



**Meeting Date:** March 25, 2019

**In Attendance:** Maria Boyes, Kelly Kessler, Robert Wendel, Jennifer Jaruzelski, Alison Dallenbach-Carey, Katie Spikes, Linda Habgood, Tom Jardim (Town Attorney)

**Absent:** Michael La Place, Carol Tener, Greg Blasi, Joe Biren

2/25/2019 meeting minutes were reviewed and approved by the Commission.

**New Business:**

**Continuation of Public Hearing on Major Application for 322 Lawrence Avenue.**

Architect David Bailey, Forefront Designs, and homeowner Ed Reverdy were sworn in by Tom Jardim.

- David Bailey presented a revised set of plans for a one-story addition, which incorporated changes from the previous meeting.
- The previous large rear gable window was changed to smaller windows similar in size and proportion with the existing shed windows.
- An additional window was added on each side of the addition, for a total of three windows, which are the same proportion as the existing windows.
- The shed dormer windows on the side match the existing windows.
- Ed Reverdy asked to change the mahogany decking to a pvc decking that would be more durable. The material he proposed was Azek by Timber Tech.

Maria opened the discussion to the Commission for comments:

The Commission only had positive feedback for the revisions, and requested the revised deck materials be reflected in the final plans.

Maria opened the meeting to public comment:

None.

Commission deliberation:

Kelly Kessler stated the plan complies with the standards of the ordinance and complies with Sections 8.E, G, and H; she made a motion to adopt the current plan, Robert Wendell seconded. The motion was approved unanimously.

A motion was made by Robert Wendel to approve the resolution designating the Reeve House as historically designated property. The motion was seconded and unanimously approved.

A motion was made by Robert Wendel to approve the resolution designating Triangle Park as a historically designated property. The motion was seconded and unanimously approved.

**Old Business:**

- **Communications Committee:**



- Speaker Series-Greg Blasi gave a great presentation on February 21st. The next speaker series will be on April 11th.
- 603 Clark Street-This was the first historically designated home in over 20 years. There was discussion about a plaque memorializing the designation. Master Memorials on Central Avenue was suggested.
- Design Guidelines-The design guidelines should be updated and be made more accessible to public on the town website.
- Designation and Historic Home Owner Relations Committee:
  - Designation and Historic Home Owner Relations Committee-Kelly Kessler & Robert Wendell are verifying and merging lists for the interns to help in historic home research.
  - Historic Preservation Plan Review Committee-Waiting on the final budget to be passed by the Town Council to allow for a Preservation Specialist.
  - Devlin Awards Committee-Jennifer Jaruzelski stated nominations are now being accepted for the preservation awards and the art & writing contest for middle and high schoolers, the deadline for both entries is April 15th.
  - Funding Incentives Committee-Robert Wendell stated he has read through grant funding incentives and has questions about the information as there are a lot of stipulations.
  - Historic Research Committee-looking for help researching info on different historic neighborhoods. The historic neighborhoods include: Boulevard, Downtown, Dudley Park (includes Kimball), Harding Street, Presbyterian Church, Prospect Street, Stoneleigh Park, Tremont Avenue, Westfield Gardens, Wychwood.
  - Certified Local Government-Looking for a resume from the new commission members.
  - Historic Preservation Ordinance Review-waiting for the Planning Board subcommittee to review. Linda Habgood stated she will follow up with the Planning Board Chairman Robert Newell.

Maria opened the meeting to the Public

- Debbie Burslem, 256 Kimball Avenue, asked about the Certified Local Government process and if the public whose homes will be affected will be able to review it. She also spoke about the new concrete at Mindowaskin Park not being appropriate and matching the existing concrete.



**Meeting adjourned: 9:05 pm**

Meeting minutes recorded by Linda Jacus