

**WESTFIELD BOARD OF HEALTH  
WESTFIELD, NEW JERSEY 07090**

**MINUTES OF THE BOARD OF HEALTH REGULAR MEETING HELD ON MONDAY, APRIL 2, 2018.**

Pursuant to the rules of the Board of Health of the Town of Westfield, NJ, a meeting was called to order at 5:30PM on Monday, April 2, 2018, in the Council Conference Room of the Municipal Building, 425 East Broad Street, Westfield, NJ. The statement of compliance with the Open Public Meetings Act was read.

**ROLL CALL:**

Mr. Thomas O'Neill  
Dr. Lawrence Budnick  
Mr. Andrew Kirna  
Dr. Andrea Marcus  
Mr. Neal Snitow

Also Present:

Megan Avallone—Health Officer (via telephone)  
Helen Mendez—Principal Registered Environmental Health Specialist  
JoAnn Neylan—Council Liaison

**ABSENT:**

Dr. Vasilios Diamantopoulos  
Dr. David Weinman  
Ms. Sherl Brand  
Ms. Elizabeth Talmont

**APPROVAL OF MINUTES:**

On a motion by Dr. Budnick, seconded by Mr. Snitow, Minutes of the March 5, 2018 meeting were approved and ordered filed.

**BOARD COMMITTEE REPORTS:**

**Administration/Consumer Health (Restaurant/Environmental Inspections):**

Ms. Mendez reviewed the March 2018 Health Department Reports. After a short discussion, the report was accepted as presented and ordered filed.

Vital Statistics/Financial Report was tabled.

Animal Control Solutions February 2018 report was accepted as presented and ordered filed.

Pest Control Report for the month of February 2018 was accepted as presented and ordered filed.

Approval of Bills was tabled.

**Public Health Nursing (CHC)/Chronic Illness Programs:**

Ms. Avallone reviewed the March 2018 Nursing Report. Ms. Avallone discussed the influenza activity seen in the community. The report was accepted as presented.

## **OLD BUSINESS:**

Mr. O'Neill asked for suggestions on Board of Health Initiatives for 2018. Dr. Marcus suggested that the Board could look at increasing communication with the Board of Education, focusing on addressing risk communication and partner with the Board of Education to address items like increased social anxiety in children. Dr. Budnick suggested that this may be something that the Westfield Here 2 Help Committee, which Ms. Scanlon is an active member of, may already be focusing on some of these topics, which would allow for an easy partnership.

Dr. Budnick suggested that the Board consider focusing on combating the increased use of juules among high school students, increasing communication with the newly appointed Commissioner of Health and finding municipal specific health data to assist in drafting future priorities. Dr. Budnick also recommended the Board consider addressing whether or not a Town supported waste collection would be beneficial and Ms. Avallone informed the Board that the Green Team was addressing this and will provide their findings to the Board at a later date.

Ms. Talmont sent an electronic communication to the Board recommending that rates of inactivity be looked at and Mr. O'Neill suggested that focusing on emergency preparedness planning for private businesses might be useful.

After some further discussion, Mr. O'Neill stated he would come to the next meeting with a formal recommendation.

## **NEW BUSINESS:**

Ms. Mendez informed the Board that she had been contacted by the promoter of a temporary event scheduled at the Westfield Armory and the promotor did not feel each of the vendors needed a retail food license, as they were just selling beverages. Ms. Mendez informed the Board that we have been licensing vendors who sell only beverages. A motion was made by Dr. Budnick to license each of these beverage vendors and was seconded by Mr. Kirna. The following Roll Call vote was taken:

Dr. Budnick—Aye, Mr. Kirna—Aye, Mr. Snitow—Abstain, Dr. Marcus—Aye, Mr. O'Neill--Aye

The record shall reflect Board consent for licensing vendors who only sell beverages.

**OTHER BUSINESS:** None

**CLOSED SESSION:** None

## **ADJOURNMENT:**

There being no other business, a motion was made by Mr. Kirna, seconded by Dr. Budnick, and unanimously approved by all members present to adjourn the meeting at 6:46 PM.

Respectfully submitted,

Megan Avallone  
Board Secretary