

MINUTES OF REGULAR MEETING HELD JUNE 20, 2017

Pursuant to rules of Council of the Town of Westfield, the members thereof convened in regular session Tuesday, June 20, 2017 at 8:00 p.m.

Mayor Skibitsky made the following announcements:

“Prior to convening in regular session, there was an agenda session which was open to public and advertised.”

“The adequate notice of this meeting as required by the Open Public Meetings Act, was provided by the posting, mailing and filing of the annual notice of regularly scheduled meetings of the Town Council on December 22, 2016. The notice was, on that date, posted on the bulletin board in the Municipal Building, mailed to THE WESTFIELD LEADER, AND THE STAR LEDGER, and filed with the Clerk of the Town of Westfield.”

PRESENT: Mayor Skibitsky, Council Members Arena, LoGrippe, Loughlin, Della Fera, Donnelly, Stokes

ABSENT: Council members Neylan & Oliveira

Invocation was given by Councilman Della Fera

PRESENTATIONS

Westfield Fire Department Officers Swearing In Ceremony

APPOINTMENT

ADVERTISED HEARINGS

GENERAL ORDINANCE NO. 2084

“AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF WESTFIELD, CHAPTER 13”

Advertised returnable this evening.

Mayor Skibitsky declared the hearing closed.

PENDING BUSINESS

An ordinance entitled, “GENERAL ORDINANCE NO. 2084 - AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF WESTFIELD, CHAPTER 13” Introduced by Councilman Loughlin, seconded by Councilman Stokes, was taken up, read and passed by the following vote of all present upon roll call as follows:

Yeas:	Arena	Nays:	Absent: Neylan
	LoGrippe		Oliveira
	Loughlin		
	Della Fera		
	Donnelly		
	Stokes		
	Mayor Skibitsky		

BIDS

MINUTES

On a motion by Councilman Donnelly seconded by Councilman Della Fera, Council approved the Minutes of the Town Council Conference Session & Regular Meeting held June 6, 2017.

PETITIONS AND COMMUNICATIONS**OPEN DISCUSSION BY CITIZENS**

Nancy Griffith of 264 West Dudley, spoke about a bill for renewable energy that she has requested the Council adopt a resolution to support. She also spoke about climate change and what can be done locally to help the situation. She thanked the Town for implementing many things over the years that help the environment. She asked that solar panels be installed on municipal buildings as has been done at the Library and some schools. She asked the Council to reconsider an ordinance that was previously adopted restricting solar panels from front slopping roofs. Ms. Griffith also stated that the town should be certified by Sustainable Jersey and said the town should be pursuing grants from the State to meet the requirements of Sustainable Jersey. Mayor asked Town Administrator to explain the items Ms. Griffith referred to. Administrator explained that some of the municipal buildings would have to replace the roofs in order to support solar panels and that the Library has had solar panels for many years and is a Town owned building. He said the town does pursue grants from the Sustainable Jersey program and recently received one in the amount of \$20,000 which supported renovations and enhancements to the recycling area at the Conservation Center that can be used by residents as well as non-residents. He explained that new solar panels that looked like regular roofing shingles were also considered when crafting the ordinance, she referred to. He also stated that one of the Green Team members was a founding member of Sustainable Jersey and that the town continues to pursue certification. Councilman Dell Fera also commented that residents can still have solar panels on front sloping roofs by seeking a variance from the Board of Adjustment and he recalled that the Board has recently approved an application for solar panels. Councilman Della Fera said that he will be attending the Sustainable Jersey conference tomorrow and understood that Ms. Griffith would be attending as well.

BILLS AND CLAIMS

Introduced by Councilman Arena, seconded by Councilman LoGrippe were adopted with Councilman Loughlin abstaining on Loughlin Law Firm.

RESOLVED that the bills and claims in the amount of \$309,020.10 per the list submitted to the members of this Council by the Chief Financial Officer, and approved for payment by the Town Administrator be, and the same are hereby, approved and that payroll warrants previously issued by the Chief Financial Officer be ratified.

REPORTS OF STANDING COMMITTEES:**Finance Policy Committee**

The following resolutions, introduced by Councilman Arena, seconded by Councilman Loughlin were unanimously adopted.

(150) RESOLVED, that the Chief Financial Officer be and hereby is, authorized to draw warrant for unused parking permit fee as follows:

May Wong	Lot 9	#17080019	\$406.00
22 Moss Avenue			
Westfield, NJ 07090			

(151) RESOLVED that the Chief Financial Officer be and he hereby is authorized to draw warrants to the following persons, this amount being overpaid for 2016:

Block/Lot/Qualifier Name	Property Address	Amount
2801/10 HARBT, George M	115 Hazel Avenue	\$592.97
3505/1 ZIFF, Renee Remak	800 St Marks Avenue	\$2,723.25
4604/11 MORAN, Eileen	1088 Seward Avenue	\$486.94

(152) RESOLVED that the Treasurer be and he hereby is authorized to draw warrants to the order of the following persons, this being the amount taxes were overpaid for the year 2016 pursuant to the Tax Court of New Jersey:

Block/Lot Name	Address	Year	Amount
1903/3	208 Golf Edge	2016	\$1,345.35

Payable to:

Uday C Mehta & Kumudini U Mehra and Maria Cozzini, Esq

Mail to:

Maria Cozzini, Esq

1199 US Route 22 East

Mountainside, NJ 07092

(153) RESOLVED that warrants noted below be drawn to the order of Westfield Board of Education for Local School Taxes as provided in the 2017 budget in accordance with R.S. 54:4-75:

July 7, 2017		\$5,802,631.00
July 24, 2017	Debt Service	1,412,780.00
August 9, 2017		7,978,617.00
September 5, 2017		7,253,288.00
September 13, 2017	Debt Service	1,085,011.00
October 6, 2017		9,106,906.00
November 7, 2017		9,106,906.00
December 7, 2017		9,106,905.00
January 8, 2018		8,059,209.00
February 5, 2018		8,059,209.00
March 1, 2018	Debt Service	962,180.00
March 6, 2018		8,059,209.00
April 3, 2018		8,059,209.00
May 7, 2018		8,059,209.00
June 5, 2018		8,059,208.00
TOTAL		<u>\$100,170,477.00</u>

(154) WHEREAS, Town Engineer, Kris McAloon has been certified as a Recycling Coordinator for the Town of Westfield; and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Westfield that Kris McAloon shall be paid \$2,857 for additional duties performed as Recycling Coordinator for calendar year 2017.

(155) WHEREAS, N.J.S.A.40A:4-87 (Chapter 159, P.L. 1948) provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by the law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Town of Westfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$57,137.99, which is now available from the Solid Waste Administration, FY 2017 Clean Communities Grant; and

BE IT FURTHER RESOLVED that the like sum be, and the same is hereby appropriated under the following caption:

General Appropriations

Public and Private Programs Offset by Revenues

Clean Communities	\$57,137.99
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BE IT FURTHER RESOLVED that one copy of this resolution be forwarded electronically to the Division of Local Government Services by the Chief Financial Officer.

(156) WHEREAS, N.J.S.A.40A:4-87 (Chapter 159, P.L. 1948) provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by the law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Town of Westfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$1,158.12, which is now available from the Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund; and

BE IT FURTHER RESOLVED that the like sum be, and the same is hereby appropriated under the following caption:

Return to:	238 St. Paul Associates LLC	238 St. Paul Street	Westfield NJ	07090
BOA 16-62	Michael Wong	814 Summit Avenue	7-05-560-588	\$724.20
BOA 16-63	Joseph Whelan/Heather McGovern	734 Marcellus Drive	7-05-560-589	\$199.47
BOA16-65	Brandon & Ashley Pagelow	725 Austin Street	7-05-560-591	\$449.47
Return to:	RGM Design Group	73 Terhune Road	Westfield NJ	07090
BOA 16-66	Timothy Terry	518 Tremont Avenue	7-05-560-592	\$449.47
BOA 16-67	Cynthia Burke	4 Kimball Circle	7-05-560-593	\$123.67

(159) RESOLVED, that the Town Treasurer be authorized to refund the following fees to the following individuals:

<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Fee</u>
Patrick McKeon 965 Minisink Way Westfield, NJ 07090	Acct #195 Pool Membership	Family Membership	450.00
Steven Puckett 144 West Dudley Ave. Westfield, NJ 07090	Acct #195 Pool Membership	Family w/ Childcare	630.00

Public Safety, Transportation and Parking Committee

The following resolutions, introduced by Councilman Loughlin, Chairman of the Public Safety, Transportation and Parking Committee, seconded by Councilman LoGrippe were unanimously adopted.

(160) WHEREAS, the 2017 Municipal Budget provides funding for the purchase of new street parking meters as part of an upgrade and enhancement to the parking system; and

WHEREAS, the Town of Westfield solicited requests for proposals for such meters which was publicly advertised on May 25, 2017; and

WHEREAS, the appropriate Town professionals have analyzed the proposals and have determined that the proposal submitted by POM Parking Meters most closely meets the requirements for the new parking meters as outlined in the request for proposals and provides for options also sought in the request for proposals; and

WHEREAS, the contract to purchase the meters is to be awarded to POM Parking Meters, 200 South Elmira Avenue, Russellville, Arkansas 72802; and

WHEREAS, the Chief Financial Officer certified to the availability of adequate funds for payment, which will be in the amount of \$157,480, charged to budget account #236-214 “Reserve for Parking Improvements”, prepared in accordance with N.J.A.C. 5:30 1.10;

NOW, THEREFORE, BE IT RESOLVED that the Town of Westfield will purchase the meters as listed below; and

BE IT FURTHER RESOLVED, that the proper Town Officials be, and they are hereby authorized to take whatever actions are appropriate in the execution and discharge of this Contract.

- (120) 2-Space Solar Meters & (40) Single Space Solar Meters @ \$870.00 each
- Spare parts assortment
- On-Site Training and software setup
- Option #1 – Smart Lock System for each meter
- Wireless Plan and hosting as provided in the proposal

POM Parking Meters
200 South Elmira Avenue

Russellville, Arkansas 72802

Code Review & Town Property Committee

The following resolutions, introduced by Councilman Della Fera, Chairman of the Code Review and Town Property Committee, seconded by Councilman Donnelly were unanimously adopted.

(161) RESOLVED that the application for the following liquor license renewal for the 2017-2018 licensing term be, and the same is hereby granted subject to full compliance with Alcoholic Beverage Law R.S. 33:1.1 etseq:

PLENARY RETAIL DISTRIBUTION LICENSE

Shreeji Holdings, LLC t/a Liquor Basket of Westfield 2020-44-013-008	115 Quimby Street
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PLENARY RETAIL CONSUMPTION LICENSE

Prospect Associates, LLC t/a 16 Prospect Street 2020-33-015-010	16 Prospect Street
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Ferraro's Restaurant Group, LLC t/a Ferraro's 2020-33-025-009	8-14 Elm Street
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Echo Lake County Club 2020-33-027-002	515 Springfield Avenue
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CLUB LICENSES

Italian American Club 2020-31-019-002	505 Central Avenue
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(162) RESOLVED that the following applications for Peddlers License be and the same are hereby approved:

Jose Cachada
Joes Catering
258 Perry Ave
Union, NJ 07083

BE IT FURTHER RESOLVED that the licenses shall not be issued by the Town Clerk unless the departmental inspections of the premises have been completed and the premises approved for the licensed use.

Regarding the following ordinance, Councilman Della Fera, made the following announcement:

I hereby move that an ordinance entitled, "GENERAL ORDINANCE NO. 2085 – AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF THE LAND USE ORDINANCE OF THE TOWN OF WESTFIELD."

Heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 11th day of July 2017 at 8:00 o'clock, p.m., or as soon thereafter as the matter can be reached, in the Council Chambers, 425 East Broad Street, Westfield, New Jersey, and that at such time and place or any time and place to which such meeting shall from time to time be adjourned, all persons interested be given the

opportunity to be heard concerning said ordinance, and that the Town Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Seconded by Councilman Arena.

The ordinance was approved by the following vote of all present upon roll call as follows:

Yeas: Arena	Nays:	Absent: Neylan
LoGrippo		Oliveira
Loughlin		
Della Fera		
Donnelly		
Stokes		
Mayor Skibitsky		

Public Works Committee

Reports of Department Heads

Report of Steve Freedman, Construction Official, showing monies collected for permits in the amount of \$105,507.00 for the month of May 2017 was received, read and ordered filed.

Report of Kris McAloon, Town Engineer, stating he had turned over to the Chief Financial Officer check in the amount of \$113,246.00 representing monies collected during the month of May 2017.

Report of Carol Salvaggio, Certified Court Administrator, stating that she had turned over to the Chief Financial Officer check in the amount of \$74,059.51 representing fines and costs collected in the Municipal Court and Violations Bureau during the month of May 2017 was received, read and ordered filed.

Upon motion by Councilman Stokes, seconded by Councilman LoGrippo the meeting was adjourned at 8:33 p.m.

Claire J. Gray

Town Clerk