Board's Business Administrator be included, but if someone had suggested that Board of Education members be included, the Town would have been agreeable to that suggestion as well. Explained that all options were explored as part of the Plan and that she meets with members of the Board of Education regularly. Also explained that the Town is attempting to collectively review all options in the best interest of taxpayers and feels that the Town and the Board of Education are both aligned in "doing what is right" for taxpayers. Also addressed Mr. Galligan's comment concerning the timeframe for improvements and explained that Board of Education's fields were prioritized because they offer an opportunity for expanded capacity, whereas many of the Town's fields only involved the turfing of an existing field. Stated that shared services arrangements between municipalities and Boards of Education are very common and feels everyone should work together to identify a solution that works for all.

Mr. Galligan feels that once the Plan was made public, most believed that the recommendations were approved to move forward.

Mayor Brindle asked Mr. Galligan if he had any objections to the Plan, other than the practical aspects of it and the potential that certain recommendations might not be feasible.

Mr. Galligan stated that he has no objections and feels it is "fantastic" in concept.

Mayor Brindle stated that if some of the recommendations included in the Plan do not materialize for pragmatic reasons, the Town would "own" that but feels the public would give both the Town and the Board of Education credit for working together.

Councilman LoGrippe asked Mr. Galligan to provide an update concerning the proposal for all-day kindergarten.

Mr. Galligan stated that the Board of Education is exploring options and is considering a special election in September.

Sean Smith, 541 Cumberland Street, stated that he is disappointed to learn that the Board of Education felt they were “left out” of the Plan. Also referenced the comments concerning the timeline for improvements to the Board of Education’s fields and expressed concern that the Board of Education spent money exploring field options, but the Town did not contact the Board of Education for those studies.

Mayor Brindle reiterated her prior statement that the School Board’s Business Administrator was a member of the Steering Committee and feels there was nothing that prevented the Board of Education from informing the Town of the studies previously conducted.

Mr. Smith stated that he understands that, but also feels someone from the Town could have contacted the Board of Education’s President to request those studies. Stated that he is disappointed that both the Board of Education and the Town spent taxpayer dollars on separate assessments of the same fields.

Mayor Brindle stated that the Town conducted no assessment of Edison Field and explained that the Plan is a concept plan at this point. Studies of Edison Field that were conducted by the Board of Education could be considered in the “Master Plan” for Edison Field but no duplication of spending has occurred.

Mr. Smith also discussed restrictions the Board of Education faces with respect to field improvements, stating that most projects require the permission of the voters, while the Town can make improvements without the voter’s permission. Also referenced Mayor Brindle’s previous comment concerning increased capacity and discussed the Plan’s recommendations for Memorial Field and Edison Field. Stated that both involve improvements that would increase capacity, but the recommendation for Edison Field’s improvements were on a more immediate timeline. Lastly, Mr. Smith stated that he hopes any “barrier” with the Board of Education has been eliminated

Hearing no further comments, Mayor Brindle closed this portion of the meeting.

**BILLS AND CLAIMS**

On motion by Councilwoman Habgood, and seconded by Councilman Contract, bills and claims were adopted unanimously:

RESOLVED that the bills and claims in the amount of \$331,411.27 per the list submitted to the members of this Council by the Chief Financial Officer, and approved for payment by the Town Administrator be, and the same are hereby, approved and that payroll warrants previously issued by the Chief Financial Officer be ratified.

**REPORTS OF STANDING COMMITTEES:**

Finance Policy Committee

The following resolutions, introduced by Councilwoman Habgood, and seconded by Councilman Contract, were unanimously adopted with Councilman LoGrippe opposing Resolution No. 50.

**Resolution No. 43**

RESOLVED, that the Town Treasurer be authorized to refund the following fees to the following individual:

<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Fee</u>
Stephen Flynn 1040 Wychwood Road Westfield, NJ 07090	T-05 – 600-071 Tennis/Rec	Daddy Daughter Dance Refund – 3 participants Stephen Flynn (\$55) Lily Flynn (\$55)	\$165.00

Shea Flynn (\$55)

Dan Hennes 865 Summit Ave Westfield, NJ 07090	T – 05-600-071 Tennis/Rec	Tennis/Spring Refund – Jr Tennis-Level 1 10:15 am Owen Hennes	\$118.00
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**Resolution No. 44**

WHEREAS, Juliet Passante, 512 Alden Avenue, Westfield, NJ has placed the required cash bond of \$500.00 to cover Road Opening Permit No. 18-397 for 512 Alden Avenue, and

WHEREAS, Juliet Passante has requested that this amount be returned, and

WHEREAS, the Town Engineer has inspected the roadway excavation and has found the excavation to have been properly repaired.

NOW THEREFORE BE IT RESOLVED, that the Treasurer be authorized to draw a warrant in the name of Juliet Passante, 512 Alden Avenue, Westfield NJ 07090.

**Resolution No. 45**

WHEREAS, Jill Zakutansky paid the required non-refundable \$1,500.00 Application Fee and \$1,000 Escrow Fee for a Board of Adjustment Application 19-53 for a walk-up ice cream store planned for 430 North Avenue East, the property where Vine Ripe Markets was located, and

WHEREAS, Vine Ripe Markets subsequently defaulted on their lease agreement and was evicted, preventing Ms. Zakutansky from opening up her store, and

WHEREAS, by Resolution No. 25-2020, dated January 14, 2020, Ms. Zakutansky was issued a refund of the \$1,000 Escrow Fee, and

WHEREAS, Ms. Zakutansky subsequently requested a refund of the \$1,500 application fee, because the eviction of Vine Ripe Markets was not disclosed to her prior;

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer be and is hereby authorized to issue a warrant for \$1,500.00 to refund the application fee to:

Jill Zakutansky  
1132 Westfield Avenue  
Clark, NJ 07066

**Resolution No. 46**

WHEREAS, Anthony N. Peters, 714 Jefferson Avenue, Westfield, NJ 07090, had paid the required fee of \$50.00 to obtain Tree Permit 20-02 for 714 Jefferson Avenue, and

WHEREAS, Anthony N. Peters has requested that this amount be returned because he no longer requires a tree permit to remove his trees, per the Town of Westfield Tree Preservation Commission.

NOW THEREFORE BE IT RESOLVED, that the Treasurer be authorized to draw a warrant in the name of Anthony N. Peters for \$50.00 and forward to 714 Jefferson Avenue, Westfield, NJ 07090.

**Resolution No. 47**

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$880.20 to the order of New Jersey Department of Health, P.O. Box 369, Trenton, New Jersey for Dog Licenses issued by the Town Clerk for the month of January 2020.

**Resolution No. 48**

RESOLVED that the Chief Financial Officer be, and he hereby is authorized to draw warrants to the following persons, these amounts being overpaid for 2020:

Block/Lot/Qualifier Name	Property Address	Quarter/Year Amount
4006/2.01 Westfield Crossing, LLC PO Box 4449 Warren, NJ 07059	314 Myrtle Avenue	1 <sup>st</sup> /2020 \$8,277.50

**Resolution No. 49**

WHEREAS, certain taxpayers of the Town of Westfield are expected to file tax appeals disputing their assessed valuation for the year 2020, and

WHEREAS, such tax appeals can be anticipated prior to April 1, 2020 the last day for filing, and

WHEREAS, the Tax Assessor is of the opinion that said properties may, in many cases be undervalued and that the assessment for said properties should be increased and not decreased as the taxpayer seeks, and

WHEREAS, a method exists in the tax law for the municipality to counterclaim against the property owner to seek an increase in the assessment, and

WHEREAS, it would be in the best interest of the Town of Westfield to do so in certain cases as the Town Attorney and Tax Assessor may decide upon receiving the appeal:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that the Town Attorney and Tax Assessor are authorized and directed to take whatever steps seeking to raise the assessments for said properties to the value which the Tax Assessor deems to more properly reflect the value of said property where appropriate.

**Resolution No. 50**

WHEREAS, the Town Council passed General Ordinance No. 2034 pursuant to which Sections 20-23 and 20-25 of the Town Code were amended and a schedule of maximum annual sewer user fees for properties in the Town was established; and

WHEREAS, the sewer user fee for a single-family residence was set to not exceed \$195.00 per annum; and

WHEREAS, the sewer user fee for commercial and industrial properties was set to not exceed \$875.00 per annum; and

WHEREAS, the sewer user fee for each multi-family unit on a property was established to not exceed \$125.00 per annum; and

WHEREAS, Section 20-25 of the Town Code provides that by February 24 of each year, the Town Council, by resolution, shall determine the exact sewer fee for the then calendar year, subject to the maximum amounts set forth in Section 20-23.

NOW, THEREFORE, be it resolved that the following sewer fees are hereby established for the calendar year 2020:

- a. The sewer user fee for a single-family residence shall be \$195.00.
- b. The sewer user fee for a commercial and industrial property shall be \$575.00.
- c. The sewer user fee for each multi-family unit on a property shall be \$120.00.

**Town Council Comments:**

Councilman LoGrippe stated that he is opposed to the adoption of Resolution No. 50-2020, which authorizes an increase in sewer fees, and suggested it be tabled to allow the Finance

Policy Committee additional time to review it. Stated that he is disappointed that the ordinance to establish sewer fees was already drafted prior to the first Finance Policy Committee meeting and included a rate increase without any discussion.

Councilwoman Habgood stated that the ordinance establishing a not to exceed amount for sewer fees already existed and the fees proposed through Resolution No. 50-2020 are within the range established by that ordinance. Also stated that this issue was discussed by the Finance Policy Committee.

Councilman LoGrippo reiterated his request that the resolution be tabled and explained that he is concerned with the affordability of the increase for many residents. Also stated that the rate was reduced in 2017 but has been stabilized since that time.

Mayor Brindle discussed RVSA costs from 2014 to present as well as changes in the sewer fees for those years and asked Councilman LoGrippo why he is suggesting to table the resolution for an increase in fees when there was no reduction in fees during years in which there was a decrease in RVSA costs.

Councilman LoGrippo explained that he is opposed because an eighteen (18%) percent increase is proposed, which he feels is significant for many residents. Also feels discussion at this time is not appropriate and that further discussion should have been held by the Finance Policy Committee.

Councilman Contract stated that the Finance Policy Committee discussed the increase during two (2) of its meetings. The Town Administrator made a recommendation for the Finance Policy Committee to consider, which Councilman LoGrippo opposed, but discussion was held and feels it is misleading to state otherwise.

Councilman LoGrippo stated that the ordinance was already drafted, and copies were provided prior to the Finance Policy Committee meeting, with no discussion.

Councilwoman Habgood explained that discussions were held by the Finance Policy Committee to raise the fees within the range of the existing ordinance. This recommendation was made by the Town Administrator and was debated during two (2) separate occasions. Explained that sewer fees remained constant for the past several years in an effort to keep costs to residents down, but because the Town has received another significant increase in RVSA costs this year, the fees need to be raised to maintain the fifty (50%) percent subsidy rate.

Mayor Brindle explained that a delay in the adoption of Resolution No. 50-2020 would result in the Town needing to “front” the expense paid to RVSA because payment to RVSA would be due before the revenue could be collected from taxpayers. In addition, delaying this decision until after the budget is adopted would be very costly to the Town because revenue from this increase could not be anticipated until next year. Stated that she needs a better understanding as to what Councilman LoGrippo is suggesting by tabling the resolution.

Councilman LoGrippo feels further discussion by the Finance Policy Committee is needed and also requested information from the Town’s representative to RVSA.

The Town Administrator explained that RVSA costs are assessed to its member municipalities based upon flow rights and there are meters located in different sections of the Town to measure that. As such, costs will increase and decrease from year to year, with the cost for 2020 increasing \$200,000 over 2019. Explained that the Town’s current RVSA representative provides the Town with updates, but that information is limited to the information provided to him by the RVSA Board. In addition, those updates are provided to the Finance Policy Committee in meeting packet. Also discussed the timeline for the distribution of bills as per the Town’s ordinance, which is the end of February. This timeline allows revenue to be collected by the Town before payment is due to RVSA and alleviates the amount the Town has to subsidize. Also explained that the fees proposed through Resolution 50-2020 are within the range established by the Town’s ordinance. Any delay in the distribution of bills would require an amendment to the Town’s ordinance.

Councilman Parmelee feels there was a fair amount of discussion of the sewer fees held by the Finance Policy Committee, which included both the level of the increase and the concept of

increases in general. Feels everyone recognizes that RVSA costs have increased nearly \$1 million since 2015 and the Town has no control over those costs. Also discussed the ordinance that was adopted in 2015 that established maximum amounts to be charged for sewer fees. While he is not certain that it was specifically discussed by the Finance Policy Committee, he feels the ordinance that was adopted in 2015 permitted the increase that is being proposed this evening. As such, feels those who supported the adoption of the ordinance in 2015 were, in concept, approving fee increases up to a certain level for an undetermined period of time.

Councilman LoGrippe stated that dollar amounts and calculations that determined the rationale for the increase were not discussed and he is uncomfortable with the process.

Councilwoman Habgood discussed options that were presented, including raising the fee by only half of the amount currently proposed, but the difference in the cost would have been approximately \$.04 per day per taxpayer.

Councilman LoGrippe feels the difference could have been incorporated into the tax rate and feels it is unfair that a household of one (1) pays the same rate as larger households.

Councilwoman Habgood replied to Councilman LoGrippe’s comment and stated that this was one of the reasons why the increase was debated over two (2) meetings of the Finance Policy Committee. Also questioned why Councilman LoGrippe provided no counter proposal.

Councilman LoGrippe stated that the decision was already made and there was no time for him to provide a counter proposal.

Councilwoman Habgood explained that the information provided to the Finance Policy Committee were recommendations to be considered and full discussions of those recommendations took place.

**Resolution No. 51**

WHEREAS, the Recreation Commission of the Town of Westfield has determined the need to increase the Westfield Memorial Pool membership rates for the 2020 season;

NOW THEREFOR BE IT RESOLVED, the Westfield Memorial Pool membership rates for 2020 are established as follows:

RESIDENT:	2020 Rates
Family (5 or more)	\$520.00
Family (4 or less)	\$420.00
Husband/Wife, Parent/Child (under 18)	
Or Domestic/Civil Union Partner	\$300.00
Individual	\$195.00
Senior	\$90.00
Family w/Child care (6 or more)	\$600.00
Family w/Child care (5 or less)	\$520.00
NON-RESIDENT:	2020 Rates
Family (5 or more)	\$799.00
Family (4 or less)	\$702.00
Husband/Wife, Parent/Child (under 18)	
Or Domestic/Civil Union Partner	\$573.00
Individual	\$380.00
Senior	\$155.00
Family w/Child care (6 or more)	\$988.00
Family w/Child care (5 or less)	\$890.00

**Public Safety, Transportation and Parking Committee**

The following resolutions, introduced by Councilman Dardia, Chairman of the Public Safety, Transportation and Parking Committee, and seconded by Councilwoman Habgood, was unanimously adopted.

**Resolution No. 52**

WHEREAS, the Fire Chief seeks to establish a Fire Chaplaincy Program for the Westfield Fire Department; and

WHEREAS, the Fire Chaplaincy Program will seek to utilize ordained members of the local clergy to assist Westfield Fire Department members and their families, as well as members of the general public, in their times of need; and

WHEREAS, the Westfield Fire Department has implemented written directives which establish and govern the administration of a Fire Chaplaincy Program; and

WHEREAS, Fire Chaplains will provide ministry, counseling, guidance, comfort and support to persons in need on a voluntary basis; and

WHEREAS, the Town of Westfield recognizes the need for a Fire Chaplaincy Program; and

WHEREAS, there exists a need to appoint qualified person(s) as Fire Chaplains pursuant to the Westfield Fire Department's Chaplaincy Program; and

WHEREAS, the Fire Chief does hereby recommend the appointment of certain qualified persons to the position of Fire Chaplain.

NOW THEREFORE BE IT RESOLVED, that that Town of Westfield does hereby declare its support for the Westfield Fire Department's Fire Chaplaincy Program and, furthermore, does hereby appoint Reverend Gabriel J. Curtis or Saint Helen's Church of Westfield to the position of Fire Chaplain, to report to and serve at the discretion of the Fire Chief.

**Resolution No. 53**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Officer (LESO) 1033 Program to make use of excess Department of Defense (DOD) personal property by making that personal property available to municipal, county and state law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to the municipal, county and state LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve by a majority of the full membership, both enrollment in, and the acquisition of, any property through the 1033 Program;

NOW, THEREFORE, BE IT RESOLVED that the Westfield Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit control systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars and any other supplies and equipment of a non-military nature identified by the Westfield Police Department, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Westfield Police Department, without restriction; and

NOW, THEREFORE, BE IT RESOLVED that the Chief of Police of the Westfield Police

Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

NOW, THEREFORE, BE IT RESOLVED that the Westfield Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

NOW, THEREFORE, BE IT RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31<sup>st</sup> of the current calendar year from January 1, 2020 to December 31, 2020.

**General Ordinance No. 2158**

Regarding the following ordinance, Councilman Dardia made the following announcement: I hereby move that an ordinance entitled, “AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF WESTFIELD, CHAPTER 13”

The motion was seconded by Councilman Contract

The ordinance was approved by the following vote of all present upon roll call as follows:

Yeas:	Nays:	Absent:
Habgood		
Parmelee		
LoGrippo		
Katz		
Mackey		
Contract		
Dardia		
Boyes		
Mayor Brindle		

Heretofore introduced, General Ordinance No. 2158 does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 25th day of February 2002 at 8:00 o'clock, p.m., or as soon thereafter as the matter can be reached, in the Council Chambers, 425 East Broad Street, Westfield, New Jersey, and that at such time and place or any time and place to which such meeting shall from time to time be adjourned, all persons interested be given the opportunity to be heard concerning said ordinance, and that the Town Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

**Code Review & Town Property Committee**

**General Ordinance No. 2159**

Regarding the following ordinance, Councilwoman Mackey made the following announcement: I hereby move that an ordinance entitled, “GENERAL ORDINANCE NO. 2159 – AN ORDINANCE ESTABLISHING THE HUMAN RELATIONS COMMISSION FOR THE TOWN OF WESTFIELD”

The motion was seconded by Councilwoman Habgood

The ordinance was approved by the following vote of all present upon roll call as follows:

Yeas:	Nays:	Absent:
Habgood		
Parmelee		
LoGrippo		
Katz		
Mackey		
Contract		
Dardia		
Boyes		

Mayor Brindle

Heretofore introduced, General Ordinance No. 2159 does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 25<sup>th</sup> day of February 2002 at 8:00 o'clock, p.m., or as soon thereafter as the matter can be reached, in the Council Chambers, 425 East Broad Street, Westfield, New Jersey, and that at such time and place or any time and place to which such meeting shall from time to time be adjourned, all persons interested be given the opportunity to be heard concerning said ordinance, and that the Town Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

**Special Ordinance No. 2219**

Regarding the following ordinance, Councilwoman Mackey made the following announcement: I hereby move that an ordinance entitled, "SPECIAL ORDINANCE NO. 2219 – AN ORDINANCE AUTHORIZING THE SALE OF TOWN PROPERTY KNOWN AS 320 VIRGINIA STREET, BLOCK 5706, LOT 2 IN THE TOWN OF WESTFIELD"

The motion was seconded by Councilman Contract

Yeas: Habgood	Nays:	Absent:
Parmelee		
LoGrippo		
Katz		
Mackey		
Contract		
Dardia		
Boyes		
Mayor Brindle		

Heretofore introduced, Special Ordinance No. 2219 does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 25<sup>th</sup> day of February 2002 at 8:00 o'clock, p.m., or as soon thereafter as the matter can be reached, in the Council Chambers, 425 East Broad Street, Westfield, New Jersey, and that at such time and place or any time and place to which such meeting shall from time to time be adjourned, all persons interested be given the opportunity to be heard concerning said ordinance, and that the Town Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

The Town Administrator provided clarification concerning Special Ordinance No. 2219 and explained that only a portion of the lot is being sold, not the entire parcel.

Public Works Committee

Reports of Department Heads

Town Council comments:

Councilman Contract announced that the Conservation Center is open every day from 9:00 AM to noon for recycling and thanked the DPW Director for making special arrangements to accommodate residents.

**ADJOURNMENT**

A motion to adjourn, made by Councilman Dardia and seconded by Councilman Contract at 10:00 p.m. was unanimously carried.

Respectfully submitted,

Tara Rowley, RMC  
Town Clerk