

MINUTES OF REGULAR MEETING HELD NOVEMBER 12, 2019

Pursuant to rules of Council of the Town of Westfield, the members thereof convened in regular session Tuesday, November 12, 2019 at 8:00 p.m.

Mayor Brindle made the following announcements:

“Prior to convening in regular session, there was an agenda session which was open to public and advertised.”

“The adequate notice of this meeting, as required by the Open Public Meetings Act, was provided by the posting, mailing and filing of the annual notice of regularly scheduled meetings of the Town Council on December 13, 2018. The notice was, on that date, posted on the bulletin board in the Municipal Building, mailed to THE WESTFIELD LEADER, and THE STAR LEDGER, and filed with the Clerk of the Town of Westfield.”

PRESENT: Mayor Brindle, Council Members Habgood, LoGrippo, Contract Mackey

ABSENT: Council Members Arena, Dardia, Neylan, Stokes

INVOCATION AND FLAG SALUTE

Invocation was given by Councilwoman Habgood followed by the flag salute.

PRESENTATIONS

Administrator’s Update

- Provided an update of road paving and stated that drainage work was completed on the last road in the 2019 program, North Wickom Drive, and paving is expected to be completed later this week, weather permitting. Also discussed improvements to the pathways at Mindowaskin Park that are scheduled, with the paving of Park Drive to follow upon completion of the pathway improvements. Stated that the Town Engineer has been meeting with utility companies to begin coordinating plans for next year’s paving program;
- Provided an update of improvements to Municipal Lot No. 7 and stated that one stretch of the sidewalk along Municipal Lot No. 7 and North Avenue is complete. The second portion of the project requires a partial road closure of North Avenue, which is expected to occur at night later this week, weather permitting;
- Discussed the installation of flashing beacons at the intersections of West Broad Street and Palsted Avenue, South Avenue and Cacciola Place, and on Rahway Avenue at Kehler Stadium;
- Discussed the status of leaf collection and stated that DPW is currently halfway through the first pass on both sides of Town. During the end of last week, collection occurred in school areas while schools were closed and there are plans for crews to work on two (2) Saturdays to collect leaves in school and commuter parking areas that are difficult to access during the week. Encouraged residents to download the Westfield Connect app

because it is being used to push out notifications for both road improvements and leaf collection;

- Announced that November 7 marked six (6) months since the launch of the Westfield Connect app, which is powered by See Click Fix. Provided statistical data as to the requests received over this six (6) month period, including the number of requests received, the average timeframe for response to each request, and the average timeframe for close out of a request. Explained that the timeframe for both a response to a request and the closeout of a request are below See Click Fix's recommended timeframe. Also discussed the categories of requests, which involved mainly trees and roads. Commended the Public Works Director and DPW supervisory staff for their efforts, specifically Robert Kosciolk and Gene Watkins of the Roads and Trees Division. Discussed plans to "tweak" request categories and other adjustments as use of the app progresses.

Mayor's Remarks

- Congratulated new Councilmembers-elect Jim Boyes, Mark Parmelee and Scott Katz, and incumbent Mark LoGripo. Stated that the next two (2) years would be significant as the Town begins implementing recommendations from the Master Plan and Parks and Recreation Strategic Plan;
- Discussed her attendance at a quarterly update meeting in Newark with NJ Transit, the Raritan Valley Rail Coalition, and the RVL Mayors Alliance. Stated that there is some positive news to report, specifically that NJ Transit would be adding same platform transfers to three (3) inbound trains in the morning before year end, bringing the total to five (5). Additionally, there is optimism concerning the prospects of the RVL Mayors Alliance's proposed legislation which would require that NJ Transit conduct a feasibility study to assess the impact and possibility of providing RVL peak one seat rides;
- Stated that she had the opportunity to tour the newly-reopened Cranford Theater with owners Jesse and Doreen Sayegh, who also own the Rialto. Explained that the Sayeghs showed her some ideas for what might be possible with the Rialto. Short-term and long-term considerations were discussed and are currently being reviewed. Informed residents that the Sayeghs are committed to getting the Rialto back in operation in some capacity, and even more so after reading the Rialto Rising contest submissions during AddamsFest, where numerous members of the community described "what the Rialto means to me." Assured the Sayeghs that the Town is a committed partner, and conversations are continuing in order to identify a solution that works for all;
- Discussed an issue that was presented to the Town Council by a resident concerning allegations of overtime fraud at the DPW. Stated that the matter was investigated by an independent employment law firm earlier this year, the results of which indicated that no evidence of fraud was found. The issue was then referred to the Union County Prosecutor's Office (UCPO) by a resident claiming to have additional information. The UCPO conducted a subsequent investigation, with which the Town offered its full cooperation. The UCPO recently advised the Town that, after a full review of the facts and circumstances surrounding these allegations and conducting a thorough investigation, they found no evidence to warrant criminal charges or further pursuit of this matter, and they have closed their investigation. While they made some helpful suggestions regarding

ways to improve some administrative processes, ultimately these findings reinforced those of the previous independent investigation, and the Town now considers the issue fully investigated and closed;

- Discussed an ordinance on tonight's agenda with respect to the designation of 1737 Nevada Street as a historic landmark. Explained that this ordinance has already been reviewed and approved by both the Planning Board and the Westfield Historic Preservation Commission and marks the fourth such designation during her administration, following the Newell home on Clark Street, as well as the Reeve House and Triangle Park. Stated that she remains committed to prioritizing historic preservation knowing its importance in maintaining the character and uniqueness of the community;
- Discussed two (2) presentations scheduled for this evening, the first being WSP, the traffic engineering firm that conducted a Bicycle and Pedestrian Plan for the entire town. Through funding from the New Jersey Department of Transportation (NJDOT), the Town initiated this effort to develop a plan to make bicycling and walking more comfortable, accessible, and safer for residents and visitors alike. WSP would present a summary presentation of their report that includes feedback from two community workshops and online input. The findings of this plan are expected to be incorporated into the circulation and transportation components of the Town's Master Plan Reexamination, and she hopes to begin introducing some of the recommendations next year. The second presentation would be made by Infrastructure Management Services (IMS), who was retained earlier this year to perform an assessment of the Town's road system and provide recommendations for future road paving programs. Referred to updates that were provided about IMS' specialized vehicle driving every road in Westfield this summer, and its use of technology to assess roadway conditions. Stated that she is excited to leverage this independent, third-party assessment as a long-term and transparent point of guidance for the Town's ongoing repaving plans;
- Stated that she is entrenched in the 2020 planning process and is anticipating it to be a transformative and pivotal year for Westfield. Next week, an announcement to open up the volunteer application process for next year's boards, commissions, and other committees would be issued and would include volunteers for Westfield 300. Explained that after last year's first-ever open call for volunteers through an online application process, the Town received a tremendous response, and extended her gratitude for the time and energy volunteers have given to the Town. Stated that she is hopeful that residents would consider how they could contribute next year to the Town's ongoing success.

New Jersey Department of Transportation-Summary re: Local Bicycle/Pedestrian Planning Assistance Program:

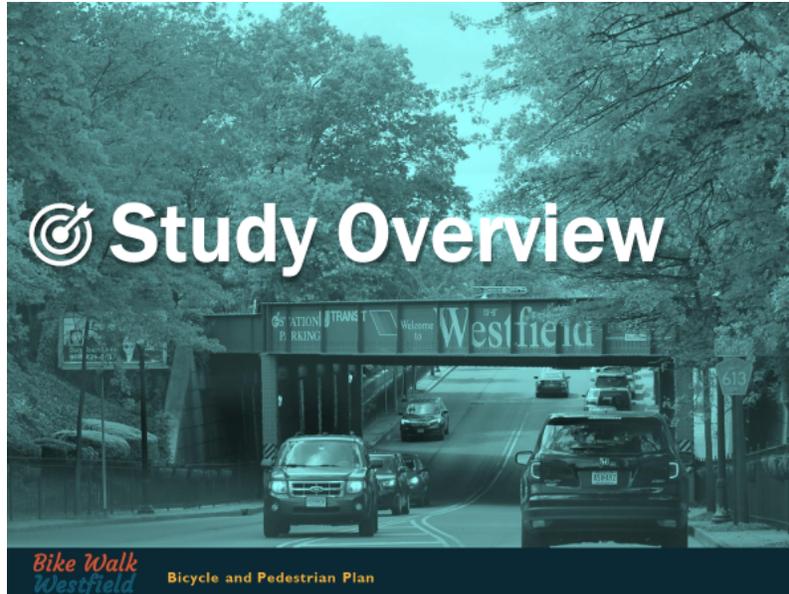
The Town Administrator introduced John Federico of WSB, a consulting firm contracted by the NJ Department of Transportation to conduct a Bicycle/Pedestrian plan for the Town.



Agenda

- Study Overview
- Community Outreach
- Recommendations
- Implementation





Project Background

- Funded through NJDOT Local Planning Assistance grant
 - Consultant Team: WSP w/ Susan G. Blickstein
- Scope expanded to Town-wide plan
- Kicked off in May 2019
- Complements Westfield's "Year of the Pedestrian" designation and on-going planning efforts



Study Purpose

- Evaluate existing bicycle and pedestrian networks
- Develop planning-level recommendations to improve pedestrian/bicycle safety and mobility
- Adopt and implement plan



Benefits of Active Transportation

- Health
- Safety
- Equity
- Economic Vitality
- Transportation Choices
- Environment
- Mobility
- Livability

Bicycle and Pedestrian Plan



Study Advisory Committee

- Provided local input on goals, issues, objectives
- Provided feedback on draft products
- Assisted in the community outreach component

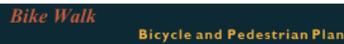
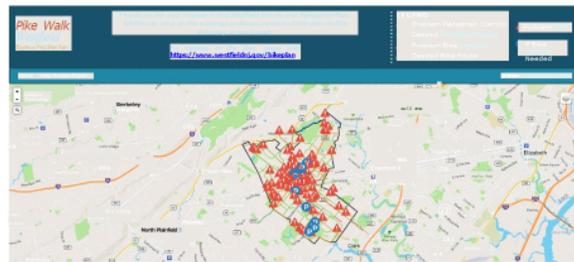
Community Survey

- Survey opened from June 7th – August 1st
- 447 responses:
 - Majority live (92%) in Westfield
 - About one-third (37%) live **and** work in Westfield
- The survey provides window into local travel modes, perceptions of safety, and locations for improvement



Wikimap Online Mapping

- Wikimap open from June 4th – August 1st
- 1,133 interactions, 268 points, and 147 lines



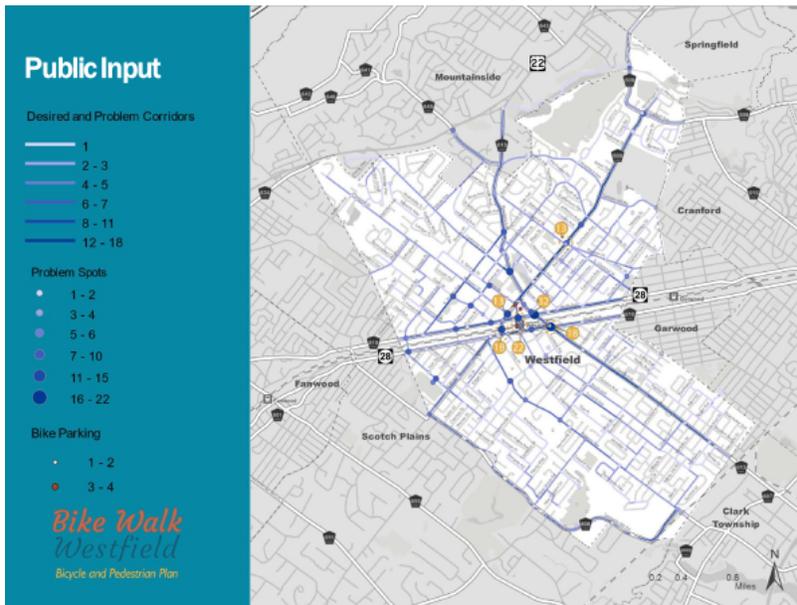
Community Meeting #1

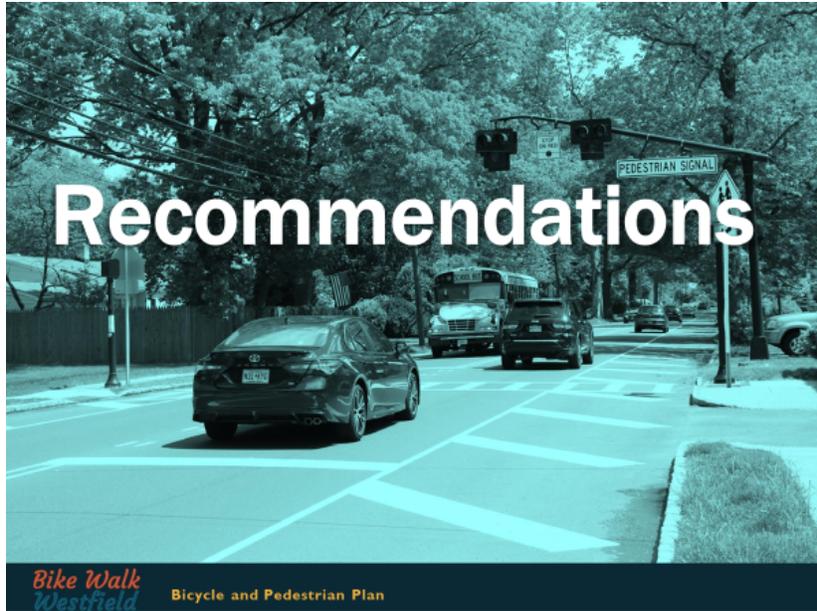
- Held on July 8, 2019
- ~40 people attended
- Open-house format:
 - Display boards on existing conditions
 - Wikimap and Survey station

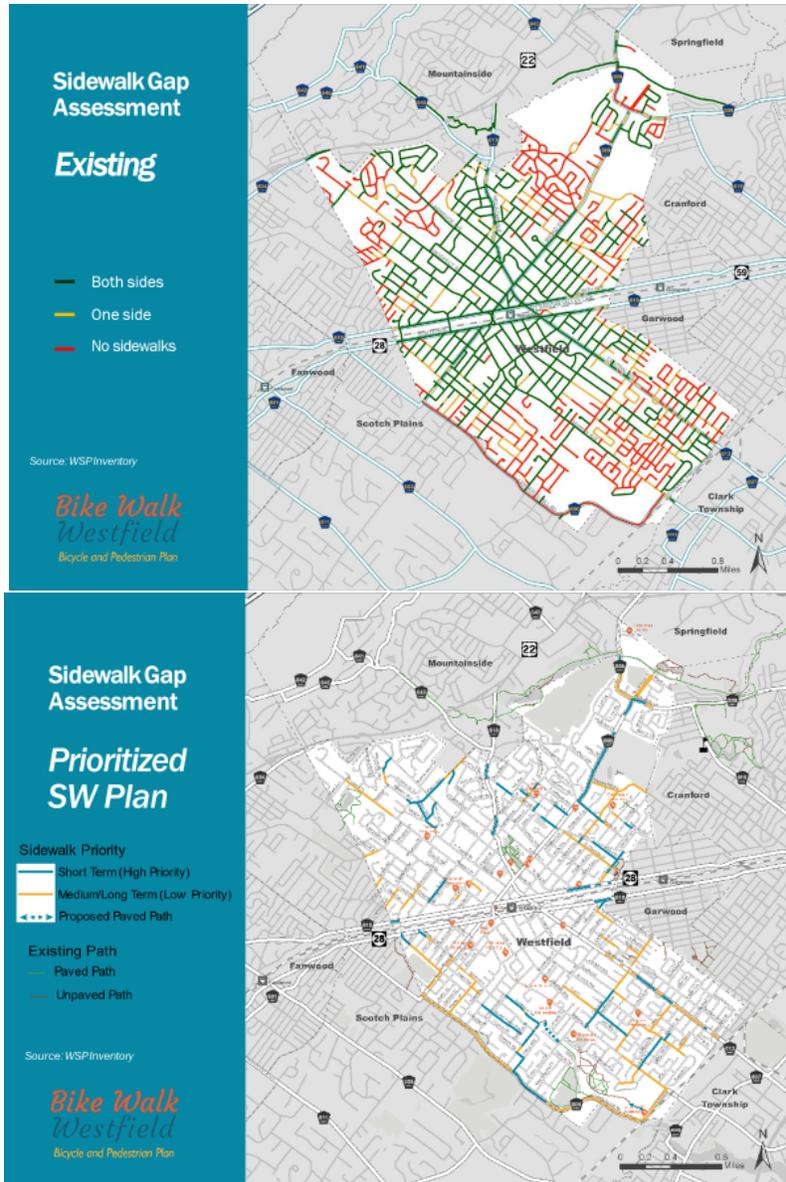


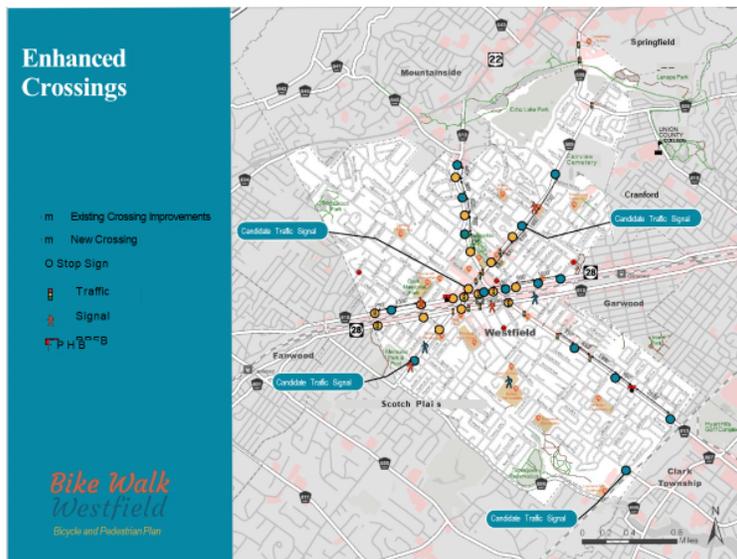
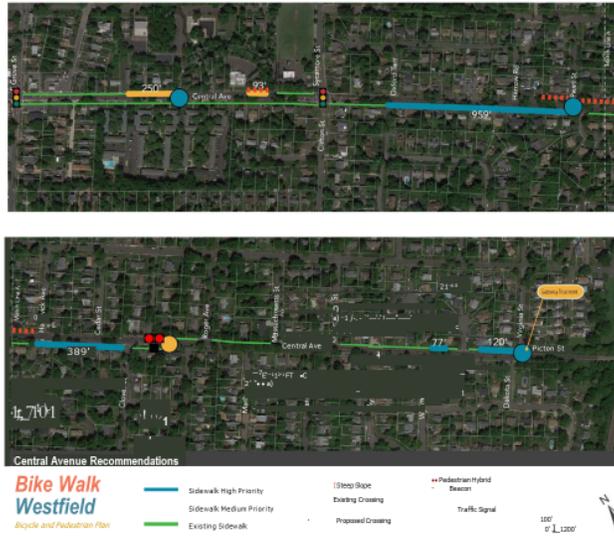
Community Meeting #2

- Held on September 19, 2019
- ~40 people attended
- Open-house format:
 - Display boards with proposed recommendations
 - Comment form for feedback



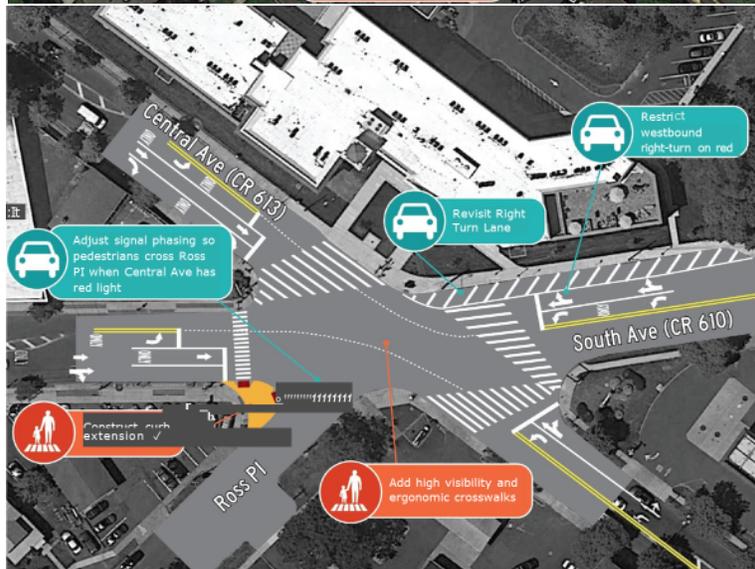




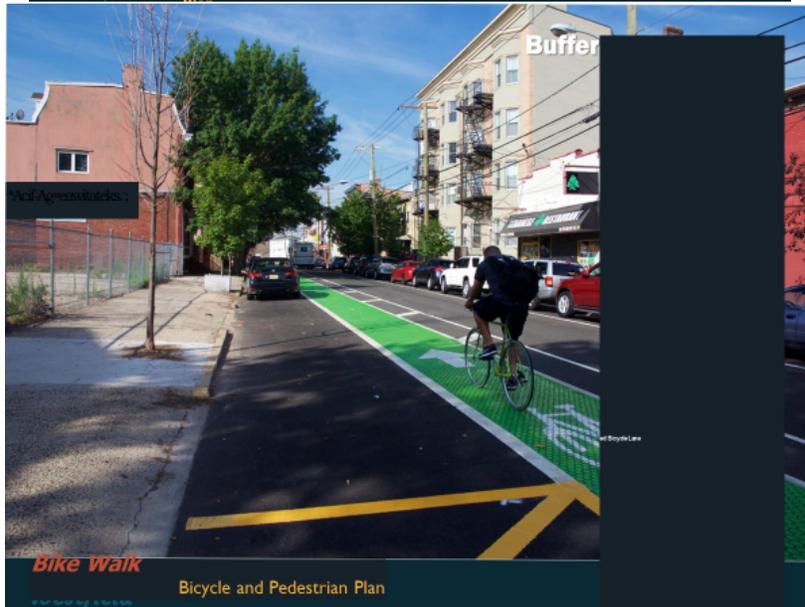


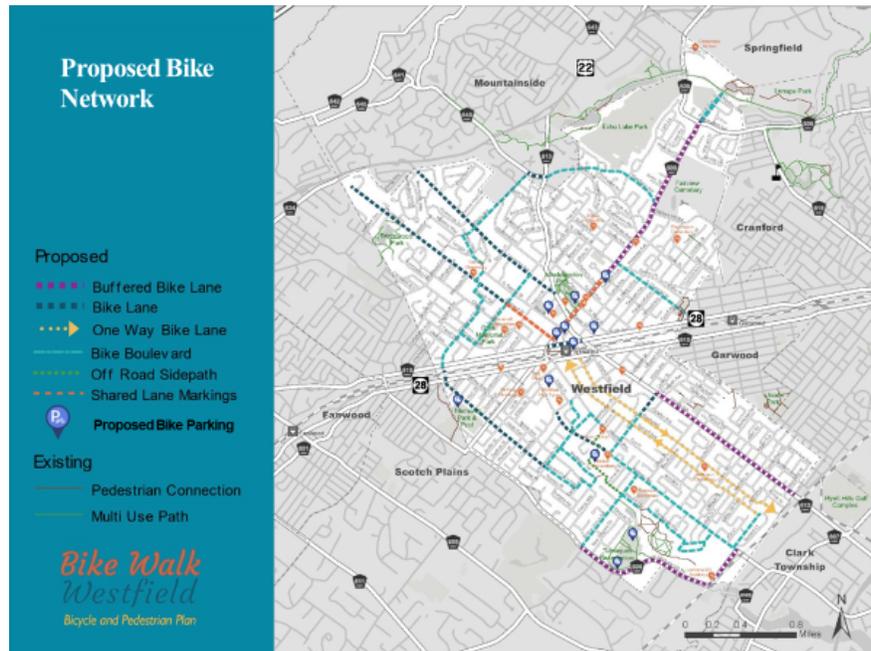
Enhanced Pedestrian Crossings



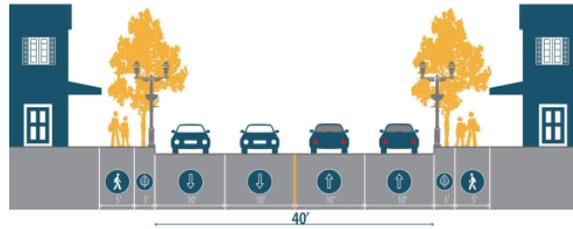






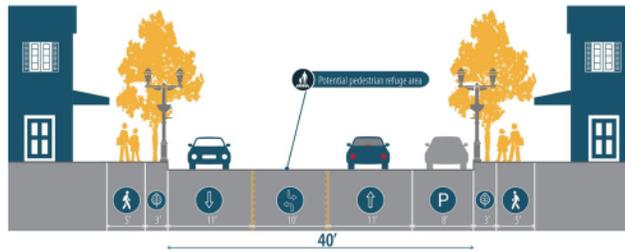


North Ave – Existing Section between E. Broad & Elmer (< 1 mile)



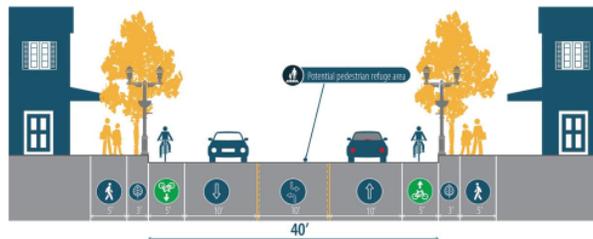
Bike Walk Westfield Bicycle and Pedestrian Plan

Option 1 – Road Diet with Parking



Bike Walk Westfield Bicycle and Pedestrian Plan

Option 2 – Road Diet with Bike Lanes

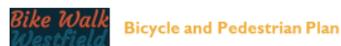


Bike Walk Westfield Bicycle and Pedestrian Plan



4E Approach

- Engineering
- Education
- Encouragement
- Enforcement



Policy Recommendations

- Town Code – Subdivision Chapter:
 - Increase minimum sidewalk width from 4 to 5 feet
 - Allow curb radii less than 25 feet
 - Require pedestrian zones across driveways to be treated as continuous sidewalks (with concrete) instead of road crossings
- Develop Bike Parking Ordinance



Implementation

- **Early-Action Items:**
 - *Striping/signage improvements*
 - *Policy & program recommendations*
- **Medium Term Items:**
 - *Implemented through road paving program*
 - *Potential grant-funded projects*
- **Longer-term items for further study**



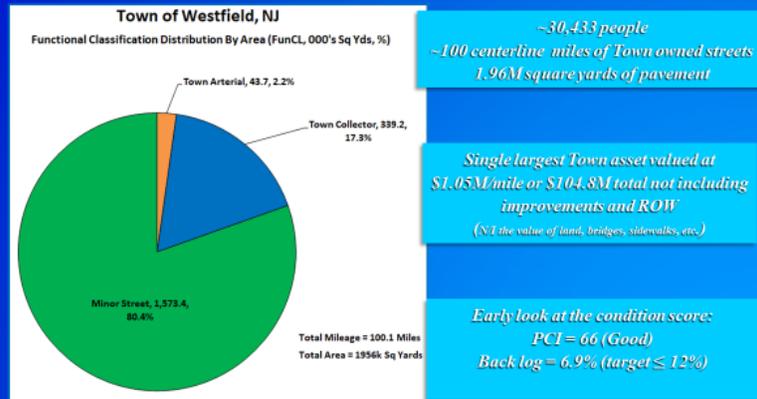
The Town Administrator explained that this plan would be forwarded to the Planning Board to include as an Appendix to the Master Plan Reexamination Report. Thanked Jay Goldring of the Green Team and the Parks and Recreation Strategic Plan Steering Committee, as well as Steering Committee members Councilman LoGrippo and the Town Planner. Also thanked Mr. Federico and his team for their efforts. Feels the Town was very fortunate to have a Town-wide study conducted when the study was originally planned for only one (1) road.

IMS Infrastructure Management Services-Pavement Management/Assessment Program:

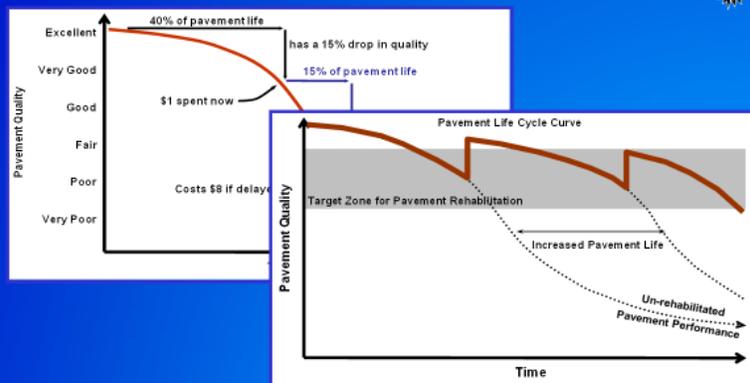
The Town Administrator introduced Dan White of Infrastructure Management Services (IMS), who would discuss the recent assessment of the Town's road system. Explained that this assessment would also include recommendations for the Town's future road paving programs.



Scale of Investment...

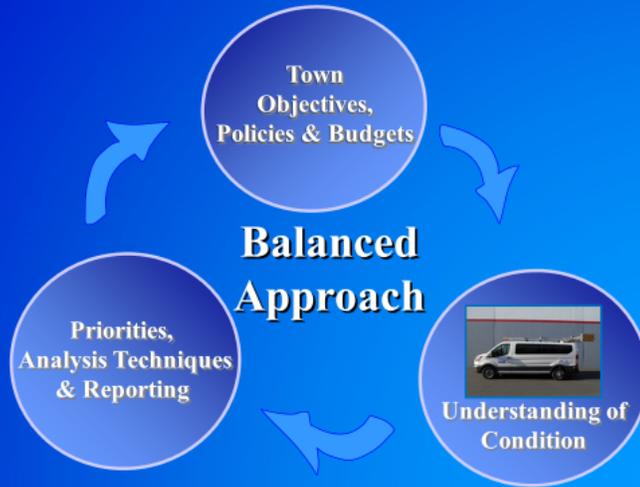


Why do Pavement Management?



A pavement management system is a set of tools or methods that assist decision makers in finding optimum strategies for providing and maintaining pavements in a serviceable condition over a given time period

Concept of Pavement Management...



Tools to Rate the Streets – Objective Surveys...

Condition Focuses On:

- Roughness
- Wheel Path Rutting
- Alligator Cracking
- Longitudinal & Transverse Cracking
- Distortions
- Bleeding
- Weathering/Raveling
- Patching & Potholes

Subsurface Condition focuses on:

- Structural adequacy – pavement strength
- LADD – Load Associated Distress Deducts
- Ability to withstand design loading – traffic

Understanding the PCI...Very Poor-Marginal (0 – 50)

Base &/or Structural Failures
Rutting
Excessive Cracking



PCI below 25: Most scenarios require partial/full reconstruction. Deferral or major budget commitment.

PCI 25-50: Tired streets due for a thicker overlay, possibly a R&R. High priority to avoid reconstruction

Understanding the PCI...Fair (50 – 60)

Progressive cracking
Few base failures
Localized distresses



Optimum timing for thin – moderate overlay.

Many benefits to selecting these streets: early lower cost – greater return, less grinding, drainage

Westfield NJ - GISID: 2232 N. CHESTNUT ST.
Image: WEST001_3060129487_02110_CF.jpg

Understanding the PCI... Good (60 – 70)



Few localized distresses
Minimal base failures

If distressed due to loading on ACP roads, may need thin overlay, otherwise crack seal and other surface treatments.

Greatest cost benefit:

- Thinner strategies
- Less crown build up
- Less intrusive rehab
- Maintain existing drainage

CF RST16
2019/06/02 14:08:20

Westfield, NJ GISID: 2382 COLONIAL AVE.
Image: WEST006_3060228907_00380_Cf.jpg

Understanding the PCI... Very Good (70 – 85)



Very few distresses
No rutting
No base failures

Crack seal with surface treatment on asphalt roads.

Maintains existing drainage.
Extends pavement life at lowest cost

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Westfield, NJ GISID: 2024 FOURTH AVE.
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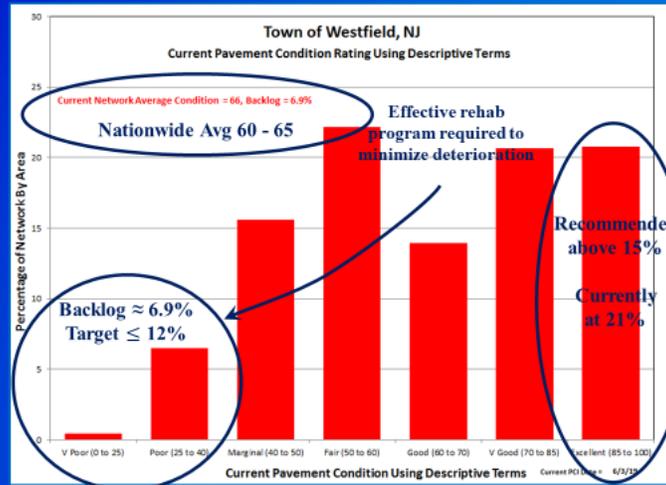
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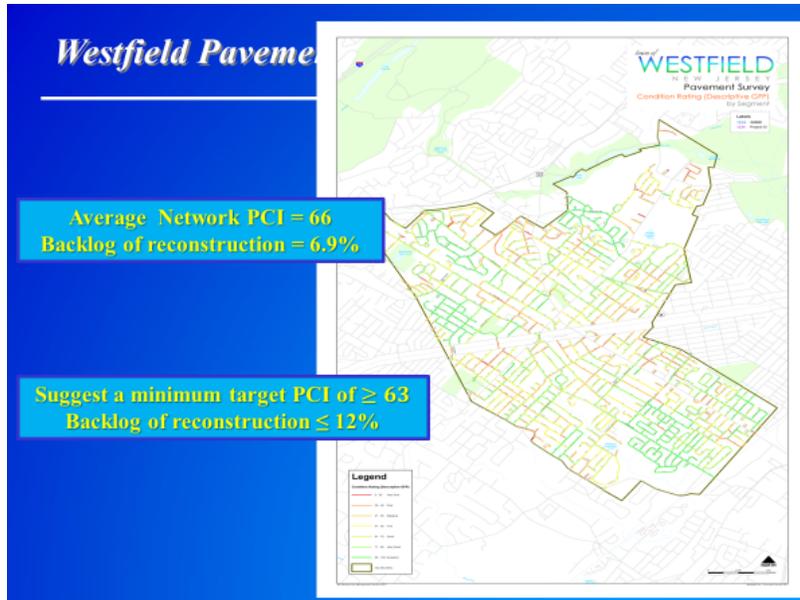
Westfield, NJ GISID: 1993 CLARK ST.
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Understanding the PCI...Excellent (85 – 100)



Westfield Results... 3 metrics of health





Town of Westfield Methodology...

1. Funding is not \$0, nor is it unlimited
2. Westfield places a value on its roadway network
Arterials – Collectors – Locals
3. Identify annual budget to maintain current PCI & Backlog
 4. Examine effects of current funding levels
 5. Prevent deterioration in pavement quality
6. ADA compliance, Curb & Gutter, Inflation not Included
7. Pavement management is priority based,
NOT ALWAYS WORST-FIRST

Westfield Annual Funding Estimates...

Rehabilitation Estimate Based on Network Valuation

Pavement Type	Network Valuation (\$)	Ultimate Life Span (yrs)	Life Cycle Cost (\$/Yr)
Asphalt Network	104,655,000	50	2,093,000
Concrete Network	147,000	75	2,000
Town of Westfield, NJ Network Totals:	104,802,000		2,095,000

Rehabilitation Estimate Based on Network Average Condition

Pavement Type	Pavement Condition Index (PCI)	Rehab Code	Rehab Activity	Average Rehab Life Cycle (Yrs)	Miles to do Each Year	Blended Unit Rate (\$/yd2)	Average Cost per Mile (\$)	Life Cycle Cost (\$/Yr)
Asphalt Network	66	30	Edge Mill + Thin Overlay (1.5 - 2.0)	24	4.2	18.91	369,800	1,540,100
Concrete Network	93	5	Routine Maintenance	1	0.1	0.00	0	0
Town of Westfield, NJ Network Totals:								1,540,100

Westfield Annual Funding Estimates...

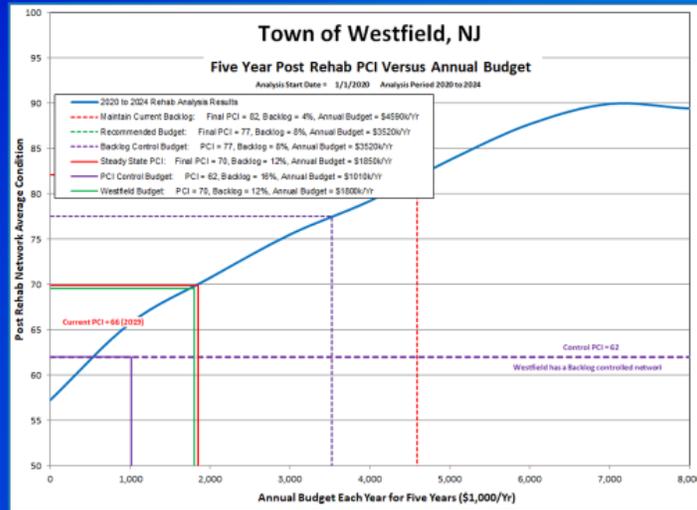
Town of Westfield, NJ

Rehabilitation Estimate Based on Current Network Deficiency and Life Cycle Cost

Rehab Code	Rehab Activity	Network Total (\$)	% of Total	Town Arterial	Town Collector	Minor Street	Life Cycle (Yrs)	Life Cycle Cost (\$/Yr)
10	Slurry Seal / Seal Coat	36,000	0.1	0	0	36,040	5	7,200
20	MicroSurface	0	0.0	0	0	0	8	0
70	ACP Full Depth Reconstruction	0	0.0	0	0	0	56	0
75	Full Depth Recon + PCC to Base	0	0.0	0	0	0	56	0
Town of Westfield, NJ Network Totals:		33,998,800		483,320	6,801,810	26,713,760		1,292,000

Typical life cycle estimates show that Westfield would need approximately \$1.2M - \$2.1M annually to maintain PCI (does not include routine maintenance activities, ADA compliance, culverts or ditch repair, signage, striping, bike lanes, or additional width)

Post Rehab PCI & Annual Funding...



Town of Westfield Recommendations....

1. Maintain PCI at or above 63 with a backlog below 12% for entire roadway network.
 The Town's planned budget of \$1.80M annually will result in a network PCI of 70 and backlog of 12% over the next 5 years.
 The IMS optimized/recommended budget of \$3.5M annually will result in a network PCI of 74 and backlog of 10% over the next 5 years.
2. Use of a full suite of rehabilitation strategies reviewed on an annual basis.
3. Steady – effective rehabilitation and maintenance on an annual basis saves the Town money over deferred maintenance.
4. Town should resurvey their streets every 3 to 5 years to update the condition data and rehab program.

Report and Publication of Results....

Town of Westfield, New Jersey

Town of Westfield, NJ
Street Inventory and Five Year Road Rehabilitation Plan by Segment



Block	Segment	Street Name	Block	Segment	Street Name	Block	Segment	Street Name
2061	1000	18	ALDEN AVE.	HIGHLAND AVE.	BRADFORD AVE.	BRADFORD		
2201	1000	20	ALDEN AVE.	BRADFORD AVE.	BRADFORD AVE.	BRADFORD		
2216	1000	20	ALDEN AVE.	BRADFORD AVE.	BRADFORD AVE.	BRADFORD		
1962	1000	10	AMT DR.	RODMAN CT. DR.	RODMAN CT. DR.	RODMAN CT. DR.		
1341	1000	10	AMT DR.	RODMAN CT. DR.	RODMAN CT. DR.	RODMAN CT. DR.		
2011	1000	10	ARCHBOLD PL.	LENOX AVE.	LENOX AVE.	LENOX AVE.		
1027	1000	10	ARCHBOLD PL.	LENOX AVE.	LENOX AVE.	LENOX AVE.		
2000	1000	10	ARCHBOLD PL.	LENOX AVE.	LENOX AVE.	LENOX AVE.		
2401	1000	20	ARCHBOLD PL.	LENOX AVE.	LENOX AVE.	LENOX AVE.		
1910	1000	10	ARTHUR PL.	SUMMIT CT.	SUMMIT CT.	SUMMIT CT.		
1076	1000	10	AUSTIN ST.	LAMBERTS HILL RD.	LAMBERTS HILL RD.	LAMBERTS HILL RD.		
1400	1000	10	AUSTIN ST.	LAMBERTS HILL RD.	LAMBERTS HILL RD.	LAMBERTS HILL RD.		
1400	1000	20	AUSTIN ST.	LAMBERTS HILL RD.	LAMBERTS HILL RD.	LAMBERTS HILL RD.		
1400	1000	10	AUSTIN ST.	LAMBERTS HILL RD.	LAMBERTS HILL RD.	LAMBERTS HILL RD.		
1100	1000	20	AUSTIN ST.	LAMBERTS HILL RD.	LAMBERTS HILL RD.	LAMBERTS HILL RD.		
1000	1000	30	AUSTIN ST.	LAMBERTS HILL RD.	LAMBERTS HILL RD.	LAMBERTS HILL RD.		
1201	1000	40	AUSTIN ST.	LAMBERTS HILL RD.	LAMBERTS HILL RD.	LAMBERTS HILL RD.		
0910	1000	10	ADALEA TRAIL	EVERGREEN CT.	EVERGREEN CT.	EVERGREEN CT.		
1000	1000	10	ADALEA TRAIL	EVERGREEN CT.	EVERGREEN CT.	EVERGREEN CT.		

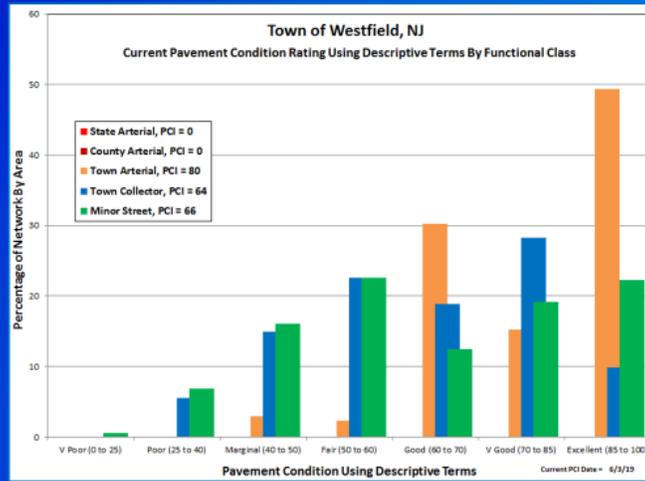
IMS
IMS Infrastructure Management Services
1000 Westfield Drive, Suite 100, Westfield, NJ 07090
Phone: (908) 933-4247 Fax: (908) 933-4248
www.ims-nj.com

Street Name	Block Count	Total Area	Current Average PCI
KENSINGTON DR.	1	2881	94
KENT PL.	2	1758	62
KIMBALL AVE.	12	21351	53
KIMBALL AVE. E.	1	3495	94
KIMBALL CIR.	1	2007	73
KIMBALL TURN	3	3522	53
KIRKSTONE CIR.	1	1763	61
KIRKVIEW CIR.	2	1939	46
KNOLLWOOD TER.	6	16699	75
LAMBERT CT.	1	1147	40
LANDSDOWNE AVE.	2	4328	64
LAUREL PL.	1	959	37
LAWNSIDE PL.	1	1905	50
LAWRENCE AVE.	15	28794	76
LEIGH DR.	1	2324	94
LENAPE TRAIL	2	4788	94
LENOX AVE.	7	14984	60
LINCOLN RD.	2	6361	53
LINDEN AVE.	4	8051	56
LIVINGSTON ST.	3	4241	51
LONGFELLOW AVE.	2	2982	94
LUDLOW PL.	1	1566	43
LYNN LN.	2	5603	53
LYWOOD PL.	2	1295	79
MADISON AVE.	3	4170	54

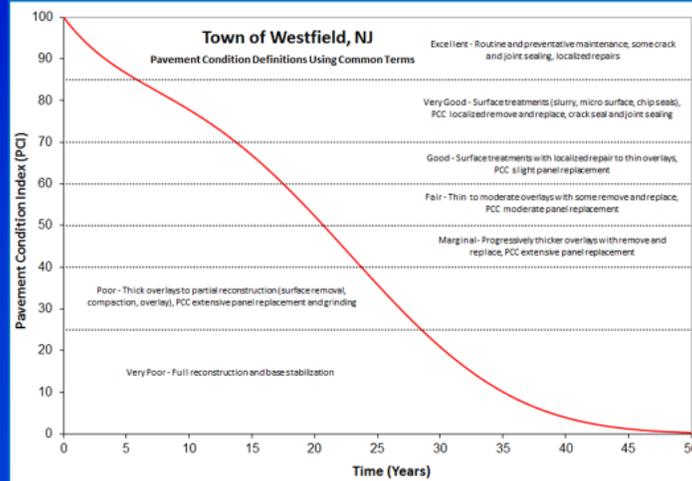
Questions?....



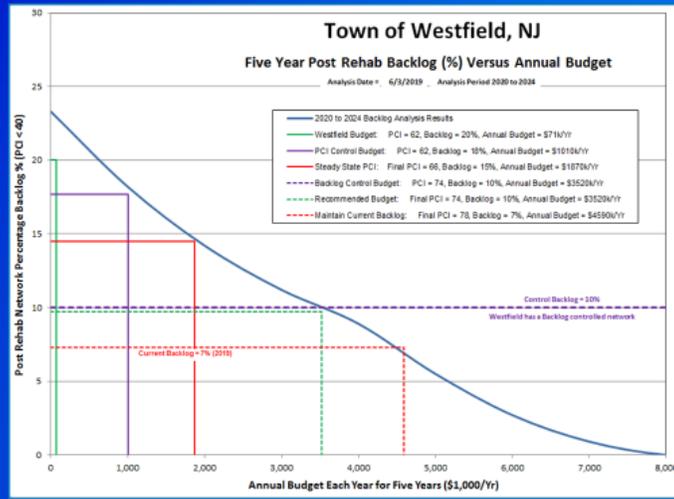
Westfield Results... Functional Class Comparison



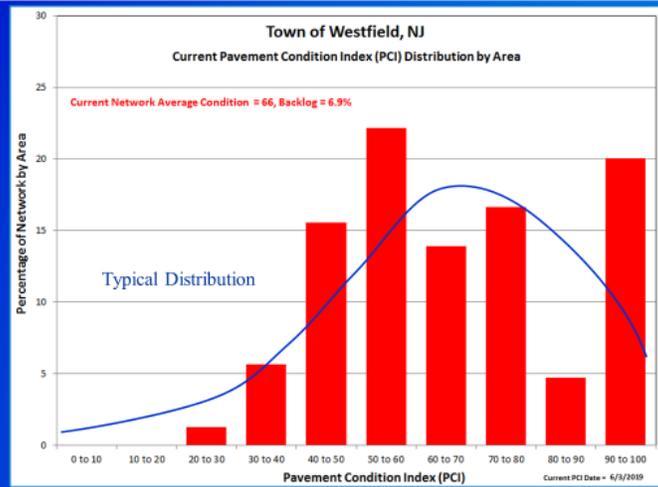
Understanding the Pavement Condition Index...

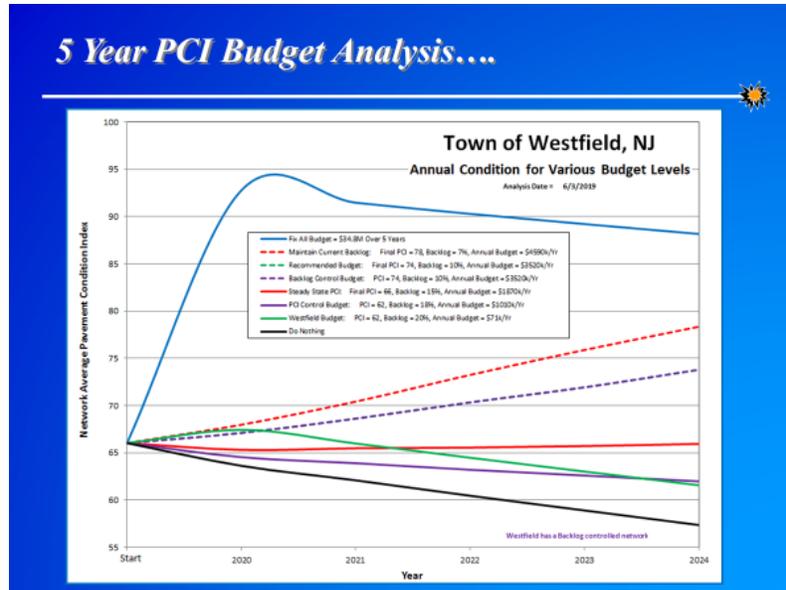


Post Rehab Backlog & Annual Funding....



Westfield PCI Results....





Upon completion of the presentation, Mr. White asked if there were any questions.

Councilman Contract requested clarification as to the average lifespan of a newly paved road. Also asked how the need for road improvements is balanced between smaller roads that might be in poor condition, versus larger roads that might be in better condition.

Mr. White explained that the lifespan varies depending upon the road. New reconstruction usually requires crack sealing after five (5) to ten (10) years, and an overlay after approximately twenty (20) years. The lifespan is also impacted by weather conditions. As to the prioritization of roads selected for improvements, explained that selection is considered based upon the type of treatment required. Explained that it is not recommended to allocate a large portion of a budget to road reconstruction, so roads in better condition that might need a less costly treatment could be selected over a small road in poor condition.

The Town Administrator mentioned that the Town's standard treatment for road improvements has been milling and paving. Asked Mr. White to discuss other types of treatment options available.

Mr. White discussed options such as "remove and replace", microsurfacing and "slurry" seals, which are less costly than milling and paving.

Scott Henkus, Starlite Court, stated that his road has not been paved in forty (40) years. Explained that it is a small street, but the condition is so poor, that his kids cannot ride bikes or play in the street. Expressed concern with the assessment and prioritization recommended for smaller roads. Feels the condition of his road is a safety issue and is interested in learning how Starlite Court was scored.

Mr. White explained that, if possible, smaller roads in need of reconstruction would be linked to a nearby main street that is also in need of improvement, but if a street is in very poor condition, it should be addressed in the near future. Also explained that it is recommended that the

prioritization be as equitable as possible. The assessment serves as a “road map” to assist the Town in prioritizing road improvements as best as it can, but it is not necessarily followed one hundred (100%) percent.

Councilman LoGrippo asked if the same material is used across the country.

Mr. White explained that the type of material used varies by state and sometimes can vary within a state. Explained that the base of the roads in this area tend to be marshy and muddy, which also impacts the lifespan of the road, and the assessment conducted is customized to the Town.

Councilman LoGrippo explained that there are typically seams in the roads which impacts its condition over time and asked how seams could be avoided.

Mr. White explained that seams should be avoided, but that might not be possible if there are budget or other constraints.

A resident requested clarification as to the Town’s overall average score and asked what types of treatment would be involved with increasing that average score.

Mr. White explained that a more aggressive maintenance approach is being recommended at this point and discussed the funding level proposed that would move streets into the “very good” and “excellent” categories. Also explained that while this approach might result in an increase in the number of roads in poor condition over time, it allows for a healthier road network overall.

The Town Administrator provided further clarification as to road treatments that are available and explained that while the Town has traditionally improved roads through milling and paving, there are other less costly options that were included in this assessment. Discussed microsurfacing as an example and explained that when this process is done properly, it seals and waterproofs the road and increases the lifespan at a much lower cost, allowing the Town to allocate those savings to roads that must be milled and paved. While these treatments are all effective they may not all be as aesthetically pleasing as a traditional mill and pave.

APPOINTMENTS

ADVERTISED HEARINGS

GENERAL ORDINANCE NO. 2150

“AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF THE LAND USE ORDINANCE OF THE TOWN OF WESTFIELD REQUIRING THE SUBMISSION OF A DIGITAL COPY OF APPLICATIONS TO THE PLANNING BOARD AND BOARD OF ADJUSTMENT”

Advertised returnable this evening.

Hearing no comments, Mayor Brindle declared the hearing closed.

GENERAL ORDINANCE NO. 2151

“AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF THE LAND USE ORDINANCE OF THE TOWN OF WESTFIELD TO ALLOW FOR PROJECTING SIGNS”

Advertised returnable this evening.

Hearing no comments, Mayor Brindle declared the hearing closed.

PENDING BUSINESS

An ordinance entitled, GENERAL ORDINANCE NO. 2150 - “AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF THE LAND USE ORDINANCE OF THE TOWN OF WESTFIELD REQUIRING THE SUBMISSION OF A DIGITAL COPY OF APPLICATIONS TO THE PLANNING BOARD AND BOARD OF ADJUSTMENT” by Councilwoman Mackey, seconded by Councilman LoGrippe, was taken up, read and passed by the following vote of all present upon roll call as follows:

Yeas: Habgood	Nays:	Absent: Arena
LoGrippe		Dardia
Contract		Neylan
Mackey		Stokes
Mayor Brindle		

An ordinance entitled, GENERAL ORDINANCE NO. 2151 - “AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF THE LAND USE ORDINANCE OF THE TOWN OF WESTFIELD TO ALLOW FOR PROJECTING SIGNS” by Councilwoman Mackey, seconded by Councilman Contract, was taken up, read and passed by the following vote of all present upon roll call as follows:

Yeas: Habgood	Nays:	Absent: Arena
LoGrippe		Dardia
Contract		Neylan
Mackey		Stokes
Mayor Brindle		

BIDS

TOWN OF WESTFIELD

INVITATION TO BID

OCTOBER 29, 2019

CURBSIDE RECYCLING

<u>BIDDER</u>	<u>AMOUNT</u>
Giordano Co	1 year @ \$641,000.00
P.O Box 2129	
142-156 Frelinghuysen Avenue	3 years @ \$1,923,780.00

Newark, NJ 07114	
	5 years @ \$3,320,280.00

MINUTES

On a motion by Councilwoman Mackey and seconded by Councilman LoGrippe, Council approved the Minutes of the Town Council Conference Session, Executive Session and Regular Meeting held October 29, 2019.

PETITIONS AND COMMUNICATIONS

OPEN DISCUSSION BY CITIZENS

Mayor Brindle opened the public comments portion of the meeting and asked if there were any questions or comments.

Hearing no comments, Mayor Brindle closed the public comment portion of the meeting.

BILLS AND CLAIMS

On motion by Councilwoman Habgood and seconded by Councilman LoGrippe, bills and claims were adopted unanimously:

RESOLVED that the bills and claims in the amount of \$207,953.01 per the list submitted to the members of this Council by the Chief Financial Officer, and approved for payment by the Town Administrator be, and the same are hereby, approved and that payroll warrants previously issued by the Chief Financial Officer be ratified.

REPORTS OF STANDING COMMITTEES:

Finance Policy Committee

The following resolutions, introduced by Councilwoman Habgood, and seconded by Councilman Contract were unanimously adopted.

Resolution No. 264

RESOLVED, that the Town Treasurer be authorized to refund the following fees to the following individual:

Name	Account	Class	Fee
Anna Schuetz 790 West Broad St	T- 05- 600 - 071 Tennis/ Rec Westfield, NJ 07090	Refund Class Music & Movement/Class Canceled	\$85.00 Frieda Schuetz
Lorraine Davidson 824 Mountain Ave Apt 5D	T-05 -600 -071 Tennis/Rec	Refund Workshop Womens Protection Workshop/Canceled Lorraine Davidson	\$55.00

Westfield, NJ 07090

Resolution No. 265

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$13.20 to the order of New Jersey Department of Health, P.O. Box 369, Trenton, New Jersey for Dog Licenses issued by the Town Clerk for the month of October 2019.

Resolution No. 266

LET IT HEREBY BE RESOLVED that the Chief Financial Officer be and hereby is authorized to draw a warrant for refund of dumpster security payment(s) as follows following final inspection and approval by Town Engineer for return of deposit:

Calcagno & Associates
Attorneys At Law, LLC.
213 South Ave., East 2nd Floor
Cranford, NJ 07016

Amount of refund: \$975.00

Beacon Construction Service Co.
61 N. Lakeview Drive
Gibbsboro, NJ 08026-1007

Amount of refund: \$975.00

Resolution No. 267

RESOLVED that the Chief Financial Officer be and he hereby is authorized to draw warrants to the following persons, these amounts being overpaid for 2019:

Block/Lot/Qualifier Name	Property Address	Quarter/Year Amount
813/1 ROSSIN, Jay 2 South Avenue West #310W Cranford, NJ 07016	424 Edgewood Avenue	3 rd /2019 \$5,709.75
3303/38 WARNER, Deborah	26 Cornwall Drive	4 th /2019 \$1982.30

Please make following checks payable and mail to:

Chase

**Attn: Renette Rice
3001 Hackberry Rd
Irving, Texas 75063**

2706/5	539 Hort Street	3 rd /2019
SCHAEFER, Carl T & Sara Hedgepeth		\$2,687.33
2816/8	730 Austin Street	3 rd /2019
SHUTMAN, Anthony & Zlata		\$6,858.58
5711/6	231 Maryland Street	3 rd /2019
Estate of LISSEK, Roxann, c/o Amanda Tingolie		\$2,050.14

Resolution No. 268

WHEREAS, there exist on the records in the Tax Collector's office sewer balances less than \$10.00 for the year 2018:

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector be and he hereby is authorized to cancel the sewer balances below for the year 2018:

<u>Account ID</u>	<u>Amount</u>
4690-0	\$4.62
5059-0	\$3.83
8974-0	\$0.08

Resolution No. 269

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector be and he hereby is authorized to cancel the tax interest balance of \$382.13 on Block 3102 Lot 2 aka 102-108 East Broad Street.

The following resolution, introduced by Councilwoman Habgood, seconded by Councilman LoGripio was adopted by the following roll call vote:

Resolution No. 270

RESOLVED that the Chief Financial Officer be authorized to make the following transfer(s) in the 2019 budget accounts:

	<u>OUT</u>	<u>IN</u>
<u>CURRENT FUND</u>		
Town Clerk		
9-01-102-213 Other Expenses (O/E)		\$4,000
Local Cable TV Service (TV 36)		
9-01-104-211 (O/E)		6,000
Tax Collector		
9-01-105-101 Salaries & Wages (S&W)	\$4,000	
9-01-105-211 O/E)		5,000
Finance		
9-01-115-101 (S&W)	13,000	

Legal Services & Costs		
9-01-120-211		60,000
Fire Department		
9-01-125-101 (S&W)	25,000	
9-01-125-256 (O/E)	30,000	
Fire Safety Official		
9-01-127-101 (S&W)		10,000
Police Department		
9-01-130-101 (S&W)	37,000	
Sewer Maintenance – RVSA		
9-01-142-211 (O/E)		9,000
Board of Health		
9-01-150-101 (S&W)	20,000	
Municipal Court		
9-01-175-102 (S&W)	5,000	
<u>CURRENT FUND, Cont.</u>		
Public Buildings and Grounds		40,000
7-01-185-215 (O/E)		

\$134,000

\$134,000
OUT**IN****SWIM POOL FUND**

Swim Pool Salaries		
9-03-195-101 Salaries & Wages (S&W)		\$10,000
Credit Card Charges		
9-03-195-202 Other Expenses (O/E)	\$10,000	
	<hr/>	<hr/>
	<u>\$10,000</u>	<u>\$10,000</u>

Yeas: Habgood

LoGrippe

Contract

Mackey

Mayor Brindle

Nays:

Absent: Arena

Dardia

Neylan

Stokes

Public Safety, Transportation and Parking Committee

Code Review & Town Property Committee

General Ordinance No. 2152:

Regarding the following ordinance, Councilwoman Mackey made the following announcement:

I hereby move that an ordinance entitled, “GENERAL ORDINANCE NO. 2152 – AN ORDINANCE DESIGNATING 1737 NEVADA STREET, SHOWN ON THE TOWN TAX MAPS AS BLOCK 5604, LOT 5 AS A HISTORIC LANDMARK AND MODIFYING THE ZONING MAP.” be approved on first reading.

The motion was seconded by Councilwoman Habgood.

The ordinance was approved by the following vote of all present upon roll call as follows:

Yeas: Habgood	Nays:	Absent: Arena
LoGrippe		Dardia
Contract		Neylan
Mackey		Stokes
Mayor Brindle		

Heretofore introduced, General Ordinance No. 2152 does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 10th day of December 2019 at 8:00 o'clock, p.m., or as soon thereafter as the matter can be reached, in the Council Chambers, 425 East Broad Street, Westfield, New Jersey, and that at such time and place or any time and place to which such meeting shall from time to time be adjourned, all persons interested be given the opportunity to be heard concerning said ordinance, and that the Town Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Public Works Committee

The following resolution, introduced by Councilman Contract, Chairman of the Public Works Committee, and seconded by Councilman LoGrippe, was unanimously adopted.

Resolution No. 271

WHEREAS, the Town of Westfield entered into a one (1) year contract with Giordano Company, 142-156 Frelinghuysen Avenue, Newark, New Jersey 07114, effective January 1, 2019, for the Curbside Collection of Recyclable Materials for which the services of a licensed disposal company were required, and

WHEREAS, the Town of Westfield desires to continue the aforesaid contract in 2020 for the Curbside Collection of Recyclable Materials, exercising the Town’s contractual option to extend the term of the contract for one year, and

WHEREAS, Certificate of the Town Treasurer, certifying to the availability of adequate funds for this contract, prepared in accordance with N.J.A.C. 5:30 1.10 has been furnished to the Town Clerk. Expenditure of funds to be charged to Public Works Account 137-245 subject to adequate provision of funding in the 2020 Budget.

NOW THEREFORE BE IT RESOLVED, that a lump sum contract in the amount of \$607,000.00 be awarded to Giordano Company, effective January 1, 2020, and

BE IT FURTHER RESOLVED, that the proper Town Officials be, and they are hereby, authorized to take whatever actions are appropriate in the execution of discharge of this Contract, pending adoption of the 2020 Temporary and Final Municipal Budgets, and

BE IT FURTHER RESOLVED, that the Town Clerk shall notify the Contractor by letter requesting submittal of appropriate Performance Bond and Certificate of Insurance, so as to further execute the Contract documents.

Town Council comments:

Councilman Contract discussed Resolution No. 271 and explained that an agreement currently exists between the Town and Giordano Company for the curbside collection of recyclable materials. The Town solicited bids to determine how the recycling market might have shifted over the last year and it was determined that it would be more costly for the Town to move forward with a new contract. As such, the Town exercised its option to extend the term of the current contract for one (1) year. Also informed residents that the Mayor of Berkeley Heights is spearheading the potential establishment of a cooperative pricing system for recycling services in an effort to reduce costs and has invited Union County municipalities to participate. A meeting has been scheduled in the coming weeks and further information would be provided as the process moves forward.

Councilman Contract also addressed questions that were received with respect to leaf collection and the use of vacuum trucks. Explained that the Public Works Director has experience using vacuum trucks from his employment in Princeton and feels vacuum trucks would not work well in Westfield for several reasons, the first being the volume of leaves. Stated that Westfield has the third highest volume of leaves in Union County which would overwhelm leaf vacuum trucks because they have smaller capacities. In addition, residents continue to place pumpkins, branches, mums and other items in leaf piles, which not only puts the resident at risk for not having their leaves picked up, but those items would also jam and break vacuum trucks. Urged residents to ensure that there are no contaminating items placed in leaf piles and suggested that pumpkins be recycled through the Town's new organic waste program at the Conservation Center. Lastly, vacuum trucks do not effectively pick up wet leaves. Encouraged residents to register for the Westfield Connect app so that they can receive notifications concerning leaf collection, specifically where crews are scheduled to pick up, and whether cars need to be moved from the street. Thanked the Town's Public Information Officer for her involvement in having leaf collection updates posted on the Town's website and social media. In addition, the Town established a Leaf Collection Commission to investigate alternative leaf collection methods, and the Commission has recommended a voluntary leaf bagging program which would begin next

year. The goal is to encourage more residents to bag leaves because leaf piles create flooding, parking and safety issues, and there would be incentives offered to residents to bag.

Mayor Brindle discussed concerns expressed to her that the current use of front-end loaders for leaf collection is damaging roads.

Councilman Contract explained that the Department of Public Works does its best not to scrape roads when using front-end loaders, and while it is heavy machinery, he does not believe the use of front-end loaders contributes to the deterioration of roads.

Councilman Contract also provided an update regarding PSE&G's proposed 69kv line project and informed residents that PSE&G would be scheduling a meeting in the next week to provide an update. Explained that he has no additional information to share, but assured residents that the Town has been very firm with PSE&G that it does not want these lines on its streets. In addition, the Town has coordinated with other municipalities, as well as federal and state officials, for assistance with the proposed location of these lines along the Conrail railway.

Reports of Department Heads

Report of Kris McAloon, Town Engineer, stating he had turned over to the Chief Financial Officer check in the amount of \$51,340.00 representing monies collected during the month of October 2019.

Report of Steve Freedman, Construction Official, showing monies collected for permits in the amount of \$107,606.00 for the month of October 2019 was received, read and ordered filed.

Report of Tara Rowley, Town Clerk, showing fee collected in the amount of \$1,671.00 during the month of October 2019 was received, read, and ordered filed.

Report of Christopher Battiloro, Chief of the Police Department, showing fee collecting in the amount of \$2,359.70 during the month of October 2019.

ADJOURNMENT

A motion to adjourn, made by Councilwoman Mackey and seconded by Councilman LoGrippo at 9:34 p.m. was unanimously carried.

Respectfully submitted,

Tara Rowley, RMC
Town Clerk