



AGENDA
March 12, 2019
Council Conference Meeting
7:00 p.m.

APPOINTMENTS

PRESENTATIONS

BIDS

RESOLUTIONS

Finance Policy Committee

1. Resolution authorizing the Chief Financial Officer to draw warrant for dog licenses for February 2019
2. Resolution authorizing the Chief Financial Officer to draw warrant to refund street opening Cash Bond
3. Resolution authorizing the Chief Financial Officer to draw warrant for unused parking permit fee
4. Resolution authorizing the Chief Financial Officer to refund Recreation Department Fees
5. Resolution authorizing the Chief Financial Officer for refund of dumpster security payment
6. Resolution authorizing the Chief Financial Officer to draw warrants for overpaid taxes for the year 2019
7. Resolution authorizing an award of contract for pool concession
8. Resolution authorizing submission of a grant application to New Jersey American Water Company (Rain Gardens)
9. Resolution to approve temporary emergency appropriations
10. Resolution to approve budget transfer

Public Safety, Transportation and Parking Committee

Code Review & Town Property Committee

1. Resolution to approve Sidewalk Café licenses

Public Works Committee

ORDINANCES

GENERAL BUSINESS

COMMITTEE REPORTS

Finance Policy Committee-2019 Municipal Budget

OPEN DISCUSSION BY CITIZENS (as needed)

EXECUTIVE SESSION

Personnel Matters

REMINDER

Next Conference Meeting – March 26, 2019

Next Council Meeting – March 26, 2019

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

MARCH 12, 2019

RESOLVED that the Chief Financial Officer be authorized to draw a warrant in the amount of \$201.60 to the order of New Jersey Department of Health, P.O. Box 369, Trenton, New Jersey for Dog Licenses issued by the Town Clerk for the month of February 2019.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

MARCH 12, 2019

WHEREAS, Gerald Infantino (Premier Design Custom Homes, LLC) has placed the required cash bond of \$500.00 to cover Road Opening Permit #19-020 for 627 Leigh Drive, and

WHEREAS, Gerald Infantino has requested that this amount be returned because he never opened the road, and

WHEREAS, the Town Engineer has concurred that the road opening was never executed.

NOW THEREFORE BE IT RESOLVED, that the Treasurer be authorized to draw a warrant in the name of Premier Design Custom Homes, LLC for \$500.00, and forward to 405 Quantuck Lane, Westfield, NJ 07090.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

MARCH 12, 2019

RESOLVED, that the Chief Financial Officer be and hereby is, authorized to draw warrant for unused parking permit fee as follows:

Robert Gallagher 129 Lincoln Road Westfield, NJ 07090	Watterson Street/Lot 6	#19060221	\$140.00
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TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

MARCH 12, 2019

RESOLVED, that the Town Treasurer be authorized to refund the following fees to the following individual:

<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Fee</u>
Sandra Ing 210 N Chestnut Westfield, NJ 07090	Tennis/Rec Trust 217	Refund/Family Daddy Daughter Dance Amelia Ing	\$52.00
Naomi Benson 848 Kimball Ave Westfield, NJ 07090	Tennis/Rec Trust 217	Refund/Medical Volleyball Clinics/Spring Mooy Wood	\$150.00
Jake Sigmund 623 North Chestnut St Westfield, NJ 07090	Tennis/Rec Trust 217	Refund/Family Daddy Daughter Dance Jake Sigmund (\$52.00) Kayla Sigmund (\$52.00)	\$104.00

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

MARCH 12, 2019

LET IT HEREBY BE RESOLVED that the Chief Financial Officer be and hereby is authorized to draw a warrant for refund of dumpster security payment(s) as follows following final inspection and approval by Town Engineer for return of deposit:

Scotchwood Construction
1 Compton Ct.
Monroe, NJ 08831

Amount of refund: \$975.00

Anthony James Construction
215 North Ave., West, Suite 3
Westfield, NJ 07090

Amount of refund: \$975.00

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

MARCH 12, 2019

RESOLVED that the Chief Financial Officer be and he hereby is authorized to draw warrants to the following persons, these amounts being overpaid for 2019:

<u>Block/Lot/Qualifier</u>	<u>Property Address</u>	<u>Quarter/Year</u>
<u>Name</u>	<u>Property Address</u>	<u>Amount</u>
2003/55	118 Woodland Avenue	2 nd /2019
THEIN, Timothy		\$457.84

TOWN OF WESTFIELD
WESTFIELD, NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

MARCH 12, 2019

WHEREAS, the Recreation Commission of the Town of Westfield determined that there was a need for a food concession for the 2019 season at the Westfield Memorial Pool; and

WHEREAS, on January 15, 2019, a Request for Proposals (RFP) for the aforesaid service was advertised to be returnable on February 13, 2019; and

WHEREAS, on February 13, 2019, three (3) responses to the RFP were received; and

WHEREAS, Suspenders Pub, 1131 Magie Avenue, Union, New Jersey 07083 submitted a proposal to perform said services with a payment to the Town of Westfield totaling \$40,000; and

WHEREAS, the Recreation Commission has found the proposal to be responsive to the RFP and is recommending that the Town Council authorize an award of contract to Suspenders Pub.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Westfield be and hereby authorizes an award of contract to Suspenders Pub, 1131 Magie Avenue, Union, New Jersey 07083 for the food concession for the 2019 season at the Westfield Memorial Pool with a payment to the Town of Westfield totaling \$40,000.

BE IT FURTHER RESOLVED that the proper Town Officials be authorized to effect whatever actions are necessary in the execution and discharge of this contract.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO. 2019

FINANCE POLICY COMMITTEE

MARCH 12, 2019

WHEREAS, the Westfield Green Team wishes to move forward with a demonstration rain garden and community outreach program; and

WHEREAS, the New Jersey American Water Company is providing funding for certain projects through its Environmental Grant Program.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Westfield be and hereby approves submission of an application by the Westfield Green Team to New Jersey American Water Company (NJAW) in connection with NJAW's Environmental Grant Program for grant funding in the amount of \$10,000 for a rain garden demonstration and community outreach program.

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

MARCH 12, 2019

WHEREAS, a condition has arisen with respect to either funds being needed for salaries and wages and/or contracts, commitments or payments being due to various vendors prior to the adoption of the 2019 Budget, and no provision was made in the 2019 Temporary Budget for the aforesaid purposes, and

WHEREAS, N.J.S.A. 40A:4-20 provides for creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary resolutions adopted in the year 2019 pursuant to the provisions of N.J.S.A. 40:4-20 (Chapter 96, P.L. 1951, as amended) including this resolution total \$5,946,063.00 for the Current Fund and \$43,000.00 for the Swimming Pool Utility Fund,

NOW, THEREFORE, BE IT RESOLVED that in accordance with N.J.S.A. 40A:4-20:

1. The emergency temporary appropriations listed below will be provided for in the 2019 Budget under the titles shown and for the amounts given as follows:

Current Fund

	Salaries & Wages	Other Expenses
Administrative & Executive	42,000.00	53,000.00
Town Clerk	16,000.00	9,000.00
Collection of Taxes	3,000.00	1,000.00
Assessment of Taxes	13,000.00	2,000.00
Financial Administration	23,000.00	4,000.00
Legal Services & Costs		46,000.00
Municipal Court	34,000.00	5,000.00
Municipal Prosecutor	2,000.00	
Engineering Services	80,000.00	
Public Works	63,000.00	477,000.00
Public Buildings & Grounds		20,000.00
Fire Department	201,000.00	91,000.00
Fire Official	11,000.00	2,000.00
Fire Hydrant Service		39,000.00
Parking Administration	26,000.00	
Police Department	347,000.00	208,000.00

Crossing Guards	25,000.00	
Emergency Management		1,000.00
Inspection of Buildings	49,000.00	56,000.00
Planning Board		39,000.00
Street Lighting		30,000.00
Water		3,000.00
Gasoline		13,000.00
Board of Health	38,000.00	3,000.00
Board of Health (Contractual)	193,000.00	4,000.00
Recreation	14,000.00	
Celebration of Public Events		11,000.00
Maintenance of Free Public Library	69,000.00	
Animal Control		6,000.00
Social Security System (OASI)		39,000.00
Debt Service – DBIZ Loan		10,000.00
Defined Contribution Retirement Plan (DCRP)		8,000.00
Public Employees Retirement System (PERS)		1,056,900.00
Police & Firemen’s Retirement System (PFRS)		2,461,163.00
Subtotal	1,249,000.00	4,697,063.00

In the total amount of \$5,946,063.00

Swimming Pool Utility Fund

	Salaries & Wages	Other Expenses
Swimming Pool Operations	26,000.00	3,000.00
Public Employees Retirement System (PERS)		6,000.00
Social Security (OASI)		8,000.00
Subtotal	26,000.00	17,000.00

In the total amount of \$43,000.00

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

FINANCE POLICY COMMITTEE

MARCH 12, 2019

RESOLVED that the Chief Financial Officer be and he is hereby authorized to make the following transfer(s) in the 2018 Budget (Appropriation Reserve) accounts:

<u>CURRENT FUND</u>	<u>OUT</u>	<u>IN</u>
ELECTRICITY 8-01-168-211 (OTHER EXPENSES)		6,000
TELEPHONE 8-01-168-211 (O/E)	<u>6,000</u>	<u>6,000</u>
	\$6,000	\$6,000

TOWN OF WESTFIELD
WESTFIELD NEW JERSEY

RESOLUTION NO.

CODE REVIEW & TOWN PROPERTY COMMITTEE

MARCH 12, 2019

WHEREAS, pursuant to Chapter 24 Article VII Section 24-47 of the Town Code the Town Council has authorized the licensing of Sidewalk Cafés, and

WHEREAS, the establishments listed have made application as required by Sec. 24-48 of the Town Code, and

WHEREAS, the establishments listed have met all the terms and conditions as required,

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Westfield hereby grants licenses to the establishments listed to operate sidewalk cafés and the Town Clerk be, and is hereby authorized to issue said licenses.

Casa Di Pizza
The Chocolate Bar
Chipotle Mexican Grill
Farinolio

50 Elm Street
112 Quimby Street
117 East Broad Street
121 East Broad Street



**TOWN OF WESTFIELD
TOWN COUNCIL
REGULAR MEETING**

**Tuesday, March 12, 2019
8:00 PM**

PROPOSED AGENDA

This agenda is prepared for the information of the public. It is the order of the meeting; however, if changes in order, deletions or additions are made, they will be noted at the time.

1. Roll Call
2. Invocation
3. Salute to the flag
4. Presentations
 - Proclamations
Westfield Volunteer Rescue Squad Fund Drive
125th Anniversary of St. Paul's Church
Red Cross Month

 - Green Team Update
5. Appointments
6. Advertised Hearings
 1. GENERAL ORDINANCE NO. 2126
AN ORDINANCE AMENDING CHAPTER 4 OF THE TOWN CODE OF THE TOWN OF WESTFIELD AS IT RELATES TO THE HOURS FOR THE RETAIL SALE OF ALCOHOLIC BEVERAGES FOR CONSUMPTION ON AND OFF PREMISES
 2. GENERAL ORDINANCE NO. 2128
AN ORDINANCE TO AMEND CERTAIN PROVISIONS OF THE LAND USE ORDINANCE OF THE TOWN OF WESTFIELD PERTAINING TO THE COMMERCIAL USE OF ROOFTOPS
 3. GENERAL ORDINANCE NO. 2129

AN ORDINANCE AMENDING ARTICLE 21 OF THE LAND USE ORDINANCE OF THE TOWN OF WESTFIELD AS IT RELATES TO PENALTIES FOR VIOLATIONS OF THE LAND USE ORDINANCE

7. Approval of Minutes from Town Council Conference Session held February 26, 2019
Approval of Minutes from Town Council Regular Meeting held February 26, 2019
8. Petitions and Communications
9. Open discussion by citizens
10. Bills and Claims in the amount of \$2,481,838.74
11. Reports of Standing Committees

Finance Policy Committee

1. Resolution authorizing the Chief Financial Officer to draw warrant for dog licenses for February 2019
2. Resolution authorizing the Chief Financial Officer to draw warrant to refund street opening Cash Bond
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Public Safety, Transportation and Parking Committee

Code Review & Town Property Committee

1. Resolution to approve Sidewalk Café licenses

Public Works Committee

12. Reports of Department Heads

Adjournment