

MINUTES OF REGULAR MEETING HELD SEPTEMBER 22, 2015

Pursuant to rules of Council of the Town of Westfield, the members thereof convened in regular session Tuesday, September 22, 2015 at 5:30 p.m.

Mayor Skibitsky made the following announcements:

“Prior to convening in regular session, there was an agenda session which was open to public and advertised.”

“The adequate notice of this meeting as required by the Open Public Meetings Act, was provided by the posting, mailing and filing of the annual notice of regularly scheduled meetings of the Town Council on December 16, 2014. The notice was, on that date, posted on the bulletin board in the Municipal Building, mailed to THE WESTFIELD LEADER, AND THE STAR LEDGER, and filed with the Clerk of the Town of Westfield.”

PRESENT: Mayor Skibitsky, Council Members, Arena, Neylan, LoGrippo, Foerst, Della Fera, Kimmins, Oliveira, Loughlin

ABSENT:

Invocation was given by Councilman LoGrippo

PRESENTATIONS

APPOINTMENT

ADVERTISED HEARINGS

The Council proceeded to the hearing entitled, “GENERAL ORDINANCE NO. 2050– AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF WESTFIELD CHAPTER 2, “ADMINISTRATION,” ARTICLE II, TOWN OFFICERS AND EMPLOEES, DIVISION 3, PERSONNEL POSITIONS AND SALARY SCHEDULE,” SEC. 2-12.28, “SCHEDULE.”

Advertised returnable this evening.

Mayor Skibitsky declared the hearing closed.

PENDING BUSINESS

An ordinance entitled, "GENERAL ORDINANCE NO. 2050 – AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF WESTFIELD CHAPTER 2, "ADMINISTRATION," ARTICLE II, TOWN OFFICERS AND EMPLOYEES, DIVISION 3, PERSONNEL POSITIONS AND SALARY SCHEDULE," SEC. 2-12.28, "SCHEDULE." Introduced by Councilman Della Fera, seconded by Councilman Loughlin, was taken up, read and passed by the following vote of all present upon roll call as follows:

Yeas:	Arena	Nays:	Absent:
	Neylan		
	LoGrippo		
	Foerst		
	Della Fera		
	Kimmins		
	Oliveira		
	Loughlin		
	Mayor Skibitsky		

BIDS

TOWN OF WESTFIELD
INVITATION TO BID
SEPTEMBER 15, 2015

2015 DEPARTMENT OF PUBLIC WORKS VEHICLE STORAGE EXPANSION
 IN THE TOWN OF WESTFIELD, NEW JERSEY

The bids as follows were received, read and referred to the Town Engineer:

<u>BIDDER</u>	<u>AMOUNT</u>
GK Fotinos LLC	Part A \$625,000
933 Route 9 North	Part B \$497,000
South Amboy, NJ 08879	Part C \$ 75,000

MINUTES

On a motion by Councilwoman Neylan, seconded by Councilman LoGrippo, Council approved the Minutes of the Town Council Meeting held September 8, 2015 with Councilwoman Kimmins and Councilman Loughlin abstaining.

On a motion by Councilman LoGrippo, seconded by Councilman Arena Council approved the Minutes of the Conference Session held September 8, 2015 with Councilwoman Kimmins and Councilman Loughlin abstaining.

PETITIONS AND COMMUNICATIONS

OPEN DISCUSSION BY CITIZENS

BILLS AND CLAIMS

Introduced by Councilman Della Fera, seconded by Councilman LoGrippo and adopted.

RESOLVED that the bills and claims in the amount of \$450,404.16 per the list submitted to the members of this Council by the Chief Financial Officer, and approved for payment by the Town Administrator be, and the same are hereby, approved and that payroll warrants previously issued by the Chief Financial Officer be ratified.

REPORTS OF STANDING COMMITTEES:

Finance Policy Committee

The following resolutions, introduced by Councilman Della Fera, Chairman of the Finance Policy Committee, seconded by Councilman Foerst were unanimously adopted.

(280) RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$2,500 to the order of the United States Postal Service to replenish bulk mail permit no. 683 in order to process the Town's brochure.

(281) WHEREAS, N.J.S.A. 40A:4-87 (Chapter 159, P.L., 1948) provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget or any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Town of Westfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2015** in the sum of **\$10,092.04**, which is now available from **the Federal Department of Justice, Bullet Proof Vest Partnership Program**, and

BE IT FURTHER RESOLVED that the like sum be, and the same is hereby appropriated under the following caption:

General Appropriations

Federal Bullet Proof Vest Partnership Program \$10,092.04

BE IT FURTHER RESOLVED that one copy of this resolution be forwarded electronically to the Division of Local Government Services by the Chief Financial Officer.

(282) WHEREAS, the Town of Westfield, County of Union, State of New Jersey, acknowledges that all procurements by the Town shall be made in accordance with the Local Public Contracts Law: N.J.S.A. 40A:11-1, et seq., as amended, and Rules and Regulations promulgated thereunder; and,

WHEREAS, N.J.S.A.40A: 11-9 permits the Town, by resolution, to designate an individual to serve as the Town's Qualified Purchasing Agent; and,

WHEREAS, the Town acknowledges that designation of an individual to serve as Qualified Purchasing Agent shall delegate to said individual the authority, responsibility and accountability for the purchasing activity for the Town in the name of the Town; and

WHEREAS, the New Jersey State Legislature, through the Director of the Division of Local Government Services, has established a criteria for individuals to qualify for designation as a Qualified Purchasing Agent (N.J.S.A. 40A:11-9(b)), among which are education and/or experience, training and examination requirements; and

WHEREAS, Mary Poon has been issued a qualified purchasing agent certificate by the State of New Jersey, Department of Community Affairs, Division of Local Government Services recognizing that she has satisfied the professional and educational qualifications as set forth in N.J.S.A. 40A:11-9(b); and

WHEREAS, the Town Council finds and determines that it is in the best interest of the Town to designate a Qualified Purchasing Agent:

NOW, THEREFORE, BE IT RESOLVED by the Westfield Town Council that Mary Poon be designated the Qualified Purchasing Agent for the Town effective January 1, 2015 through December 31, 2017;

BE IT FURTHER RESOLVED that the Town establish the enhanced bid and quote threshold for public bodies with designated Qualified Purchasing Agents in those amounts established and/or adjusted by the Governor pursuant to N.J.S.A. 40A:11-3c:

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to Town Auditor, Suplee Clooney, 308 E. Broad Street, Westfield, New Jersey 07090 for their preparation at the 2015 compliance audit.

(283) RESOLVED that the Chief Financial Officer be and he hereby is authorized to draw warrants to the following persons, this amount being overpaid for 2015:

Block/Lot/Qualifier Name/Mailing Address	Property Address	Amount
2809/5 Burgess, Mary Arlene 127 Liberty Blvd Sewickley, PA 15143	814 Shadowlawn Drive	\$1,050.00
3004/9 Rabinowitz, Jared I & Lori S Check payable to: PH+H Mortgage Mail to: STARS c/o Amanda Brown 95 Methodist Hill Drive Suite 400 Rochester, NY 14623	312 Temple Place	\$2,844.54

(284) WHEREAS, the Town of Westfield, County of Union, State of New Jersey, acknowledges that all procurements by the Town shall be made in accordance with the Local Public Contracts Law: N.J.S.A. 40A:11-1, et seq., as amended, and Rules and Regulations promulgated thereunder; and,

WHEREAS, N.J.S.A.40A: 11-9 permits the Town, by resolution, to designate an individual to serve as the Town's Qualified Purchasing Agent; and,

WHEREAS, the Town acknowledges that designation of an individual to serve as Qualified Purchasing Agent shall delegate to said individual the authority, responsibility and accountability for the purchasing activity for the Town in the name of the Town; and

WHEREAS, the New Jersey State Legislature, through the Director of the Division of Local Government Services, has established a criteria for individuals to qualify for designation as a Qualified Purchasing Agent (N.J.S.A. 40A:11-9(b)), among which are education and/or experience, training and examination requirements; and

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Government Services recognizing that she has satisfied the professional and educational qualifications as set forth in N.J.S.A. 40A:11-9(b); and

WHEREAS, the Town Council finds and determines that it is in the best interest of the Town to designate a Qualified Purchasing Agent:

NOW, THEREFORE, BE IT RESOLVED by the Westfield Town Council that Mary Poon be designated the Qualified Purchasing Agent for the Town effective January 1, 2015 through December 31, 2017;

BE IT FURTHER RESOLVED that the Town establish the enhanced bid and quote threshold for public bodies with designated Qualified Purchasing Agents in those amounts established and/or adjusted by the Governor pursuant to N.J.S.A. 40A:11-3c:

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to Town Auditor, Suplee Clooney, 308 E. Broad Street, Westfield, New Jersey 07090 for their preparation at the 2015 compliance audit.

(285) RESOLVED that the payroll consisting of the following regularly salaried employees of the Town of Westfield be adopted effective January 1, 2015 and that the Chief Financial Officer be authorized to draw warrants to their order, biweekly, as their names appear on the departmental payrolls, and that the Mayor and the Town Clerk be, and they are hereby, authorized to sign a warrant in compliance thereto for the amount of the payroll biweekly:

<u>Office/ Name</u>	<u>Title</u>	<u>2015 Salary</u>
Town Clerk's Office		
Tracy Fooster	General Office Clerk	\$ 41,259
Regional Board of Health		
Loray Kozar	Secretary (Board of Health)	\$ 51,013
Tanya Moon	Sr. Reg. Envir. Health Specialist	\$ 76,095
Jesse Powell	Reg. Envir. Health Specialist	\$ 63,396
Finance Office		
Mary Poon	Cost Analysis Clerk/QPA	\$ 48,501 \$ 51,001 (Eff. 7/1/15)
Janey Chen	General Office Clerk	\$ 35,463 (Eff. 4/13/15)
Tax Collector's Office		
Henry Wang	General Office Clerk	\$ 36,840 (Eff. 4/13/15)
Construction/Building Division		
Viviane Guy	Building Code Processor	\$ 45,355
Recreation Office		
Tracy Kastner	Recreation Program Coordinator	\$ 56,994

Joanne Colanari	Secretary (Recreation)	\$ 48,255
Linda Johnson	General Office Clerk	\$ 32,766 (Eff. 4/13/15)
Pool Utility		
Paul Checchio	Pool Maintenance Technician	\$ 64,501
Police Department		
Vanita Claiborne	Police Clerk	\$ 48,498
Kim Sakr	Dispatcher	\$ 49,705
Dominick Sandelli	Dispatcher	\$ 35,207
Amber Fontanella	Dispatcher	\$ 35,207
Edward Feins	Dispatcher	\$ 32,766(Eff. 5/18/15)
Michael Taub	Dispatcher	\$ 32,766(Eff. 7/6/15)
Engineering Division		
Virginia Loveland	Cost Analysis Clerk	\$ 50,717
Kathleen Nemeth	Secretary (Engineering)	\$ 43,299
	Board of Adjustment	\$ 3,825
	Planning Board	\$ 3,825
Municipal Court		
Ann Margetoes	Deputy Court Administrator	\$ 55,435
Barbara Sheldon	General Office Clerk	\$ 41,259
Mary Heeney	General Office Clerk	\$ 37,436
Maureen Gabriel	General Office Clerk	\$ 37,436
Fran Pelosi	General Office Clerk	\$ 37,436
Parking Administration		
Jonathan Pierce Jr.	Traffic/Parking Enforcement	\$ 48,255
Helen Cicalese	Traffic/Parking Enforcement	\$ 41,006
Robert Denny	Traffic/Parking Enforcement	\$ 35,207
Ryan Shaughnessy	Traffic/Parking Enforcement	\$ 34,005
Richard Gill	Traffic/Parking Enforcement	\$ 32,766 (Eff. 6/15/15)
Regina Powell	General Office Clerk	\$ 36,927

Public Safety, Transportation and Parking Committee

Regarding the following ordinance, Councilwoman Neylan, Chairman of the Public Safety, Transportation and Parking Committee, made the following announcement:

I hereby move that an ordinance entitled, "GENERAL ORDINANCE NO. 2051 – AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF WESTFIELD, CHAPTER 13."

Heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 6TH day of October 2015 at 8:00 o'clock, p.m., or as soon thereafter as the matter can be reached, in the Council

Chambers, 425 East Broad Street, Westfield, New Jersey, and that at such time and place or any time and place to which such meeting shall from time to time be adjourned, all persons interested be given the opportunity to be heard concerning said ordinance, and that the Town Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Seconded by Councilman LoGrippto.

The ordinance was approved by the following vote of all present upon roll call as follows:

Yeas:	Arena	Nays:	Absent:
	Neylan		
	LoGrippto		
	Foerst		
	Della Fera		
	Kimmins		
	Oliveira		
	Loughlin		
	Mayor Skibitsky		

Code Review & Town Property Committee

The following resolutions, introduced by Councilman Foerst, Chairman of the Code Review & Town Property Committee, seconded by Councilwoman Kimmins were unanimously adopted.

(286) RESOLVED that the following application for children's inflatable amusements/ devices be approved:

Seashore Amusements	Festifall Street Fair	Jackie Sieb
11 Hendry Lane	East Broad & Elm Street	11 Hendry Lane
Brick, NJ	September 27, 2015	Brick, NJ

(287) WHEREAS, Todd Ellner LLC, made an application to the Town of Westfield to demolish a single-family dwelling located at 54 Tamaques Way, Block 5201, Lot 42, Westfield, New Jersey, and,

WHEREAS, Steve Freedman, Construction Official, certifies to the Town Council that the application meets all requirements of General Ordinance No. 1386, relative to obtaining a demolition permit.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Westfield that approval is hereby granted, pursuant to final approval by Steve Freedman, Construction Official, to demolish a single-family dwelling at 54 Tamaques Way, Block 5201, Lot 42, Westfield, New Jersey.

(288) WHEREAS, Anthony Vavrica LLC, made an application to the Town of Westfield to demolish a single-family dwelling located at 1309 Rahway Avenue, Block 5110, Lot 10, Westfield, New Jersey, and,

WHEREAS, Steve Freedman, Construction Official, certifies to the Town Council that the application meets all requirements of General Ordinance No. 1386, relative to obtaining a demolition permit.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Westfield that approval is hereby granted, pursuant to final approval by Steve Freedman, Construction Official, to demolish a single-family dwelling at 1309 Rahway Avenue, Block 5110, Lot 10, Westfield, New Jersey.

(289) WHEREAS, Monarch Homes Holdings LLC, made an application to the Town of Westfield to demolish a single-family dwelling located at 35 Hawthron Drive, Block 2101, Lot 65, Westfield, New Jersey, and,

WHEREAS, Steve Freedman, Construction Official, certifies to the Town Council that the application meets all requirements of General Ordinance No. 1386, relative to obtaining a demolition permit.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Westfield that approval is hereby granted, pursuant to final approval by Steve Freedman, Construction Official, to demolish a single-family dwelling at 35 Hawthron Drive, Block 2101, Lot 65, Westfield, New Jersey.

(290) WHEREAS, Peter and Elizabeth Laskaris, made an application to the Town of Westfield to demolish a single-family dwelling and detached garage located 921 Boulevard, Block 4707, Lot 32, Westfield, New Jersey, and,

WHEREAS, Steve Freedman, Construction Official, certifies to the Town Council that the application meets all requirements of General Ordinance No. 1386, relative to obtaining a demolition permit.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Westfield that approval is hereby granted, pursuant to final approval by Steve Freedman, Construction Official, to demolish a single-family dwelling and detached garage at 921 Boulevard, Block 4707, Lot 32, Westfield, New Jersey.

(291) WHEREAS, J. Gabriel Properties, made an application to the Town of Westfield to demolish a single-family dwelling and detached garage located at 926 Carleton Road, Block 4707, Lot 17.01, Westfield, New Jersey, and,

WHEREAS, Steve Freedman, Construction Official, certifies to the Town Council that the application meets all requirements of General Ordinance No. 1386, relative to obtaining a demolition permit.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Westfield that approval is hereby granted, pursuant to final approval by Steve Freedman, Construction Official, to demolish a single-family dwelling and detached garage at 926 Carleton Road, Block 4707, Lot 17.01, Westfield, New Jersey.

(292) RESOLVED that the application for the following liquor license renewal be, and the same is hereby, granted subject to full compliance with Alcoholic Beverage Law R.S. 33:1.1 et seq:

PLENARY RETAIL CONSUMPTION LICENSES

SAAMRO, LLC

t/a Westfield Wine & Liquors

270 North Avenue East

(293) RESOLVED that the application for the following liquor license renewal for the 2014-2015 licensing term be, and the same is hereby granted subject to full compliance with Alcoholic Beverage Law R.S. 33:1.1 et seq:

CLUB LICENSE

Centennial Lodge No. 400 IBPOE of Westfield

444 West Broad Street

Public Works Committee

The following resolution, introduced by Councilman Arena, Chairman of the Public Works Committee, seconded by Councilman Loughlin was unanimously adopted.

(294) WHEREAS, sealed bids were received by the Town Clerk on September 15, 2015 for the **2015 Vehicle Storage Expansion** in Westfield, New Jersey as authorized by S.O. 2196, and

WHEREAS, the Town Engineer has determined that the lone bid submitted far exceeded the amount budgeted by the Town, and is therefore rejected.

NOW THEREFORE BE IT RESOLVED, that the Town Engineer is hereby authorized to re-bid for the **2015 Vehicle Storage Expansion**.

Reports of Department Heads

Report of Carol Salvaggio, Certified Court Administrator, stating that she had turned over to the Chief Financial Officer check in the amount of \$62,774.50 representing fines and costs collected in the Municipal Court and Violations Bureau during the month of August 2015 was received, read and ordered filed.

Report of Steve Freedman, Construction Official, showing monies collected for permits in the amount of \$68,460.00 for the month of August 2015 was received, read and ordered filed.

Upon motion by Councilman Foerst, seconded by Councilman LoGrippo the meeting was adjourned at 5:40 p.m.

Claire J. Gray
Town Clerk