

Report of Audit

on the

Financial Statements

of the

Town of Westfield

in the

County of Union
New Jersey

for the

Year Ended
December 31, 2018

TOWN OF WESTFIELD

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TOWN OF WESTFIELD

PART I

INDEPENDENT AUDITOR'S REPORT ON
AUDIT OF FINANCIAL STATEMENTS
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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
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YEAR ENDED DECEMBER 31, 2018 AND 2017



SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members
of the Town Council
Town of Westfield
County of Union
Westfield, New Jersey 07090

Report on the Financial Statements

We have audited the accompanying balance sheets - regulatory basis of the various individual funds and account group of the Town of Westfield, as of December 31, 2018 and 2017, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various individual funds for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town's regulatory financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these regulatory financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

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An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the regulatory financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the regulatory financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles.

As described in Note 1 of the regulatory financial statements, the regulatory financial statements are prepared by the Town of Westfield on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the various individual funds and account group of the Town of Westfield as of December 31, 2018 and 2017, or the results of its operations and changes in fund balance for the years then ended or the revenues or expenditures for the year ended December 31, 2018.

Opinion on Regulatory Basis of Accounting

In our opinion, the regulatory financial statements referred to above present fairly, in all material respects, the regulatory basis balance sheets of the various individual funds and account groups as of December 31, 2018 and 2017, the regulatory basis statement of operations and changes in fund balance for the years then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2018 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

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A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Town of Westfield's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Westfield's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Westfield's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


CERTIFIED PUBLIC ACCOUNTANTS


REGISTERED MUNICIPAL ACCOUNTANT NO. 419

July 15, 2019



SUPLEE, CLOONEY & COMPANY

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and Members
of the Town Council
Town of Westfield
County of Union
Westfield, New Jersey 07090

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory financial statements of the various individual funds and the account group of the Town of Westfield, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's regulatory financial statements, and have issued our report thereon dated July 15, 2019. Our report disclosed that, as described in Note 1 to the financial statements, the Town of Westfield prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis and the budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

Internal Control Over Financial Reporting

In planning and performing our audit of the regulatory financial statements, we considered the Town's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of Town's internal control.

SUPLEE, CLOONEY & COMPANY

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Westfield's regulatory financial statements. The information included in the supplementary information and schedule of expenditures of federal awards and schedule of expenditures of state financial assistance and data listed in the table of contents as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey are presented for purposes of additional analysis and are not a required part of the regulatory financial statements.

The supplemental information and schedules listed above and also listed in the table of contents are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the regulatory financial statements. Such information has been subjected to the auditing procedures applied in the audit of the regulatory financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory financial statements or to the regulatory financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed and the schedule of expenditures of federal awards and schedule of expenditures of state financial assistance and data listed in the table of contents, as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey are fairly stated, in all material respects, in relation to the regulatory financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 15, 2019 on our consideration of the Town of Westfield's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Westfield's internal control over financial reporting and compliance.


CERTIFIED PUBLIC ACCOUNTANTS


REGISTERED MUNICIPAL ACCOUNTANT NO. 419

July 15, 2019

CURRENT FUND

TOWN OF WESTFIELDCURRENT FUNDBALANCE SHEETS-REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2018</u>	<u>BALANCE DECEMBER 31, 2017</u>
<u>ASSETS</u>			
Cash-Treasurer	A-4	\$ 18,959,518.87	\$ 5,463,374.23
Cash - Tax Collector	A-5	958,058.03	39,457,346.42
Cash-Change Funds	A-7	1,020.00	870.00
Due From State of New Jersey:			
Chapter 20, P.L.1971	A-9	87,597.98	92,968.53
Grants Receivable	A-14	94,151.00	41,175.99
		<u>\$ 20,100,345.88</u>	<u>\$ 45,055,735.17</u>
Receivables and Other Assets With Full Reserves:			
Delinquent Property Taxes Receivable	A-10	\$ 962,351.96	\$ 1,094,622.14
Tax Title Liens Receivable	A-11	21,429.89	15,732.66
Sewer Charges Receivable	A-6	64,156.86	47,109.05
Property Acquired for Taxes-Assessed Valuation	A-15	312,720.00	312,720.00
Revenue Accounts Receivable	A-13	34,889.93	62,650.00
Prepaid School Taxes	A-30	1,356,822.00	1,400,856.50
Interfunds Receivable	A-19	30,462.19	9,177.81
	A	<u>\$ 2,782,832.83</u>	<u>\$ 2,942,868.16</u>
Deferred Charges:			
Emergency Appropriation (40A:4-53)	A-37	560,000.00	700,000.00
		<u>\$ 23,443,178.71</u>	<u>\$ 48,698,603.33</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Liabilities:			
Appropriation Reserves	A-3:A-16	\$ 1,440,433.72	\$ 1,378,408.13
Prepaid Taxes	A-25	1,489,930.79	26,335,281.87
Encumbrances Payable	A-26	1,645,248.73	1,518,954.74
Tax Overpayments	A-27	109,609.37	117,911.51
County Taxes Payable	A-28	0.03	0.03
Added County Taxes Payable	A-29	370,241.69	365,309.80
Special Improvement District Taxes Payable	A-22	22,101.56	17,706.35
Sewer Overpayments	A-34	11,420.72	14,465.07
Accounts Payable	A-35	39,730.01	12,124.09
Reserve for:			
Redemption of Outside Liens	A-12	56,667.45	
Tax Appeals	A-17	74,248.30	193,327.16
Maintenance of Free Public Library-State Aid	A-18	13,269.00	13,143.00
Grants Appropriated	A-20	275,697.69	308,601.95
Damages Reimbursed by Insurance	A-21	29,754.75	29,754.75
Sale of Municipal Assets	A-23	183,851.47	182,680.04
Grants Unappropriated	A-24		30,588.91
Codification of Ordinances	A-31	26,839.30	26,839.30
Due to State of New Jersey - Marriage Licenses/Burial Fees	A-32	380.00	550.00
Due to State of New Jersey - DCA Surcharge Fees	A-33	19,993.00	
Revaluation of Real Property	A-36	339,571.73	699,571.73
		<u>\$ 6,148,989.31</u>	<u>\$ 31,245,218.43</u>
Reserve for Receivables and Other Assets	A	2,782,832.83	2,942,868.16
Fund Balance	A-1	<u>14,511,356.57</u>	<u>14,510,516.74</u>
		<u>\$ 23,443,178.71</u>	<u>\$ 48,698,603.33</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWN OF WESTFIELD

CURRENT FUND

STATEMENTS OF OPERATIONS
AND CHANGE IN FUND BALANCE-REGULATORY BASIS

	<u>REF.</u>	<u>YEAR ENDED DECEMBER 31, 2018</u>	<u>YEAR ENDED DECEMBER 31, 2017</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>			
Fund Balance Utilized	A-1:A-2	\$ 4,200,000.00	\$ 2,174,344.00
Miscellaneous Revenue Anticipated	A-2	12,931,059.03	12,543,808.14
Receipts From Delinquent Taxes	A-2	1,089,892.75	1,381,499.82
Receipts From Current Taxes	A-2	174,613,752.08	172,515,653.44
Non-Budget Revenues	A-2	847,386.92	233,530.26
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-16	856,840.89	910,135.77
Accounts Payable Cancelled			4,599.00
Miscellaneous Reserves Cancelled			50.00
Grants Cancelled - Net	A-14:A-20	36,507.50	829.72
<u>TOTAL REVENUE AND OTHER INCOME</u>		<u>\$ 194,575,439.17</u>	<u>\$ 189,764,450.15</u>
<u>EXPENDITURES</u>			
Budget and Emergency Appropriations:			
Operations Within "CAPS":	A-3	\$ 29,458,208.54	\$ 29,338,430.00
Deferred Charges and Regulatory Expenditures-Municipal	A-3	3,860,819.00	3,517,188.00
Other Operations Excluded From "CAPS"	A-3	7,607,811.30	7,220,846.96
Capital Improvements-Excluded From "CAPS"	A-3	1,725,000.00	1,100,000.00
Municipal Debt Service	A-3	3,116,657.50	2,585,037.49
Deferred Charges-Municipal	A-3	190,000.00	50,000.00
County Taxes	A-28	41,194,780.22	41,285,624.39
Due County for Added Taxes	A-29	370,241.69	365,309.80
Local District School Taxes	A-30	101,052,232.50	98,524,633.50
Special Improvement District Taxes	A-22	420,742.21	410,919.37
Interfunds Advanced		21,284.38	9,177.81
Reserve for Prepaid School Taxes		1,356,822.00	1,400,856.50
Refund of Prior Year Revenue			381,230.67
<u>TOTAL EXPENDITURES</u>		<u>\$ 190,374,599.34</u>	<u>\$ 186,189,254.49</u>
Excess in Revenue		\$ 4,200,839.83	\$ 3,575,195.66
Adjustments to Income Before Fund Balance:			
Expenditures Included above which are Deferred			
Charges to Budget of Succeeding Year			700,000.00
Statutory Excess to Fund Balance		\$ 4,200,839.83	\$ 4,275,195.66
Fund Balance, January 1	A	14,510,516.74	12,409,665.08
		<u>\$ 18,711,356.57</u>	<u>\$ 16,684,860.74</u>
Decreased by:			
Utilization as Anticipated Revenue	A-1:A-2	4,200,000.00	2,174,344.00
Fund Balance, December 31	A	<u>\$ 14,511,356.57</u>	<u>\$ 14,510,516.74</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWN OF WESTFIELD

CURRENT FUND

STATEMENT OF REVENUES-REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2018

	REF.	BUDGET	ANTICIPATED SPECIAL N.J.S 40A: 4-87	REALIZED	EXCESS OR (DEFICIT)
Fund Balance Anticipated	A-1	\$ 4,200,000.00		\$ 4,200,000.00	
Miscellaneous Revenues:					
Licenses:					
Alcoholic Beverages	A-13	\$ 34,000.00		\$ 35,604.00	1,604.00
Other	A-2	70,000.00		40,206.25	(29,793.75)
Fees and Permits:					
Construction Code Official	A-2	1,200,000.00		1,273,907.20	73,907.20
Other	A-2	512,000.00		773,736.52	261,736.52
Fines and Costs:					
Municipal Court	A-13	700,000.00		568,546.97	(131,453.03)
Interest and Costs on Taxes	A-13	250,000.00		273,960.07	23,960.07
Parking Meters	A-2	1,795,000.00		1,727,247.27	(67,752.73)
Interest on Investments and Deposits	A-13	175,000.00		382,866.10	207,866.10
P.I.L.O.T. - Senior Citizens Housing	A-13	248,000.00		284,554.00	36,554.00
Consolidated Municipal Property Tax Relief Aid	A-13	140,812.00		140,812.00	
Energy Receipts Tax	A-13	2,932,514.00		2,932,514.00	
Health Services Agreement - Fanwood, Garwood, Mountainside and Summit	A-13	529,450.00		518,409.25	(11,040.75)
Recycling Tonnage Grant	A-14	30,588.91		30,588.91	
Municipal Alliance on Alcohol and Drug Abuse	A-14	26,651.00		26,651.00	
Uniform Fire Safety Fees and Permits	A-13	38,243.24		37,705.86	(537.38)
Cable T.V. Franchise Fees - Comcast	A-13	160,023.55		160,023.55	
Cable T.V. Franchise Fees - Verizon	A-13	328,350.53		328,350.53	
Prepaid School Tax	A-30	1,400,856.50		1,400,856.50	
Sewer Fees	A-6	1,700,000.00		1,714,505.39	14,505.39
Trust Other Fund	A-13	134,000.00		134,000.00	
Verizon Lease	A-13	8,400.00		8,741.82	341.82
Clean Communities Program	A-14		54,695.74	54,695.74	
County of Union - Kids Recreation Grant - Memorial Field	A-14		55,000.00	55,000.00	
Greening Union County Grant	A-14		12,500.00	12,500.00	
Drunk Driving Enforcement Fund	A-14		5,076.10	5,076.10	
Union County Recycling Enhancement Grant	A-14		10,000.00	10,000.00	
	A-1	\$ 12,413,889.73	\$ 137,271.84	\$ 12,931,059.03	\$ 379,897.46
Receipts From Delinquent Taxes	A-1	\$ 1,050,000.00		\$ 1,089,892.75	\$ 39,892.75
Amount to be Raised by Taxes for Support of Municipal Budget:					
Local Tax for Municipal Purposes	A-10	\$ 27,975,396.02		\$ 30,512,058.71	2,536,662.69
Minimum Library Tax	A-10	2,571,941.25		2,571,941.25	
	A-2	30,547,337.27		33,083,999.96	2,536,662.69
BUDGET TOTALS		\$ 48,211,227.00	\$ 137,271.84	\$ 51,304,951.74	\$ 2,956,452.90
Non-Budget Revenues	A-1:A-2			847,386.92	847,386.92
		\$ 48,211,227.00	\$ 137,271.84	\$ 52,152,338.66	\$ 3,803,839.82
	REF.	A-3	A-3		

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWN OF WESTFIELD

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2018

	<u>REF.</u>	
<u>ANALYSIS OF REALIZED REVENUE</u>		
Allocation of Current Tax Collections:		
Collections on a Cash Basis	A-1:A-10	\$ 174,613,752.08
Allocated To:		
School, County and Special Improvement District Taxes		<u>143,919,752.12</u>
Balance for Support of Municipal Budget Appropriations		\$ 30,693,999.96
Add: Appropriation "Reserve for Uncollected Taxes"	A-3	<u>2,390,000.00</u>
Amount for Support of Municipal Budget Appropriations	A-2	<u>\$ 33,083,999.96</u>
Other Licenses:		
Clerk	A-13	\$ 13,635.00
Health Officer	A-13	<u>26,571.25</u>
	A-2	<u>\$ 40,206.25</u>
Other Fees and Permits:		
Board of Health	A-13	\$ 42,522.10
Chief of Police Department	A-13	103,929.35
Chief of Fire Department	A-13	65,378.00
Engineer	A-13	548,213.00
Clerk	A-13	18,838.07
Other Departments	A-13	<u>200.00</u>
		\$ 779,080.52
Less: Refunds	A-4	<u>5,344.00</u>
	A-2	<u>\$ 773,736.52</u>
Parking Meters	A-13	\$ 1,731,310.52
Less: Refunds	A-4	<u>4,063.25</u>
	A-2	<u>\$ 1,727,247.27</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWN OF WESTFIELD

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2018

	<u>REF.</u>	
Uniform Construction Code Fees	A-13	\$ 1,309,415.00
Less: Refunds	A-4	<u>35,507.80</u>
	A-2	\$ <u><u>1,273,907.20</u></u>
Sewer Fees	A-6	\$ 1,711,461.04
Sewer Overpayments Applied	A-6	<u>3,044.35</u>
	A-2	\$ <u><u>1,714,505.39</u></u>

ANALYSIS OF NON-BUDGET REVENUES

Miscellaneous Revenue Not Anticipated:

Treasurer:		
Reimbursements		\$ 42,221.76
Restitution		397.00
Insurance - Reimbursements		96,316.18
Fees, Fines and Closings		10,739.92
Police Outside Overtime		650,000.00
Materials		10,881.06
Miscellaneous		<u>13,508.43</u>
	A-4	\$ 824,064.35
Statutory Excess - Animal Control Fees	A-19	<u>19,865.16</u>
		\$ 843,929.51
Collector	A-5	<u>15,125.55</u>
		\$ 859,055.06
Less: Refunds	A-4	<u>11,668.14</u>
	A-2	\$ <u><u>847,386.92</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWN OF WESTFIELD

CURRENT FUND

STATEMENT OF EXPENDITURES-REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2018

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
GENERAL GOVERNMENT					
Administrative and Executive:					
Salaries and Wages	\$ 302,338.00	\$ 302,338.00	\$ 294,152.45	\$ 8,185.55	
Other Expenses	319,934.00	319,934.00	272,043.90	47,890.10	
Town Clerk:					
Salaries and Wages	202,769.00	202,769.00	202,721.94	47.06	
Other Expenses	32,600.00	34,100.00	32,539.96	1,560.04	
Financial Administration:					
Salaries and Wages	224,675.00	204,675.00	190,784.75	13,890.25	
Other Expenses	24,550.00	24,550.00	16,630.44	7,919.56	
Audit	52,000.00	52,000.00	52,000.00		
Assessment of Taxes:					
Salaries and Wages	156,271.00	156,271.00	155,252.10	1,018.90	
Other Expenses	6,300.00	6,300.00	4,569.07	1,730.93	
Collection of Taxes:					
Salaries and Wages	116,563.00	114,063.00	109,550.95	4,512.05	
Other Expenses	32,500.00	35,100.00	35,060.63	39.37	
Legal Services and Costs:					
Other Expenses	337,000.00	250,400.00	203,083.73	47,316.27	
Municipal Court:					
Salaries and Wages	431,116.00	431,116.00	427,138.32	3,977.68	
Other Expenses	34,750.00	34,750.00	24,985.70	9,764.30	
Public Defender:					
Salaries and Wages	15,166.00	15,166.00	6,153.84	9,012.16	
Engineering Services and Costs:					
Salaries and Wages	662,219.00	662,219.00	625,930.81	36,288.19	
Public Buildings and Grounds:					
Other Expenses	293,000.00	365,000.00	349,914.63	15,085.37	
Planning Board:					
Other Expenses	114,000.00	114,000.00	108,620.00	5,380.00	
Public Works:					
Salaries and Wages	3,029,619.00	3,059,619.00	3,048,988.81	10,630.19	
Other Expenses	1,921,098.09	1,921,098.09	1,836,131.29	84,966.80	
Board of Adjustment:					
Salaries and Wages					
Other Expenses	16,527.00	16,527.00	15,027.00	1,500.00	
Insurance:					
Other Insurance	484,249.00	484,249.00	482,400.30	1,848.70	
Workers Comp	595,687.00	595,687.00	591,629.04	4,057.96	
Group Insurance Plan	5,189,000.00	5,189,000.00	5,114,956.10	74,043.90	
Unemployment Compensation	20,000.00	20,000.00		20,000.00	
PUBLIC SAFETY					
Fire:					
Salaries and Wages	3,636,000.00	3,636,000.00	3,543,388.76	92,611.24	
Other Expenses:					
Fire Hydrant Service	510,000.00	518,800.00	428,958.63	89,841.37	
Miscellaneous Other Expenses	442,775.00	442,775.00	413,239.50	29,535.50	
Uniform Fire Safety Act (P.L.1983,Ch.383):					
Fire Official:					
Salaries and Wages	165,170.00	174,170.00	172,119.98	2,050.02	
Other Expenses	9,000.00	9,000.00	8,881.94	118.06	
Police:					
Salaries and Wages	6,150,000.00	6,072,400.00	5,956,661.25	115,738.75	
Other Expenses	737,270.00	737,270.00	571,059.64	166,210.36	
Rescue Squad Contribution	100.00	100.00		100.00	
Municipal Prosecutor:					
Salaries and Wages	32,365.00	33,365.00	33,225.37	139.63	
School Crossing Guards:					
Salaries and Wages	367,000.00	367,000.00	329,912.45	37,087.55	
Parking Administration:					
Salaries and Wages	247,942.00	247,942.00	247,097.79	844.21	
Emergency Management Services:					
Other Expenses	5,000.00	5,000.00	700.00	4,300.00	
Street Lighting:					
Other Expenses	342,000.00	342,000.00	278,464.83	63,535.17	

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWN OF WESTFIELD

CURRENT FUND

STATEMENT OF EXPENDITURES-REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2018

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
HEALTH AND WELFARE					
Board of Health:					
Salaries and Wages	\$ 322,047.00	\$ 318,226.45	\$ 314,008.42	\$ 4,218.03	\$
Other Expenses	36,100.00	36,100.00	34,683.54	1,416.46	
Animal Control Services:					
Other Expenses	69,900.00	69,900.00	69,900.00		
RECREATION AND EDUCATION					
Recreation:					
Salaries and Wages	180,825.00	180,825.00	160,746.28	20,078.72	
Other Expenses	42,000.00	44,000.00	43,784.56	215.44	
Celebration of Public Event, Anniversary or Holiday:					
Memorial Day:					
Other Expenses	36,000.00	36,000.00	30,609.73	5,390.27	
Local Cable T.V. Service:					
Other Expenses	6,800.00	9,600.00	9,546.49	53.51	
STATE UNIFORM CONSTRUCTION CODE					
Inspection of Buildings:					
Salaries and Wages	613,254.00	613,254.00	526,728.07	86,525.93	
Other Expenses	167,050.00	167,050.00	124,845.86	42,204.14	
UNCLASSIFIED					
Electricity	200,000.00	205,000.00	170,173.00	34,827.00	
Telephone	245,000.00	245,000.00	218,187.71	26,812.29	
Water	21,000.00	21,000.00	17,096.52	3,903.48	
Heating Gas	42,000.00	42,000.00	28,466.43	13,533.57	
Gasoline	220,000.00	272,000.00	267,967.66	4,032.34	
	\$ 29,460,529.09	\$ 29,456,708.54	\$ 28,200,720.17	\$ 1,255,988.37	\$
CONTINGENT	1,500.00	1,500.00		1,500.00	
TOTAL OPERATIONS WITHIN "CAPS"	\$ 29,462,029.09	\$ 29,458,208.54	\$ 28,200,720.17	\$ 1,257,488.37	\$
DEFERRED CHARGES AND REGULATORY EXPENDITURES MUNICIPAL-WITHIN "CAPS"					
Regulatory Expenditures:					
Contribution To:					
Public Employees Retirement System	\$ 973,143.00	\$ 973,143.00	\$ 973,142.00	\$ 1.00	\$
Social Security System (O.A.S.I.)	650,000.00	650,000.00	633,920.80	16,079.20	
Police and Firemen's Retirement System of N.J.	2,214,676.00	2,214,676.00	2,214,676.00		
Defined Contribution Retirement System	23,000.00	23,000.00	20,305.43	2,694.57	
TOTAL DEFERRED CHARGES AND REGULATORY EXPENDITURES - MUNICIPAL WITHIN "CAPS"	\$ 3,860,819.00	\$ 3,860,819.00	\$ 3,842,044.23	\$ 18,774.77	\$
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"	\$ 33,322,848.09	\$ 33,319,027.54	\$ 32,042,764.40	\$ 1,276,263.14	\$
OPERATIONS EXCLUDED FROM "CAPS"					
Sewer Maintenance:					
Rahway Valley Share of Costs					
Operating Expenses	\$ 3,770,425.00	\$ 3,770,425.00	\$ 3,770,425.00	\$	\$
Maintenance of Free Public Library	2,571,941.00	2,571,941.00	2,448,285.10	123,655.90	
Length of Service Award Program (LOSAP)	31,000.00	31,000.00	31,000.00		
Tax Appeals:					
Other Expenses	500,000.00	500,000.00	500,000.00		
TOTAL OPERATIONS EXCLUDED FROM "CAPS"	6,873,366.00	6,873,366.00	6,749,710.10	123,655.90	
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS					
Board of Health (Chapter 329, P.L.1975): (Contractual Services-Cranford, Fanwood, Garwood, Mountainside, Roselle Park, New Providence and Summit)					
Salaries and Wages	471,505.00	471,505.00	459,226.39	12,278.61	
Other Expenses	57,945.00	57,945.00	29,708.93	28,236.07	
TOTAL INTERLOCAL MUNICIPAL SERVICE AGREEMENTS	529,450.00	529,450.00	488,935.32	40,514.68	

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWN OF WESTFIELD

CURRENT FUND

STATEMENT OF EXPENDITURES-REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2018

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
STATE AND FEDERAL PROGRAMS OFFSET <u>BY REVENUES:</u>					
Clean Communities Program (40A:4-87 - \$54,695.74)	\$	\$ 54,695.74	\$ 54,695.74	\$	\$
Alliance on Alcoholism and Drug Abuse Grant:					
State Share	26,651.00	26,651.00	26,651.00		
Town Share	6,663.00	10,483.55	10,483.55		
Recycling Tonnage Grant	30,588.91	30,588.91	30,588.91		
Union County Recycling Enhancement Grant (40A:4-87 - \$10,000)		10,000.00	10,000.00		
Greening Union County Grant (40A:4-87 - \$12,500)		12,500.00	12,500.00		
Kids Recreation Trust (40A:4-87 - \$55,000)		55,000.00	55,000.00		
Drunk Driving Enforcement Fund (40A:4-87 - \$5,076.10)		5,076.10	5,076.10		
<u>TOTAL OPERATIONS EXCLUDED FROM "CAPS"</u>	\$ 7,466,718.91	\$ 7,607,811.30	\$ 7,443,640.72	\$ 164,170.58	\$
<u>CAPITAL IMPROVEMENTS-EXCLUDED FROM "CAPS"</u>					
Capital Improvement Fund	\$ 1,725,000.00	\$ 1,725,000.00	\$ 1,725,000.00	\$	\$
<u>TOTAL CAPITAL IMPROVEMENTS- EXCLUDED FROM "CAPS"</u>	\$ 1,725,000.00	\$ 1,725,000.00	\$ 1,725,000.00	\$	\$
<u>MUNICIPAL DEBT SERVICE -EXCLUDED FROM "CAPS"</u>					
Payment of Bond Principal	\$ 2,567,000.00	\$ 2,567,000.00	\$ 2,567,000.00	\$	\$
Interest on Bonds	549,660.00	549,660.00	549,657.50		2.50
<u>TOTAL MUNICIPAL DEBT DEBT SERVICE- EXCLUDED FROM "CAPS"</u>	\$ 3,116,660.00	\$ 3,116,660.00	\$ 3,116,657.50	\$	\$ 2.50
<u>DEFERRED CHARGES-MUNICIPAL EXCLUDED FROM "CAPS"</u>					
Special Emergency Authorizations - 5 years	140,000.00	140,000.00	140,000.00		
Deferred Charges to Future Taxation-Unfunded: Ordinance #2031	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$	\$
<u>TOTAL DEFERRED CHARGES-MUNICIPAL EXCLUDED FROM "CAPS"</u>	\$ 190,000.00	\$ 190,000.00	\$ 190,000.00	\$	\$
<u>TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL MUNICIPAL PURPOSES EXCLUDED FROM "CAPS"</u>	\$ 12,498,378.91	\$ 12,639,471.30	\$ 12,475,298.22	\$ 164,170.58	\$ 2.50
SUB-TOTAL GENERAL APPROPRIATIONS	\$ 45,821,227.00	\$ 45,958,498.84	\$ 44,518,062.62	\$ 1,440,433.72	\$ 2.50
RESERVE FOR UNCOLLECTED TAXES	2,390,000.00	2,390,000.00	2,390,000.00		
<u>TOTAL GENERAL APPROPRIATIONS</u>	\$ 48,211,227.00	\$ 48,348,498.84	\$ 46,908,062.62	\$ 1,440,433.72	\$ 2.50
	REF.				
	A-2		A-1	A:A-1	
Budget	A-3	\$ 48,211,227.00			
Appropriation by 40A:4-87	A-2	137,271.84			
		\$ 48,348,498.84			
Encumbrances Payable	A-26		\$ 1,645,248.73		
Reserve for Grants - Appropriated	A-20		204,995.30		
Reserve for Uncollected Taxes	A-2		2,390,000.00		
Deferred Charges	A-37		140,000.00		
Reserve for Tax Appeals	A-17		500,000.00		
Disbursed	A-4	\$ 43,928,769.86			
Less: Refunds	A-4	1,900,951.27			
			42,027,818.59		
			\$ 46,908,062.62		

The accompanying Notes to the Financial Statements are an integral part of this statement.

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TRUST FUND

"B"

TOWN OF WESTFIELD

TRUST FUND

BALANCE SHEETS-REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2018</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2017</u>
<u>ASSETS</u>			
Assessment Fund:			
Assessment Liens	B-7	\$ 47.14	\$ 47.14
Assessment Lien Interest and Costs	B-8	125.73	125.73
Due Trust Other Fund	B	896.00	896.00
Deferred Charges to Future Taxation:			
Cancelled Assessment		1,462.60	1,462.60
		<u>\$ 2,531.47</u>	<u>\$ 2,531.47</u>
Animal Control Fund:			
Cash	B-2	\$ 76,162.57	\$ 58,175.81
		<u>\$ 76,162.57</u>	<u>\$ 58,175.81</u>
Other Funds:			
Cash	B-2	\$ 4,550,959.85	\$ 5,132,616.22
		<u>\$ 4,550,959.85</u>	<u>\$ 5,132,616.22</u>
		<u>\$ 4,629,653.89</u>	<u>\$ 5,193,323.50</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Assessment Fund:			
Reserve for Assessments and Liens	B-9	\$ 47.14	\$ 47.14
Reserve for Prepaid Assessments	B-6	896.00	896.00
Reserve for Assessment Lien			
Interest and Costs		125.73	125.73
Fund Balance	B-1	1,462.60	1,462.60
		<u>\$ 2,531.47</u>	<u>\$ 2,531.47</u>
Animal Control Fund:			
Reserve for Animal Control Fund Expenditures	B-10	\$ 43,828.20	\$ 43,763.20
Prepaid Dog Licenses	B-5	3,289.00	5,227.00
Due Current Fund	B-13	29,042.97	9,177.81
Due State of New Jersey	B-4	2.40	7.80
		<u>\$ 76,162.57</u>	<u>\$ 58,175.81</u>
Other Funds:			
Due County of Union		\$ 10,650.00	\$ 10,650.00
Due Current Fund	B-13	1,419.22	
Due Assessment Trust Fund	B	896.00	896.00
Reserve For:			
Premium on Tax Sale	B-11	898,000.00	1,135,400.00
Miscellaneous Deposits	B-12	3,096,437.49	3,469,737.01
Payroll Deductions	B-14	208,692.87	188,774.64
State Unemployment Insurance	B-15	97,897.90	97,733.21
Law Enforcement Trust - County	B-16	236,680.62	229,141.07
Law Enforcement Trust - Federal	B-17	157.27	155.81
Fund Balance	B-1	128.48	128.48
		<u>\$ 4,550,959.85</u>	<u>\$ 5,132,616.22</u>
		<u>\$ 4,629,653.89</u>	<u>\$ 5,193,323.50</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWN OF WESTFIELD

TRUST FUND

STATEMENT OF FUND BALANCE-REGULATORY BASIS

	<u>REF.</u>	<u>ASSESSMENT FUND</u>	<u>OTHER FUNDS</u>
Balance, December 31, 2018 and December 31, 2017	B	\$ <u>1,462.60</u>	\$ <u>128.48</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

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GENERAL CAPITAL FUND

"C"

TOWN OF WESTFIELD

GENERAL CAPITAL FUND

BALANCE SHEETS-REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2018</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2017</u>
<u>ASSETS</u>			
Cash	C-2:C-3	\$ 766,625.31	\$ 1,900,906.83
Grants Receivable	C-4	363,000.00	85,000.00
DCA Special Improvement District Loan Receivable	C-15	7,500.00	
Deferred Charges to Future Taxation:			
Funded	C-6	21,270,000.00	23,687,000.00
Unfunded	C-5	<u>5,269,769.26</u>	<u>3,165,651.82</u>
		\$ <u><u>27,676,894.57</u></u>	\$ <u><u>28,838,558.65</u></u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Improvement Authorizations:			
Funded	C-7	\$ 775,633.00	\$ 1,494,932.28
Unfunded	C-7	917,964.36	2,059,085.59
Reserve for:			
Union County-Senior Citizens Center	C-10	15,000.00	15,000.00
Debt Service	C-8	221,187.62	207,307.62
NJDOT Grant	C-9	363,000.00	
Contracts Payable	C-11	3,550,900.11	433,102.28
Serial Bonds Payable	C-13	20,996,000.00	23,546,000.00
DCA Special Improvement District Loan	C-14	274,000.00	141,000.00
Capital Improvement Fund	C-12	197,600.00	201,600.00
Fund Balance	C-1	<u>365,609.48</u>	<u>740,530.88</u>
		\$ <u><u>27,676,894.57</u></u>	\$ <u><u>28,838,558.65</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWN OF WESTFIELD

GENERAL CAPITAL FUND

STATEMENT OF FUND BALANCE-REGULATORY BASIS

	<u>REF.</u>	
Balance, December 31, 2017	C	\$ 740,530.88
Increased by:		
Funded Improvement Authorizations Cancelled	C-7	125,078.60
		\$ <u>865,609.48</u>
Decreased by:		
Improvement Authorizations	C-7	<u>500,000.00</u>
Balance, December 31, 2018	C	\$ <u><u>365,609.48</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

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SWIMMING POOL UTILITY FUND

"D"

TOWN OF WESTFIELD

SWIMMING POOL UTILITY FUND

BALANCE SHEETS-REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2018</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2017</u>
<u>ASSETS</u>			
Operating Fund:			
Cash	D-5	\$ 763,217.09	\$ 770,682.87
Change Fund		500.00	100.00
<u>TOTAL OPERATING FUND</u>		<u>\$ 763,717.09</u>	<u>\$ 770,782.87</u>
Capital Fund:			
Cash	D-5:D-9	\$ 88,876.08	\$ 83,876.08
Fixed Capital	D-10	1,956,443.67	1,956,443.67
Fixed Capital Authorized and Uncompleted	D-8	4,890,000.00	4,890,000.00
<u>TOTAL CAPITAL FUND</u>		<u>\$ 6,935,319.75</u>	<u>\$ 6,930,319.75</u>
		<u>\$ 7,699,036.84</u>	<u>\$ 7,701,102.62</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Operating Fund:			
Liabilities:			
Appropriation Reserves	D-4:D-12	\$ 136,666.78	\$ 116,414.68
Encumbrances Payable	D-6	77,530.41	34,391.50
Accrued Interest on Bonds	D-17	30,726.68	46,269.68
Prepaid Membership	D-7	1,543.00	1,543.00
		<u>\$ 246,466.87</u>	<u>\$ 198,618.86</u>
Fund Balance	D-1	517,250.22	572,164.01
<u>TOTAL OPERATING FUND</u>		<u>\$ 763,717.09</u>	<u>\$ 770,782.87</u>
Capital Fund:			
Serial Bonds Payable	D-14	\$ 1,668,000.00	\$ 1,983,000.00
Capital Improvement Fund	D-15	25,891.52	20,891.52
Reserve For:			
Amortization	D-16	4,945,443.67	4,630,443.67
Deferred Amortization	D-11	233,000.00	233,000.00
Improvement Authorizations:			
Funded	D-13	14,810.00	14,810.00
Fund Balance	D-2	48,174.56	48,174.56
<u>TOTAL CAPITAL FUND</u>		<u>\$ 6,935,319.75</u>	<u>\$ 6,930,319.75</u>
		<u>\$ 7,699,036.84</u>	<u>\$ 7,701,102.62</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWN OF WESTFIELD

SWIMMING POOL UTILITY FUND

STATEMENTS OF OPERATIONS AND CHANGES IN FUND BALANCE-
REGULATORY BASIS

	<u>REF.</u>	<u>YEAR ENDED DECEMBER 31, 2018</u>	<u>YEAR ENDED DECEMBER 31, 2017</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>			
Fund Balance	D-1:D-3	\$ 86,820.00	\$ 97,414.00
Subscriptions	D-3	913,564.22	960,733.00
Admissions	D-3	167,171.20	152,071.34
Miscellaneous	D-3	103,544.80	84,851.75
Other Credit to Income:			
Unexpended Balance of Appropriation			
Reserves	D-12	5,602.99	120,977.08
<u>TOTAL INCOME</u>		<u>\$ 1,276,703.21</u>	<u>\$ 1,416,047.17</u>
<u>EXPENDITURES</u>			
Operating	D-4	\$ 831,300.00	\$ 773,765.00
Capital Improvements	D-4	5,000.00	5,000.00
Debt Service	D-4	366,497.00	376,040.00
Deferred Charges and Regulatory Expenditures	D-4	42,000.00	54,108.66
<u>TOTAL EXPENDITURES</u>		<u>\$ 1,244,797.00</u>	<u>\$ 1,208,913.66</u>
Excess in Revenue		\$ 31,906.21	207,133.51
Fund Balance, January 1	D	<u>572,164.01</u>	<u>462,444.50</u>
		<u>\$ 604,070.22</u>	<u>\$ 669,578.01</u>
Decreased by:			
Utilized by Swimming Pool Operating Budget	D-1	<u>86,820.00</u>	<u>97,414.00</u>
Fund Balance, December 31	D	<u>\$ 517,250.22</u>	<u>\$ 572,164.01</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWN OF WESTFIELD

SWIMMING POOL UTILITY FUND

STATEMENT OF CAPITAL FUND BALANCE - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2018

	<u>REF.</u>	
Balance, December 31, 2017 and December 31, 2018	D	\$ <u><u>48,174.56</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWN OF WESTFIELD

SWIMMING POOL UTILITY FUND

STATEMENT OF REVENUES-REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2018

	<u>REF.</u>	<u>ANTICIPATED</u>	<u>REALIZED</u>	<u>EXCESS/ (DEFICIT)</u>
Fund Balance	D-1	\$ 86,820.00	\$ 86,820.00	
Subscriptions	D-1:D-3	957,977.00	913,564.22	(44,412.78)
Admissions	D-1:D-5	135,000.00	167,171.20	32,171.20
Miscellaneous	D-1:D-3	<u>65,000.00</u>	<u>103,544.80</u>	<u>38,544.80</u>
	D-4	\$ <u>1,244,797.00</u>	\$ <u>1,271,100.22</u>	\$ <u>26,303.22</u>
Subscriptions	D-5		\$ 917,890.50	
Less: Refunds	D-5		<u>4,326.28</u>	
	D-3		\$ <u>913,564.22</u>	

ANALYSIS OF MISCELLANEOUS REVENUES

Miscellaneous		\$ 10,237.75
Snack Bar Concession		33,000.00
Swim Lessons		30,020.00
Swim Team		7,680.00
Pool Rental		6,672.00
Swim ID Cards		2,010.00
Interest		<u>15,010.05</u>
	D-5	104,629.80
Less: Refunds	D-5	<u>1,085.00</u>
	D-3	\$ <u>103,544.80</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWN OF WESTFIELD
SWIMMING POOL UTILITY FUND
 STATEMENT OF EXPENDITURES - REGULATORY BASIS
 YEAR ENDED DECEMBER 31, 2018

	APPROPRIATIONS		EXPENDED	
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED
Operating:				
Salaries and Wages	\$ 435,000.00 \$	435,000.00 \$	410,390.14 \$	24,609.86
Other Expenses	\$ 396,300.00	396,300.00	289,702.29	106,597.71
	\$ 831,300.00 \$	831,300.00 \$	700,092.43 \$	131,207.57
<u>TOTAL OPERATING</u>				
Capital Improvements:				
Capital Improvement Fund	\$ 5,000.00 \$	5,000.00 \$	5,000.00 \$	
Debt Service:				
Payment of Bond Principal	\$ 315,000.00 \$	315,000.00 \$	315,000.00 \$	
Interest on Bonds	\$ 51,497.00	51,497.00	51,497.00	
	\$ 366,497.00 \$	366,497.00 \$	366,497.00 \$	
Deferred Charges and Regulatory Expenditures:				
Regulatory Expenditures:				
Contribution to:				
Public Employees Retirement System	\$ 6,500.00 \$	6,500.00 \$	6,500.00 \$	
Social Security System (O.A.S.I.)	\$ 35,500.00	35,500.00	30,940.79	5,459.21
	\$ 42,000.00 \$	42,000.00 \$	36,540.79 \$	5,459.21
<u>TOTAL DEFERRED CHARGES AND REGULATORY EXPENDITURES</u>	\$ 1,244,797.00 \$	1,244,797.00 \$	1,108,130.22 \$	136,666.78
	REF.	D-3	D-1	D:D-1
Cash Disbursements			\$ 979,102.81	
Accrued Interest on Bonds and Notes			51,497.00	
Encumbrances Payable			77,530.41	
			\$ 1,108,130.22	

The accompanying Notes to the Financial Statements are an integral part of this statement.

PUBLIC ASSISTANCE TRUST FUND

"E"

TOWN OF WESTFIELD
PUBLIC ASSISTANCE TRUST FUND
BALANCE SHEETS-REGULATORY BASIS

	<u>REF.</u>	BALANCE DECEMBER <u>31, 2018</u>	BALANCE DECEMBER <u>31, 2017</u>
<u>ASSETS</u>			
Cash:			
Treasurer	E-1	\$ <u>5,613.73</u>	\$ <u>5,561.80</u>
		\$ <u><u>5,613.73</u></u>	\$ <u><u>5,561.80</u></u>
<u>LIABILITIES AND RESERVES</u>			
Reserve for Public Assistance-P.A.T.F. I		\$ <u>5,613.73</u>	\$ <u>5,561.80</u>
		\$ <u><u>5,613.73</u></u>	\$ <u><u>5,561.80</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

GENERAL FIXED ASSET ACCOUNT GROUP

"G"

TOWN OF WESTFIELD

GENERAL FIXED ASSET ACCOUNT GROUP

BALANCE SHEET-REGULATORY BASIS

	BALANCE DECEMBER 31, 2018	BALANCE DECEMBER 31, 2017
<u>FIXED ASSETS</u>		
Land	\$ 20,638,100.00	\$ 20,638,100.00
Buildings	6,181,700.00	6,181,700.00
Machinery and Equipment	<u>22,984,562.00</u>	<u>21,375,695.00</u>
<u>TOTAL FIXED ASSETS</u>	<u>\$ 49,804,362.00</u>	<u>\$ 48,195,495.00</u>
<u>RESERVE</u>		
Investments in General Fixed Assets	<u>\$ 49,804,362.00</u>	<u>\$ 48,195,495.00</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

TOWN OF WESTFIELD

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2018 AND 2017

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Town of Westfield is an instrumentality of the State of New Jersey, established to function as a municipality. The Town Council consists of elected officials and is responsible for the fiscal control of the Town.

Except as noted below, the financial statements of the Town of Westfield include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Town of Westfield, as required by N.J.S.A. 40A:5-5. Accordingly, the financial statements of the Town of Westfield do not include the operations of the local school district, inasmuch as its activities are administered by a separate board.

B. Description of Funds

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB codification establishes the presentation of basic financial statements into three fund types, the governmental, proprietary and fiduciary funds, as well as government-wide financial reporting that must be used by general purpose governmental units when reporting financial position and results of operations in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

The accounting policies of the Town of Westfield conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the financial transactions and accounts of the Town of Westfield are organized on the basis of funds and an account group which is different from the fund structure required by GAAP. A fund or account group is an accounting entity with a separate set of self-balancing accounts established to record the financial position and results of operation of a specific government activity. As required by the Division of Local Government Services, the Town accounts for its financial transactions through the following individual funds and account groups:

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Description of Funds (Continued)

Current Fund - resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Fund - receipts, custodianship and disbursements of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

Swimming Pool Operating and Capital Funds - account for the operations and acquisition of capital facilities of the municipally-owned swimming pool.

Public Assistance Fund - receipt and disbursement of funds that provide assistance to certain residents of the Town pursuant to Title 44 of New Jersey statutes.

General Fixed Assets Account Group - utilized to account for property, land, buildings and equipment that have been acquired by other governmental funds.

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local governmental units. The more significant accounting policies and differences in the State of New Jersey are as follows:

A modified accrual basis of accounting is followed with minor exceptions.

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. Operating grants are realized as revenue when anticipated in the Town's budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Town's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Town, which are susceptible to accrual, are also recorded as receivables with offsetting reserves and recorded as revenue when received. GAAP requires revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Expenditures - are recorded on the "budgetary" basis of accounting. Generally expenditures are recorded when an amount is encumbered for goods or services through the issuances of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances, at December 31, are reported as a cash liability in the financial statements and constitute part of the Town's regulatory Appropriation Reserve balance. Appropriation reserves covering unexpended appropriation balances are automatically created at December 31st of each year and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

Encumbrances - Contractual orders, at December 31, are reported as expenditures through the establishment of encumbrances payable. Under GAAP, encumbrances outstanding at year end are reported as reservations of fund balance because they do not constitute expenditures or liabilities.

Foreclosed Property - is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at its market value.

Sale of Municipal Assets - The proceeds from the sale of municipal assets can be held in a reserve until anticipated as a revenue in a future budget. GAAP requires such proceeds to be recorded as a revenue in the year of sale.

Interfunds - Interfunds receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

General Fixed Assets - New Jersey Administrative Code (N.J.A.C. 5:30-5.6), Accounting for Governmental Fixed Assets, which differs in certain respects from generally accepted accounting principles, requires the inclusion of a statement of general fixed assets of the Town as part of its basic financial statements. General fixed assets are defined as nonexpendable personal property having a physical existence, a useful life of more than one year and an acquisition cost of \$1,000.00 or more per unit. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

Property and equipment acquired by the Current and General Capital Funds are recorded as expenditures at the time of purchase and are not capitalized in their own respective funds.

The General Fixed Assets that have been acquired and that are utilized in the Current and General Capital Funds are instead accounted for in the General Fixed Asset Account Group. No depreciation has been provided on general fixed assets or reported in the financial statements.

Expenditures for construction in progress are recorded in the General Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

Fixed Capital - Swim Pool Utility

Accounting for utility fund "fixed capital" remains unchanged under the requirements of N.J.A.C. 5:30-5.6.

Property and equipment purchased by the Swimming Pool Utility Fund are recorded in the capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not purport to represent reproduction costs or current value. The fixed capital reported is taken from the municipal records and does not necessarily reflect the true condition of such fixed capital. Contributions in aid of construction are not capitalized. The balance in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represent charges to operations for the cost of acquisitions of property, equipment and improvements. The utility does not record depreciation on fixed assets.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories are not included on the various balance sheets. GAAP requires the cost of inventories to be reported as a current asset and equally offset by a fund balance reserve.

Accounting and Financial Reporting for Pensions - The Governmental Accounting Standards Board (GASB) approved Statement No. 68 Accounting and financial reporting for pensions administered by state and local government employers. This Statement improves accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local government employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement replaces the requirement of Statement No. 27, *Accounting for Pension by State and Local Governmental Employers*, as well as the requirements of Statement No. 50, *Pension Disclosures*, as they relate to pensions that are provided through pension plans administered as trusts or equivalent arrangements that meet certain criteria. The requirements of Statements 27 and 50 remain applicable for pensions that are not covered by the scope of this Statement. This statement is effective for periods beginning after June 15, 2014.

GASB approved Statement 71, Pension Transition for Contributions made Subsequent to the Measurement Date - an amendment to GASB No. 68. The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68, Accounting and Financial Reporting for Pensions. The issue relates to amounts associated with contributions, if any, made by a state or local government employer or non-employer contributing entity to a defined benefit pension plan after the measurement date of the government's beginning net pension liability.

Statement 68 requires a state or local government employer (or non-employer contributing entity in a special funding situation) to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. If a state or local government employer or non-employer contributing entity makes a contribution to a defined benefit pension plan between the measurement date of the reported net pension liability and the end of the government's reporting period, Statement 68 requires that the government recognize its contribution as a deferred outflow of resources.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Accounting and Financial Reporting for Pensions (Continued)

In addition, Statement 68 requires recognition of deferred outflows of resources and deferred inflows of resources for changes in the net pension liability of a state or local government employer or non-employer contributing entity that arise from other types of events.

At transition to Statement 68, if it is not practical for an employer or non-employer contributing entity to determine the amounts of all deferred outflows of resources and deferred inflows of resources related to pensions, paragraph 137 of Statement 68 required that beginning balances for deferred outflows of resources and deferred inflows of resources not be reported. Consequently, if it is not practical to determine the amounts of all deferred outflows of resources and deferred inflows of resources related to pensions, contributions made after the measurement date of the beginning net pension liability could not have been reported as deferred outflows of resources at transition. This could have resulted in a significant understatement of an employer or non-employer contributing entity's beginning net position and expense in the initial period of implementation.

This Statement amends paragraph 137 of Statement 68 to require that, at transition, a government recognize a beginning deferred outflow of resources for its pension contributions, if any, made subsequent to the measurement date of the beginning net pension liability. Statement 68, as amended, continues to require that beginning balances for other deferred outflows of resources and deferred inflows of resources related to pensions be reported at transition only if it is practical to determine all such amounts.

Under GAAP, municipalities are required to recognize the pension liability in Statements of Revenues, Expenses, Changes in Net Assets (balance sheets) and Notes to the Financial Statements in accordance with GASB 68. The liability required to be displayed by GASB 68 is displayed as a separate line item in the Unrestricted Net Assets area of the balance sheet.

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability as a liability on their balance sheets. However, N.J.A.C. 5:30 6.1(c)(2) requires municipalities to disclose GASB 68 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 68.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Basic Financial Statements

The GASB codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Town presents the financial statements listed in the table of contents of the "Requirements of Audit and Accounting Revision of 1987" as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and which differ from the financial statements required by GAAP.

NOTE 2: CASH AND CASH EQUIVALENTS

The Town considers petty cash, change funds, cash in banks, deposits in the New Jersey Cash Management Fund and certificates of deposit as cash and cash equivalents.

A. Deposits

New Jersey statutes permit the deposit of public funds in public depositories which are located in New Jersey and which meet the requirements of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA requires a bank that accepts public funds to be a public depository. A public depository is defined as a state bank, a national bank, or a savings bank, which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation. The statutes also require public depositories to maintain collateral for deposits of public funds that exceed certain insurance limits. Each depository participating in the GUDPA system must pledge collateral equal to 5% of the average amount of its public deposits and 100% of the average amount of its public funds in excess of 75% of its capital funds. No collateral is required for amounts covered by FDIC insurance. The collateral which may be pledged to support these deposits includes obligations of the State and federal governments, insured securities and other collateral approved by the Department. When the capital position of the depository deteriorates or the depository takes an unusually large amount of public deposits, the Department of Banking and Insurance requires additional collateral to be pledged. Under (GUDPA), if a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of the deposits to the governmental unit.

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

A. Deposits (Continued)

The Town of Westfield had the following cash and cash equivalents at December 31, 2018:

Fund	Cash in	Reconciling Items		Change	Total
	Bank	Increases	Decreases	Funds	
Checking Accounts	\$11,252,810.35	\$66,444.35	\$356,542.92		\$10,962,711.78
New Jersey Cash Management Fund	15,206,319.75				15,206,319.75
Change Funds				\$1,520.00	1,520.00
	<u>\$26,459,130.10</u>	<u>\$66,444.35</u>	<u>\$356,542.92</u>	<u>\$1,520.00</u>	<u>\$26,170,551.53</u>

Custodial Credit Risk - Deposits - Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned. The Town does not have a specific deposit policy for custodial credit risk other than those policies that adhere to the requirements of statute. As of December 31, 2018, based upon the coverage provided by FDIC and NJGUDPA, no amount of the bank balance was exposed to custodial credit risk. Of the cash on balance in the bank of \$26,459,130.10, \$750,000.00 was covered by Federal Depository Insurance, \$10,502,810.35 was covered under the provisions of NJGUDPA and \$15,206,319.75 was on deposit with the N.J. Cash Management Fund.

B. Investments

The purchase of investments by the Town is strictly limited by the express authority of the New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5-15.1. Permitted investments include any of the following types of securities:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds which are purchased from an investment company or investment trust which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. 80a-1 et seq., and operated in accordance with 17 C.F.R. § 270.2a-7 and which portfolio is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. § 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. These funds are also required to be rated by a nationally recognized statistical rating organization;

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

B. Investments (Continued)

3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from date of purchase, approved by the Division of Investment of the Department of Treasury for investment by Local Units;
6. Local government investment pools that are fully invested in U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. § 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. This type of investment is also required to be rated in the highest category by a nationally recognized statistical rating organization;

Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C. 52:18A-90.4); or

7. Agreements for the repurchase of fully collateralized securities if:
 - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
 - b. the custody of collateral is transferred to a third party;
 - c. the maturity of the agreement is not more than 30 days;
 - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C. 17:19-41); and
 - e. a master repurchase agreement providing for the custody and security of collateral is executed.

The Town of Westfield's investment activities during the year were in accordance with the above New Jersey Statute.

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

B. Investments (Continued)

As of December 31, 2018, the Town had \$15,206,319.75 on deposit with the New Jersey Cash Management Fund. Based upon the limitations set forth by New Jersey Statutes 40A:5-15.1 and existing investment practices of the Investment Council of the New Jersey Cash Management Fund, the Town is generally not exposed to credit risks, custodial credit risks, concentration of credit risks and interest rate risks for its investments nor is it exposed to foreign currency risk for its deposits and investments.

NOTE 3: LONG-TERM DEBT

The Local Bond Law, Chapter 40A:2, governs the issuance of bonds to finance general municipal capital expenditures. All bonds are retired in annual installments within the regulatory period of usefulness. All bonds issued by the Town are general obligation bonds, backed by the full faith and credit of the Town. Bond Anticipation Notes, which are issued to temporarily finance capital projects, shall mature and be paid off within ten years or financed by the issuance of bonds.

SUMMARY OF MUNICIPAL DEBT (EXCLUDING CURRENT
OPERATING DEBT AND TYPE II SCHOOL DEBT)

	<u>YEAR 2018</u>	<u>YEAR 2017</u>	<u>YEAR 2016</u>
<u>Issued:</u>			
General:			
Bonds, Notes and Loans	\$21,270,000.00	\$23,687,000.00	\$23,391,000.00
Swim Pool Utility:			
Bonds and Notes	<u>1,668,000.00</u>	<u>1,983,000.00</u>	<u>2,283,000.00</u>
Net Debt Issued	<u>\$22,938,000.00</u>	<u>\$25,670,000.00</u>	<u>\$25,674,000.00</u>
Less: Reserve to Pay Bonds	<u>221,187.62</u>	<u>207,307.62</u>	<u>169,335.62</u>
	<u>\$22,716,812.38</u>	<u>\$25,462,692.38</u>	<u>\$25,504,664.38</u>
<u>Authorized But Not Issued</u>			
General:			
Bonds and Notes	\$5,269,769.26	\$3,165,651.82	\$1,939,401.82
Assessment Trust:			
Bonds and Notes	<u>1,462.60</u>	<u>1,462.60</u>	<u>1,462.60</u>
Total Authorized But Not Issued	<u>\$5,271,231.86</u>	<u>\$3,167,114.42</u>	<u>\$1,940,864.42</u>
Net Bonds and Notes Issued and Authorized But Not Issued	<u>\$27,988,044.24</u>	<u>\$28,629,806.80</u>	<u>\$27,445,528.80</u>

NOTE 3: LONG-TERM DEBT (CONTINUED)

SUMMARY OF REGULATORY DEBT CONDITION (ANNUAL DEBT STATEMENT)

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a regulatory net debt of .339%.

	<u>GROSS DEBT</u>	<u>DEDUCTIONS</u>	<u>NET DEBT</u>
School District Debt	\$26,941,000.00	\$26,941,000.00	-0-
Swim Pool Debt	1,668,000.00	1,668,000.00	-0-
General Debt	<u>26,539,769.26</u>	<u>221,187.62</u>	<u>\$26,318,581.64</u>
	<u>\$55,148,769.26</u>	<u>\$28,830,187.62</u>	<u>\$26,318,581.64</u>

NET DEBT \$26,318,581.64 DIVIDED BY EQUALIZED VALUATION BASIS PER N.J.S.40A:2-2, AS AMENDED, \$7,752,282,307 EQUALS .339%.

BORROWING POWER UNDER N.J.S. 40A:2-6 AS AMENDED

Equalized Valuation Basis* - December 31, 2018	\$7,752,282,307.33
3-1/2 of Equalized Valuation Basis	271,329,880.76
Net Debt	<u>26,318,581.64</u>
Remaining Borrowing Power	<u>\$245,011,299.12</u>

*Equalized Valuation Basis is the average of the equalized valuation of real estate, including improvements, and the assessed valuation of Class II Railroad Property of the Town for the last three (3) preceding years.

CALCULATION OF "SELF-LIQUIDATING PURPOSE" SWIMMING POOL UTILITY PER N.J.S. 40A:2-45

Total Cash Receipts from Fees. Rents or Other Charges for the Year	\$ 1,189,691.50
Deductions:	
Operating and Maintenance Cost	\$ 705,092.43
Debt Service	<u>366,497.00</u>
Total Deductions	<u>1,071,589.43</u>
Excess in Revenue	<u>\$ 118,102.07</u>

NOTE 3: LONG-TERM DEBT (CONTINUED)

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST
FOR BONDED DEBT ISSUED AND OUTSTANDING AS OF DECEMBER 31, 2018

CALENDAR YEAR	<u>GENERAL IMPROVEMENT BONDS</u>		<u>TOTAL</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2019	\$2,605,000.00	\$488,907.50	\$3,093,907.50
2020	2,655,000.00	424,057.50	3,079,057.50
2021	2,737,000.00	349,207.50	3,086,207.50
2022	1,850,000.00	272,537.50	2,122,537.50
2023	1,850,000.00	235,537.50	2,085,537.50
2024	1,850,000.00	198,537.50	2,048,537.50
2025	1,850,000.00	161,537.50	2,011,537.50
2026	1,850,000.00	123,412.50	1,973,412.50
2027	1,849,000.00	83,037.50	1,932,037.50
2028	950,000.00	41,562.50	991,562.50
2029	950,000.00	21,375.00	971,375.00
	<u>\$20,996,000.00</u>	<u>\$2,399,710.00</u>	<u>\$23,395,710.00</u>

CALENDAR YEAR	<u>SWIM POOL UTILITY BONDS</u>		<u>TOTAL</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2019	\$325,000.00	\$57,590.00	\$382,590.00
2020	325,000.00	47,433.75	372,433.75
2021	335,000.00	36,058.75	371,058.75
2022	340,000.00	24,333.75	364,333.75
2023	343,000.00	12,433.75	355,433.75
	<u>\$1,668,000.00</u>	<u>\$177,850.00</u>	<u>\$1,845,850.00</u>

NOTE 3: LONG-TERM DEBT (CONTINUED)

The General Capital Bonds are comprised of the following issues:

<u>ISSUE</u>	OUTSTANDING BALANCE DECEMBER <u>31, 2018</u>
\$8,217,000.00 in General Improvement Bonds dated July 15, 2009, due in remaining annual installments ranging between \$1,450,000.00 and \$1,462,000.00 beginning July 15, 2019 and ending July 15, 2021 with interest ranging from 3.125% to 3.50%.	\$4,362,000.00
\$9,159,000.00 in General Improvement Bonds dated August 15, 2015, due in remaining annual installments ranging between \$680,000.00 and \$900,000.00 beginning July 15, 2019 and ending July 15, 2027 with interest ranging from 2.00% to 2.50%.	7,609,000.00
\$9,500,000.00 in General Improvement Bonds dated September 15, 2017, due in remaining annual installments ranging between \$475,000.00 and \$950,000.00 beginning September 15, 2018 and ending September 15, 2029 with interest ranging from 1.25% to 2.25%.	<u>9,025,000.00</u>
Total	<u><u>\$20,996,000.00</u></u>

The Swim Pool Bonds are comprised of the following issues:

<u>ISSUE</u>	OUTSTANDING BALANCE DECEMBER <u>31, 2018</u>
\$3,038,000.00 in Swim Pool Bonds dated July 15, 2009, due in remaining annual installments ranging between \$325,000.00 and \$343,000.00 beginning July 15, 2019 and ending July 15, 2023 with interest ranging from 3.125% to 3.625%.	<u>\$1,668,000.00</u>
Total	<u><u>\$1,668,000.00</u></u>

NOTE 3: LONG-TERM DEBT (CONTINUED)

STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS LOAN

On March 28, 2000, the Town entered into Special Improvement District Loan Agreements with the State of New Jersey Department of Community Affairs for the Redesign and Reconstruction of Various Parking Lots. The Loan, Number 00-2869-01, is for \$150,000.00 with no interest and is to be repaid in fifteen equal installments of \$10,000.00 beginning March 1, 2008 and concluding March 1, 2022. The balance of the loan at December 31, 2018 was \$40,000.00.

On February 13, 2017, the Town entered into Special Improvement District Loan Agreement with the State of New Jersey Department of Community Affairs for the Parking Lot Improvements and Façade Renovations. The Loan, Number 2012-02155-0376-01, is for \$105,000.00 with no interest and is to be repaid in fifteen equal installments of \$7,000.00 beginning January 1, 2017 and concluding August 1, 2030. The balance of the loan at December 31, 2018 was \$84,000.00.

On May 1, 2017, the Town entered into Special Improvement District Loan Agreement with the State of New Jersey Department of Community Affairs for the Parking Lot Improvements and Façade Renovations. The Loan, Number 2016-02155-0262-00, is for \$150,000.00 with no interest and is to be repaid in fifteen equal installments of \$10,000.00 beginning May 1, 2019 and concluding May 1, 2033. The balance of the loan at December 31, 2018 was \$150,000.00.

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

At December 31, 2018, the Town has authorized but not issued bonds and notes as follows:

General Capital Fund	\$5,269,769.26
Assessment Trust Fund	\$ 1,462.50

BOND ANTICIPATION NOTES

There were no Outstanding Bond Anticipation Notes at December 31, 2018.

NOTE 4: FUND BALANCES APPROPRIATED

Fund balances, at December 31, 2018, which were appropriated and included as anticipated revenue in their own respective funds for the year ending December 31, 2019 were as follows:

Current Fund	\$4,994,000.00*
Swim Pool Fund	\$ 107,273.00*

*As introduced

NOTE 5: PROPERTY TAXES

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied based on the final adoption of the current year municipal budget, and are payable in four installments on February 1, May 1, August 1 and November 1. The Town bills and collects its own property taxes and also the taxes for the County and the Local School District. The collections and remittance of county and school taxes are accounted for in the Current Fund. Town property tax revenues are recognized when collected in cash and any receivables are recorded with offsetting reserves on the balance sheet of the Town's Current Fund.

Taxes Collected in Advance - Taxes collected in advance and recorded as cash liabilities in the financial statements are as follows:

	Balance December <u>31, 2018</u>	Balance December <u>31, 2017</u>
Prepaid Taxes	<u>\$1,489,930.79</u>	<u>\$26,335,281.87</u>

NOTE 6: PENSION PLANS

Substantially all eligible employees participate in the Public Employees' Retirement System (PERS), or the Police, Firemen's Retirement System (PFRS) or the Defined Contribution Retirement System (DCRP), which have been established by state statute and are administered by the New Jersey Division of Pensions and Benefits. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System, Police and Fireman's Retirement System and Consolidated Police and Firemen's Pension Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey, 08625 or are available online at www.nj.gov/treasury/pensions/annrprts.shtml.

NOTE 6: PENSION PLANS (CONTINUED)

Plan Descriptions

Public Employees' Retirement System (PERS) - The Public Employees' Retirement System (PERS) was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A, to provide retirement, death, disability and medical benefits to certain qualified members. The PERS is a cost-sharing multiple employer plan. Membership is mandatory for substantially, all full-time employees of the State of New Jersey or any county, municipality, school district or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or local jurisdiction's pension fund.

Police and Fireman's Retirement System (PFRS) - The Police and Fireman's Retirement System (PFRS) was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A to provide retirement, death, and disability benefits to its members. The PFRS is a cost-sharing multiple-employer plan. Membership is mandatory for substantially, all full-time county and municipal police or firemen or officer employees with police powers appointed after June 30, 1944.

Defined Contribution Retirement Program (DCRP) - The Defined Contribution Retirement Program (DCRP) was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L 2007, and was expanded under the provisions of Chapter 89, P.L. 2009. The DCRP provides eligible employees and their beneficiaries with a tax-sheltered, defined contribution retirement benefit, along with life insurance coverage and disability coverage.

Vesting and Benefit Provisions

The vesting and benefit provisions for PERS are set by N.J.S.A. 43:15A and 43:36. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service. Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving ten years of service credit, In which case, benefits would begin the first day of the month after the member attains normal retirement age.

The vesting and benefit provisions for PFRS are set by N.J.S.A. 43:16A and 43:36. All benefits vest after ten years of service, except for disability benefits, which vest after four years of service. Retirement benefits for age and service are available at age 55. Members may seek special retirement after achieving 25 years of creditable service or they may elect deferred retirement after achieving ten years of service.

NOTE 6: PENSION PLANS (CONTINUED)

Vesting and Benefit Provisions (Continued)

Newly elected or appointed officials that have an existing DCRP account, or are a member of another State-administered retirement system are immediately invested in the DCRP. For newly elected or appointed officials that do not qualify for immediate vesting in the DCRP. Employee and employer contributions are held during the initial year of membership. Upon commencing the second year of DCRP membership, the member is fully invested. However, if a member is not eligible to continue in the DCRP for a second year of membership, the member may apply for a refund of the employee contributions from the DCRP, while the employer contributions will revert back to the employer. Employees are required to contribute 5.5% of their base salary and employers contribute 3.0%.

Funding Policy

The contribution policy is set by New Jersey State Statutes and contributions are required by active members and contributing employers. Plan members and employer contributions may be amended by State of New Jersey legislation. During 2016, PERS provides for employee contributions of 7.2 of employees' annual compensation. Employers are required to contribute at an actuarially determined rate. The actuarially determined contribution includes funding for cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums.

The contribution policy for PFRS is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Plan member and employer contributions *may* be amended by State of New Jersey legislation. Employers are required to contribute at an actuarially determined rate. The annual employer contribution includes funding for basic retirement allowances, cost-of-living adjustments and noncontributory death benefits. During 2016, members contributed at a uniform rate of 10.00% of base salary.

Certain portions of the costs are contributed by the employees. The Town's share of pension costs, which is based upon the annual billings received from the State, amounted to \$2,957,026.23 for 2016, \$2,731,060.00 for 2015 and \$2,659,654.00 for 2014.

All contributions were equal to the required contributions for each of the three years, respectively.

Certain Town employees are also covered by Federal Insurance Contribution Act.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions – GASB #68

The Governmental Accounting Standards Board (GASB) has issued Statement No. 68 “Accounting and Financial Reporting for Public Employees Pensions” which requires the State of New Jersey to calculate and allocate, for note disclosure purposes only, the unfunded net pension liability of Public Employees Retirement System (PERS) and the Police and Firemen’s Retirement System (PFRS) of the participating municipality as of December 31, 2018. The statement does not alter the amounts of funds that must be budgeted for pension payments under existing state law.

Under accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, any unfunded net pension liability of the municipality, allocated by the State of New Jersey, is not required to be reported in the financial statements as presented and any pension contributions required to be paid are raised in that year’s budget and no liability is accrued at December 31, 2018.

Public Employees Retirement System (PERS)

At June 30, 2018, the State reported a net pension liability of \$20,852,214.00 for the Town of Westfield’s proportionate share of the total net pension liability. The total pension liability for the June 30, 2018 measurement date was determined by an actuarial valuation as of July 1, 2017, which was rolled forward to June 30, 2018. The Town’s proportion of the net pension liability was based on a projection of the Town’s long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2018, the Town’s proportion was 0.1059052400 percent, which was an increase of 0.0018201713 percent from its proportion measured as of June 30, 2017.

For the year ended June 30, 2018, the State recognized an actuarially determined pension expense of \$1,252,324.00 for the Town of Westfield’s proportionate share of the total pension expense. The pension expense recognized in the Town’s financial statement based on the April 1, 2018 billing was \$964,237.00.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

At June 30, 2018, the State reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Inflow of Resources</u>	<u>Deferred Outflow of Resources</u>
Differences between expected and actual experience	\$ 107,521.00	\$ 397,655.00
Changes of assumptions	6,667,429.00	3,436,099.00
Net difference between projected and actual earnings on pension plan investments	195,595.00	
Changes in proportion and differences between Town contributions and proportionate share of contributions	<u>171,052.00</u>	<u>700,803.00</u>
	<u>\$ 7,141,597.00</u>	<u>\$ 4,534,557.00</u>

Other local amounts reported by the State as the Town's proportionate share of deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in the State's actuarially calculated pension expense as follows:

<u>Year Ended June 30,</u>	<u>Amount</u>
2019	\$250,675.20
2020	(\$94,423.80)
2021	(\$1,330,893.80)
2022	(\$1,139,528.80)
2023	<u>(\$292,868.80)</u>
	<u>(\$2,607,040.00)</u>

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Actuarial Assumptions

The total pension liability for the June 30, 2018 measurement date was determined by an actuarial valuation as of July 1, 2017, which rolled forward to June 30, 2018. These actuarial valuations used the following assumptions:

	<u>June 30, 2018</u>	<u>June 30, 2017</u>
Inflation	2.25 Percent	2.25 Percent
Salary Increases (based on age)		
Though 2026	1.65-4.15 Percent	1.65-4.15 Percent
Thereafter	2.65-5.15 Percent	2.65-5.15 Percent
Investment Rate of Return	7.00 Percent	7.00 percent

Preretirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the Conduent modified 2014 projection scale. Postretirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from 2012 to 2013 using Projection Scale AA and using a generational approach based on the Conduent 2014 projection scale thereafter. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Actuarial Assumptions (Continued)

The actuarial assumptions used in the July 1, 2017 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2018 and 7.00 at June 30, 2017) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2018 are summarized in the following table:

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Long-Term Rate of Return (Continued)

<u>Assets Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	5.00%	5.51%
Cash Equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment Grade Credit	10.00%	3.78%
High Yield	2.50%	6.82%
Global Diversified Credit	5.00	7.10%
Credit Oriented Hedge Fund	1.00%	6.60%
Debt Related Private Equity	2.00%	10.63%
Debt Related Real Estate	1.00%	6.61%
Private Real Asset	2.50%	11.83%
Equity Related Real Estate	6.25%	9.23%
U.S. Equity	30.00%	8.19%
Non-U.S. Developed Market Equity	11.50%	9.00
Emerging Market Equity	6.50%	11.64%
Buyouts/Venture Capital	8.25%	13.08%

Discount Rate

The discount rate used to measure the total pension liability was 5.66% and 5.00 as of June 30, 2018. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% for both June 30 2018 and June 30, 2017 and a municipal bond rate of 3.87% and 3.58% for June 30, 2018 and June 30, 2017 respectively based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through June 30, 2046. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through June 30, 2046 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Sensitivity of the collective net pension liability to changes in the discount rate

The following presents the collective net pension liability of the participating employers as of June 30, 2018 respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1- percentage point higher than the current rate:

	June 30, 2018		
	1%	At Current	1%
	Decrease	Discount Rate	Increase
	<u>4.66%</u>	<u>5.66%</u>	<u>6.66%</u>
Town's proportionate share of the pension liability	\$26,219,256.00	\$20,852,214.00	\$16,349,608.00

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

Police and Firemen's Retirement System (PFRS)

At June 30, 2018, the State reported a net pension liability of \$34,065,037.00 for the Town of Westfield's proportionate share of the total PFRS net pension liability. The total pension liability for the June 30, 2018 measurement date was determined by an actuarial valuation as of July 1, 2017, which was rolled forward to June 30, 2018. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2018, the Town's proportion was 0.2517434372 percent, which was an increase of 0.0015027806 percent from its proportion measured as of June 30, 2017.

For the year ended June 30, 2018, the State recognized an actuarially determined pension expense of \$2,826,583.00. The pension expense recognized in the Town's financial statement based on the April 1, 2018 billing was \$2,214,676.00.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

At June 30, 2018, the State reported deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	Deferred Inflow of Resources	Deferred Outflow of Resources
Differences between expected and actual experience	\$ 140,969.00	\$ 346,567.00
Changes of assumptions	8,730,281.00	2,924,025.00
Net difference between projected and actual earnings on pension plan investments	186,367.00	
Changes in proportion and differences between the Town's contributions and proportionate share of contributions	<u>1,095,577.00</u>	<u>1,810,508.00</u>
	<u>10,153,194.00</u>	<u>5,081,100.00</u>

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended <u>June 30</u>	<u>Amount</u>
2018	\$ 435,949.20
2019	(844,577.80)
2020	(2,619,855.80)
2021	(1,630,568.80)
2022	<u>(413,040.80)</u>
	<u>\$ (5,072,094.00)</u>

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Actuarial Assumptions

The total pension liability for the June 30, 2018 measurement date was determined by an actuarial valuation as of July 1, 2017, which rolled forward to June 30, 2018. This actuarial valuation used the following assumptions:

	<u>2018</u>	<u>2017</u>
Inflation	2.25 Percent	2.25 Percent
Salary Increases (based on age)		
Through 2026	2.10-8.98 Percent Based on Age	2.10-8.98 Percent Based on Age
Thereafter	3.10-9.98 Percent Based on Age	3.10-9.98 Percent Based on Age
Investment Rate of Return	7.00 Percent	7.00 Percent

Preretirement mortality rates were based on the RP-2000 Combined Healthy Mortality tables projected on a generational basis from the base year of 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scale thereafter. For preretirement accidental mortality, a custom table with representative rates was used and there is no mortality improvement assumed. Post-retirement mortality rates for male service retirements are based the RP-2000 Combined Healthy Mortality Tables projected on a generational basis using Projection Scale AA from the base year of 2012 to 2013 and the Conduent modified 2014 projection scale thereafter. Postretirement mortality rates for female service retirements and beneficiaries were based on the RP-2000 Combined Healthy Mortality Tables projected on a generational basis from the base year of 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scales thereafter. Disability mortality rates were based on a custom table with representative rates and no mortality improvement assumed.

The actuarial assumptions used in the July 1, 2017 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00 percent at June 30, 2018 and June 30, 2017) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2018 are summarized in the following table:

<u>Assets Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	5.00%	5.51%
Cash Equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment Grade Credit	10.00%	3.78%
High Yield	2.50%	6.82%
Global Diversified Credit	5.00	7.10%
Credit Oriented Hedge Fund	1.00%	6.60%
Debt Related Private Equity	2.00%	10.63%
Debt Related Real Estate	1.00%	6.61%
Private Real Asset	2.50%	11.83%
Equity Related Real Estate	6.25%	9.23%
U.S. Equity	30.00%	8.19%
Non-U.S. Developed Market Equity	11.50%	9.00
Emerging Market Equity	6.50%	11.64%
Buyouts/Venture Capital	8.25%	13.08%

Discount Rate

The discount rate used to measure the total pension liability was 6.51% and 6.14% as of June 30, 2018 and June 30, 2017 respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% for both June 30, 2018 and June 30, 2017 and a municipal bond rate of 3.87% and 3.58% as of June 30, 2018 and June 30, 2017 respectively based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Discount Rate (Continued)

The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2062. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2062, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the collective net pension liability to changes in the discount rate

The following presents the collective net pension liability of the participating employers as of June 30, 2018 respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1- percentage point higher than the current rate:

	June 30, 2018		
	1% Decrease <u>5.51%</u>	At Current Discount Rate <u>6.51%</u>	1% Increase <u>7.51%</u>
Town's proportionate share of the PFRS pension liability	\$45,591,825.00	\$34,065,037.00	\$24,557,537.00

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Special Funding Situation

In accordance with N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.c. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.c. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed by the State on behalf of the Town under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68, and the State is treated as a nonemployer contributing entity. Since the Town does not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the Town related to this legislation.

At June 30, 2018 and 2017, the State's proportionate share of the net pension liability attributable to the Town for the PFRS special funding situation is \$4,627,172.00 and \$4,327,145.00 respectively.

At June 30, 2018, the Town's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Town's Proportionate Share of Net Pension Liability	\$34,065,037.00
State of New Jersey Proportionate Share of Net Pension Liability Associated with the Town	<u>4,627,172.00</u>
	<u>\$38,692,209.00</u>

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Police and Firemen's Retirement System (PFRS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

NOTE 7: LITIGATION

The Town Attorney's letter did not indicate any litigation, claims or contingent liabilities that are either not covered by the Town's insurance carrier or would have a material financial impact on the Town.

NOTE 8: SCHOOL TAXES

Local District School Taxes have been raised and liabilities deferred by statute, resulting in the school taxes prepaid set forth in the Current Fund liabilities as follows:

	<u>LOCAL DISTRICT SCHOOL TAX</u>	
	BALANCE	BALANCE
	DECEMBER	DECEMBER
	<u>31, 2018</u>	<u>31, 2017</u>
Balance of Tax	\$49,610,172.00	\$48,684,382.00
Deferred	<u>50,966,994.00</u>	<u>50,085,238.50</u>
Tax (Prepaid)/Payable	<u><u>(\$1,356,822.00)</u></u>	<u><u>(\$1,400,856.50)</u></u>

NOTE 9: COMPENSATED ABSENCES

Under the existing policy of the Town, employees are allowed to accumulate unused vacation and sick pay over the life of their working careers which may be taken as time off or paid at a later date as outlined in Town personnel policies. It is estimated that, at December 31, 2018, the current cost of such unpaid compensation would approximate \$437,982.00. Under accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the accumulated cost of such unpaid compensation is not required to be reported in the financial statements as presented and any amounts required to be paid are raised in that year's budget and no liability is accrued on December 31, 2018.

NOTE 10: TAX APPEALS

There are several tax appeals filed with the State Tax Court of New Jersey requesting a reduction of assessments for 2018 and prior. Any reduction in assessed valuation will result in a refund of prior year's taxes in the year of settlement, which may be funded from tax revenues through the establishment of a reserve or by the issuance of refunding bonds per N.J.S.A. 40A:2-51. The Town has made provision in the amount of \$74,248.30 for these appeals in the event that the tax reductions are granted.

NOTE 11: CONTINGENT LIABILITIES

The Town participates in several federal and state financial assistance grant programs. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of funds for eligible purposes. These programs are subject to compliance and financial audits by the grantors or their representatives. As of December 31, 2018, the Town does not believe that any material liabilities will result from such audits.

NOTE 12: RISK MANAGEMENT

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Beginning in 1994, the Town became a member of the Suburban Municipal Joint Insurance Fund (the "Fund"), which was formed in accordance with P.L. 1983, C. 372 entitled "An Act Concerning Joint Insurance Funds for Local Government Units of Government." The Fund provides insurance coverage covering each of the above-mentioned risks of loss. The Town's contribution to the Fund is based on actuarial assumptions determined by the Fund's actuary. The Fund also purchases commercial insurance for claims in excess of coverage provided by the Fund.

New Jersey Unemployment Compensation Insurance - The Town has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Town is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Town is billed quarterly for amounts due to the State. Below is a summary of Town contributions, employee contributions, reimbursements to the State for benefits paid, and the ending balance of the Town's expendable trust fund for the current and previous two years:

<u>Year</u>	<u>Contributions</u>		<u>Amount Reimbursed</u>	<u>Ending Balance</u>
	<u>Town</u>	<u>Employee</u>		
2018	-0-	\$28,577.49	\$28,412.80	\$97,897.90
2017	-0-	26,238.58	40,837.85	97,733.21
2016	35,000.00	25,775.13	25,354.49	112,332.48

NOTE 13: DEFERRED COMPENSATION PLAN

The Town offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all Town employees, permits them to defer a portion of their salaries until future years. The Town does not make any contribution to the plan. The deferred compensation is not available to employees until retirement, death, disability, termination or financial hardships.

In accordance with the requirements of the Small Business Job Protection Act of 1996 and the funding requirements of Internal Revenue Code Section 457(g), the Town's Plan was amended to require that all amounts of compensation deferred under the Plan are held for the exclusive benefits of plan participants and beneficiaries. All assets and income under the Plan are held in trust, in annuity contracts or custodial accounts.

All assets of the plan are held by an independent administrator, the Great West Life and Annuity Insurance Company.

The accompanying financial statements do not include the Town's Deferred Compensation Plan activities. The Town's Deferred Compensation Plan financial statements are contained in a separate review report.

NOTE 14: LENGTH OF SERVICE AWARDS PROGRAM

On August 22, 2000, the Town of Westfield adopted an ordinance establishing a Length of Service Awards Program for the members of the Westfield Rescue Squad pursuant to N.J.S.A. 40A:14-183 et seq.

Under this program, each volunteer that performs the minimum amount of service will have an annual amount of up to \$1,150.00 deposited into a tax deferred income account that will earn interest for the volunteer. The cost will be budgeted annually in the budget of the Town and is anticipated to be \$31,000.00 per year.

The accompanying financial statements do not include the Town's Length of Service Award Program's activities. The Town's Length of Service Award Program's Financial Statements are contained in a separate review report, as required by state regulations.

NOTE 15: GASB 75: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)

Plan Description

The Town's defined benefit OPEB plan, Town of Westfield Retiree Medical Plan (the Plan), provides OPEB for all eligible employees of the Town in accordance with the terms of their various labor agreements. The Plan is a single-employer defined benefit OPEB plan administered by the Town. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Summary of Benefits

The Plan provides retirees and their eligible dependents medical benefits provided that they have meet the eligibility requirements contained in the Town's various labor agreements.

Employees Covered by Benefits Terms

Inactive employees or beneficiaries currently receiving benefits payments	57
Inactive employees entitled to but not currently receiving benefits payments	-0-
Active employees	<u>189</u>
	<u>246</u>

Contributions

The contribution requirements of the Town and Plan members are established and may be amended by the Town's governing body.

Pursuant to Chapter 78, P.L, 2011, future retirees eligible for postemployment medical, prescription, dental and vision coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

Net OPEB Liability

The Town's total OPEB liability of \$29,368,817 was measured as of December 31, 2018, and was determined by an actuarial valuation as of that date.

NOTE 15: GASB 75: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)
(CONTINUED)

Actuarial Assumptions

The total OPEB liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	3.0%
Salary Increases	3.0%

Healthcare cost trend rates 8.0 percent decreasing to an ultimate rate of 5.0 percent.

Mortality rates were based on the RP-2014 Headcount-Weighted Healthy Employee Male / Female Mortality Projected with Scale MP-2016.

The actuarial assumptions used in the December 31, 2018 valuation were based on the results of an actuarial experience study for the period January 1, 2018–December 31, 2018.

Discount Rate

The discount rate under GASB 75 should be the single rate that reflects (a) the long-term expected rate of return on plan investments that are expected to be used to finance the benefit payments, to the extent that the plan's fiduciary net position is projected to be sufficient to make projected benefit payments and the assets are expected to be invested using a strategy to achieve that return and (b) a yield or index rate for 20-year, tax exempt general obligations municipal bonds with an average rating of AA/AAa or higher (or an equivalent quality on another scale) to the extent that the conditions in (a) are not met. The discount rates used for determining the Total OPEB liabilities at January 1, 2018 and December 31, 2018, based on the "The S&P Municipal Bond 20-year High Grade Index", are 3.64% and 3.64%, respectively.

NOTE 15: GASB 75: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)
(CONTINUED)

Changes in the Total OPEB Liability

	Net OPEB <u>Liability</u>
Balance at 12/31/17	\$29,168,248
Changes for the year:	
Service cost	915,305
Interest Cost	1,030,494
Differences between expected and actual experience	(29,275)
Benefit payments	<u>(1,715,955)</u>
Net change in OPEB Liability	<u>200,569</u>
Balance at 12/31/18	<u><u>\$29,368,817</u></u>

Sensitivity of the Total OPEB liability to changes in the discount rate and healthcare cost trend rates

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage point higher than the current discount rate:

	December 31, 2018		
	<u>1.00% Decrease (2.64%)</u>	<u>At Discount Rate (3.64)</u>	<u>1.00% Increase (4.64%)</u>
Net OPEB Liability	\$32,030,848	\$29,368,817	\$26,706,786

NOTE 15: GASB 75: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)
(CONTINUED)

Sensitivity of the Total OPEB liability to changes in the healthcare cost trend rates

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	December 31, 2018		
	1.00% <u>Decrease</u> (7.0% decreasing to 4.0%)	Healthcare Cost <u>Trend Rate</u> (8.0% decreasing to 5.0%)	1.00% <u>Increase</u> (9.0% decreasing to 6.0%)
Net OPEB Liability	\$26,318,007	\$29,368,817	\$32,993,996

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2018 the actuarially determined OPEB expense reflected in the Plan report was \$1,941,617.00. The OPEB expense recognized in the Town's financial statements based on actual billing was \$1,696,435.60.

At December 31, 2018, the Plan reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Inflow of Resources</u>	<u>Deferred Outflow of Resources</u>
Differences between expected and actual experience	\$ 25,093.00	\$ -
Changes of assumptions	-	-
Net difference between projected and actual earnings on OPEB plan investments	-	-
Changes in proportion	-	-
Town contributions subsequent to the measurement date	-	-
	<u>\$ 25,093.00</u>	<u>\$ -</u>

NOTE 15: GASB 75: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)
(CONTINUED)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ended <u>June 30,</u>	<u>Amount</u>
2019	(\$4,182)
2020	(\$4,182)
2021	(\$4,182)
2022	(\$4,182)
2023	(\$4,182)
Total Thereafter	<u>(\$4,183)</u>
	<u><u>(\$25,093)</u></u>

Special Funding Situation

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the collective net OPEB liability that is associated with the local participating employer.

At June 30, 2018 and 2017, the State's proportionate share of the net OPEB liability attributable to the Town for the special funding situation is \$27,115,602.00 and \$38,424,161.00 respectively.

NOTE 15: GASB 75: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS OPEB)
(CONTINUED)

State Health Benefit Local Government Retired Employees Plan Information

The New Jersey Division of Pension and Benefits issues publicly available reports on the OPEB plan. Those reports may be obtained by writing to the Division of Pension and Benefits, PO Box 295, Trenton, NJ 08625-0295 or on their website at <http://www.state.nj.us/treasury/pensions/gasb-notices-opeb.shtml>

NOTE 16: SUBSEQUENT EVENTS

The Town has evaluated subsequent events occurring after the financial statement date through July 15, 2019 which is the date the financial statements were available to be issued. Based upon this evaluation, the Town has determined that there are no subsequent events needed to be disclosed.

TOWN OF WESTFIELD

SUPPLEMENTARY SCHEDULES - ALL FUNDS

YEAR ENDED DECEMBER 31, 2018

TOWN OF WESTFIELDCURRENT FUNDSCHEDULE OF CASH-TREASURER

	<u>REF.</u>	<u>CURRENT FUND</u>	
Balance, December 31, 2017	A	\$	5,463,374.23
Increased by Receipts:			
Collector	A-5	\$	191,610,108.21
Revenue Accounts Receivable	A-13		9,392,140.37
Miscellaneous Revenue Not Anticipated	A-2		824,064.35
Interfunds Returned	A-19		1,741,700.00
Appropriation Refunds	A-3		1,900,951.27
Grants Receivable	A-14		109,717.23
Petty Cash	A-8		400.00
State of New Jersey-Senior Citizens and Veterans Deductions-Chapter 20, P.L.1971	A-9		146,870.55
Reserve for:			
Sale of Municipal Assets	A-23		1,171.43
Due to State of New Jersey - Marriage Licenses	A-32		1,865.00
Due to State of New Jersey - DCA Surcharge Fees	A-33		68,371.00
State Library Aid (R.S.18:24A)	A-18		13,269.00
			<u>205,810,628.41</u>
		\$	<u>211,274,002.64</u>
Decreased by Disbursements:			
2018 Appropriations	A-3	\$	43,928,769.86
2017 Appropriation Reserves	A-16		2,008,087.99
Change Fund	A-7		150.00
Petty Cash	A-8		400.00
Interfunds Advanced	A-19		1,743,119.22
Special Improvement District	A-22		416,347.00
Accounts Payable	A-35		3,876.99
Refund of Tax Overpayments	A-27		344,949.10
County Taxes	A-28		41,194,780.22
Due County-Added Taxes	A-29		365,309.80
Local District School Tax	A-30		101,008,198.00
Refund of Other Fees and Permits	A-2		5,344.00
Refund of Parking Meters and Permits	A-2		4,063.25
Refund of Uniform Construction Code Fees	A-2		35,507.80
Refund of Sewer Overpayments	A-34		165.00
Refund of Miscellaneous Revenue Not Anticipated	A-2		11,668.14
Reserve for:			
Tax Appeals	A-17		619,078.86
Maintenance of Free Public Library With State Aid	A-18		13,143.00
Grants Appropriated	A-20		201,112.54
Due to State of New Jersey - Marriage Licenses	A-32		2,035.00
Due to State of New Jersey - DCA Surcharge Fees	A-33		48,378.00
Revaluation	A-36		360,000.00
			<u>192,314,483.77</u>
Balance, December 31, 2018	A	\$	<u><u>18,959,518.87</u></u>

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF CASH - COLLECTOR

	<u>REF.</u>		
Balance, December 31, 2017	A		\$ 39,457,346.42
Received:			
Taxes Receivable	A-10	\$ 149,151,713.91	
Sewer Fees Receivable	A-6	1,711,461.04	
Redemption of Outside Liens	A-12	390,213.41	
Revenue Accounts Receivable	A-13	273,960.07	
2019 Taxes Prepaid	A-25	1,481,556.41	
Tax Overpayments	A-27	420,170.39	
Sewer Overpayments	A-34	165.00	
Miscellaneous Revenue Not Anticipated	A-2	<u>15,125.55</u>	
			<u>153,444,365.78</u>
			\$ 192,901,712.20
Decreased by Disbursements:			
Payments to Treasurer	A-4	\$ 191,610,108.21	
Redemption of Outside Liens	A-12	<u>333,545.96</u>	
			<u>191,943,654.17</u>
Balance, December 31, 2018	A		\$ <u><u>958,058.03</u></u>

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF SEWER FEES RECEIVABLE

	<u>REF.</u>		
Balance December 31, 2017	A		\$ 47,109.05
Increased by:			
2018 Billing			<u>1,731,674.53</u>
			1,778,783.58
Decreased by:			
Cash Receipts	A-2:A-5	\$ 1,711,461.04	
Sewer Overpayments Applied	A-34	3,044.35	
Cancelled		<u>121.33</u>	
			<u>1,714,626.72</u>
Balance December 31, 2018	A		\$ <u><u>64,156.86</u></u>

"A-7"

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF CHANGE FUNDS

	<u>REF.</u>		
Balance, December 31, 2017	A	\$	870.00
Increased by:			
Cash Disbursements	A-4		<u>150.00</u>
Balance, December 31, 2018	A	\$	<u><u>1,020.00</u></u>

OFFICE

Collector		\$	100.00
Town Clerk			100.00
Librarian			170.00
Board of Health			100.00
Municipal Court			300.00
Recreation			100.00
Treasurer			<u>150.00</u>
		\$	<u><u>1,020.00</u></u>

"A-8"

SCHEDULE OF PETTY CASH FUNDS

<u>OFFICE</u>		<u>RECEIVED FROM TREASURER</u>	<u>RETURNED TO TREASURER</u>
Town Administrator	\$	100.00	\$ 100.00
Police Clerk		100.00	100.00
Construction Code Official		100.00	100.00
Board of Health Official		<u>100.00</u>	<u>100.00</u>
	\$	<u><u>400.00</u></u>	<u><u>400.00</u></u>
<u>REF.</u>		A-4	A-4

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

REF.	BALANCE DECEMBER 31., 2017	ACCRUED IN 2018	COLLECTED BY		BALANCE DECEMBER 31., 2018
			COLLECTOR	TREASURER	
	\$	\$	\$	\$	
Clerk:					
Licenses:					
Alcoholic Beverages		35,604.00		35,604.00	
Other		13,635.00		13,635.00	
Fees and Permits		18,838.07		18,838.07	
Health Officer:					
Licenses		26,571.25		26,571.25	
Fees and Permits		42,522.10		42,522.10	
Engineer:					
Fees and Permits		548,213.00		548,213.00	
Chief of Fire Department:					
Fees and Permits		65,378.00		65,378.00	
Chief of Police Department:					
Fees and Permits		103,929.35		103,929.35	
Other Departments					
Fees and Permits		200.00		200.00	
Municipal Court:					
Fines and Costs	62,650.00	540,786.90		568,546.97	34,889.93
Interest and Costs on Taxes		273,960.07	273,960.07		
Parking Meters		1,731,310.52		1,731,310.52	
Interest on Investments		382,866.10		382,866.10	
Payments in Lieu of Taxes-Westfield					
Senior Citizens Housing Corporation		284,554.00		284,554.00	
Consolidated Municipal Property Tax Relief Act		140,812.00		140,812.00	
Energy Receipts Tax		2,932,514.00		2,932,514.00	
Construction Code Official:					
Fees and Permits		1,309,415.00		1,309,415.00	
Health Services-Cranford, Fanwood, Mountainside, Garwood, Roselle Park, and Summit Agreement		518,409.25		518,409.25	
Uniform Fire Safety Act		37,705.86		37,705.86	
Trust Other Surplus		134,000.00		134,000.00	
Verizon Lease		8,741.82		8,741.82	
Cable T.V. Franchise Fees - Comcast		160,023.55		160,023.55	
Cable T.V. Franchise Fees - Verizon		328,350.53		328,350.53	
	\$	\$	\$	\$	\$
	62,650.00	9,638,340.37	273,960.07	9,392,140.37	34,889.93
REF.	A		A-5	A-4	A

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF DUE FROM STATE OF NEW JERSEY
SENIOR CITIZENS AND VETERANS DEDUCTIONS

	<u>REF.</u>		
Balance, December 31, 2017	A	\$	92,968.53
Increased by:			
Senior Citizens and Veterans Deductions:			
Per Tax Duplicate		\$	137,500.00
Allowed by Collector			<u>4,000.00</u>
			141,500.00
		\$	<u>234,468.53</u>
Decreased by:			
Received From State	A-4		<u>146,870.55</u>
Balance, December 31, 2018	A	\$	<u><u>87,597.98</u></u>

CALCULATION OF STATE'S SHARE OF
2018 SENIOR CITIZENS AND VETERANS DEDUCTIONS

Senior Citizens and Veterans Deductions:			
Per Tax Duplicate		\$	137,500.00
Allowed by Collector			<u>4,000.00</u>
	A-10	\$	<u><u>141,500.00</u></u>

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

YEAR	BALANCE DECEMBER 31, 2017	2018 LEVY	ADDED	2017	COLLECTIONS 2018	CANCELLED	TRANSFERRED TO TAX TITLE LIENS	BALANCE DECEMBER 31, 2018
2016	\$ 1,094,622.14		\$ 3,120.55		\$ 3,120.55		\$	250.00
2017		1,094,622.14	6,139.05	26,335,281.87	1,086,772.20	13,064.03	674.96	962,101.96
2018		175,659,683.13		26,335,281.87	148,278,470.21	79,003.41	4,825.68	
	\$ 1,094,622.14	\$ 175,659,683.13	\$ 9,259.60	\$ 26,335,281.87	\$ 149,368,362.96	\$ 92,067.44	\$ 5,500.64	\$ 962,351.96

REF. A

A-2-A-25

A-2

A-11

A

REF.

Collector
Senior Citizens Deductions
Overpayments Applied

\$ 149,151,713.91
141,500.00
75,149.05
\$ 149,368,362.96

ANALYSIS OF 2018 PROPERTY TAX LEVY

TAX YIELD

General Purpose Tax
Special Improvement District Tax
Added Taxes

\$ 173,677,555.85
416,347.00
1,565,780.28
\$ 175,659,683.13

TAX LEVY

Local District School Tax (Abstract)
Special Improvement District
County Taxes:
County Tax (Abstract)
Due County for Added Taxes (54-4-63.1 et seq.)

\$ 101,933,988.00
420,742.21
\$ 41,194,780.22
370,241.69

TOTAL COUNTY TAXES

Local Tax for Municipal Purposes (Abstract)
Minimum Library Tax
Add: Additional Tax Levied
Local Tax for Municipal Purposes Levied

41,565,021.91
\$ 27,975,396.02
2,571,941.25
1,192,593.74
31,739,931.01
\$ 175,659,683.13

"A-11"

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF TAX TITLE LIENS

	<u>REF.</u>		
Balance, December 31, 2017	A		\$ 15,732.66
Increased by:			
Transfers From Taxes Receivable			
Current Year	A-10	\$ 4,825.68	
Prior Year	A-10	674.96	
Interest and Costs on Tax Sale		<u>196.59</u>	
			<u>5,697.23</u>
Balance, December 31, 2018	A		\$ <u><u>21,429.89</u></u>

"A-12"

SCHEDULE OF OUTSIDE LIENS

Increased by:			
Receipts	A-5		\$ 390,213.41
Decreased by:			
Disbursements	A-5		\$ <u>333,545.96</u>
Balance, December 31, 2018	A		\$ <u><u>56,667.45</u></u>

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF GRANTS RECEIVABLE

<u>PROGRAM</u>	<u>BALANCE DECEMBER 31, 2017</u>	<u>ANTICIPATED IN 2018 BUDGET</u>	<u>RECEIVED</u>	<u>UNAPPRORIATED APPLIED</u>	<u>CANCELLED</u>	<u>BALANCE DECEMBER 31, 2018</u>
Municipal Alliance on Alcoholism and Drug Abuse	\$ 26,651.00	\$ 26,651.00	\$ 25,960.40	\$	\$ 690.60	\$ 26,651.00
Drunk Driving Enforcement Fund		5,076.10	5,076.10			
Clean Communities Program		54,695.74	54,695.74			
Recycling Tonnage Grant		30,588.91		30,588.91		
Bulletproof Vest Partnership Grant	384.99		384.99			
Greening Union County	13,600.00	12,500.00	13,600.00			12,500.00
KIDS Recreation Grant-2018 Restrooms Memorial Field		55,000.00				55,000.00
Union County Recycling Enhancement Grant		10,000.00	10,000.00			
Drive Sober Get Pulled Over	540.00				540.00	
	<u>\$ 41,175.99</u>	<u>\$ 194,511.75</u>	<u>\$ 109,717.23</u>	<u>\$ 30,588.91</u>	<u>\$ 1,230.60</u>	<u>\$ 94,151.00</u>
	A	A-2	A-4	A-24	A-1	A

REF.

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF PROPERTY ACQUIRED FOR TAXES
(AT ASSESSED VALUATION)

	<u>REF.</u>	
Balance, December 31, 2017 and December 31, 2018	A	\$ <u><u>312,720.00</u></u>

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF 2017 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2017	BALANCE AFTER TRANSFERS	NET PAID OR CHARGED	BALANCE LAPSED
<u>Salaries and Wages:</u>				
Administrative and Executive	\$ 3,867.05	\$ 3,867.05	\$ 120.00	\$ 3,747.05
Town Clerk	2,053.30	2,053.30		2,053.30
Financial Administration	8,329.11	8,329.11		8,329.11
Assessment of Taxes	16,905.97	16,905.97		16,905.97
Collection of Taxes	13,730.15	13,730.15		13,730.15
Municipal Court	2,436.02	2,436.02	1,735.12	700.90
Public Defender	16,352.00	16,352.00		16,352.00
Engineering Services and Costs	25,808.99	36,553.99		36,553.99
Public Works	47,106.38	47,106.38	33,019.20	14,087.18
Fire	163,621.16	162,121.16	15,789.38	146,331.78
Fire Official	794.83	794.83		794.83
Police	174,127.99	174,127.99	14,994.28	159,133.71
Municipal Prosecutor	0.03	0.03		0.03
School Crossing Guards	30,933.15	30,933.15		30,933.15
Parking Administration	845.32	845.32	457.72	387.60
Board of Health	24,163.89	12,163.89		12,163.89
Recreation	16,039.18	16,039.18		16,039.18
Inspection of Buildings	33,337.76	33,337.76		33,337.76
<u>Interlocal Service Agreements:</u>				
Board of Health (Cranford, Fanwood, Garwood, Mountainside, Roselle Park, New Providence and Summit)	77,611.22	77,611.22		77,611.22
<u>Other Expenses:</u>				
Administrative and Executive	20,608.26	46,796.06	42,323.38	4,472.68
Town Clerk	9,148.82	10,286.36	1,137.54	9,148.82
Financial Administration	8,887.89	10,740.38	1,852.49	8,887.89
Audit	1,000.00	51,000.00	51,000.00	
Assessment of Taxes	1,202.28	2,078.25	885.73	1,192.52
Collection of Taxes	505.53	4,298.46	3,895.01	403.45
Legal Services	5,082.08	42,992.64	42,989.01	3.63
Municipal Court	2,114.40	13,177.59	10,948.26	2,229.33
Public Building and Grounds	3,339.99	26,650.76	25,373.63	1,277.13
Planning Board	1,943.00	2,963.00	1,020.00	1,943.00
Public Works	108,669.42	542,078.71	532,464.41	9,614.30
Board of Adjustment	1,500.25	1,500.25		1,500.25
Workers Compensation Insurance	15,070.45	15,070.45	731.00	14,339.45
Group Insurance Plan for Employees	94,387.64	59,501.73	5,114.09	54,387.64
Unemployment Compensation	25,000.00	25,000.00		25,000.00
Fire Hydrant Services	96.28	42,487.72	42,487.72	
Fire Miscellaneous	1,045.23	117,738.68	117,075.04	663.64
Fire Official Safety	0.17	1,502.17	1,502.00	0.17
Police	19,295.32	249,112.57	234,450.03	14,662.54
First Aid Organization Contribution	100.00	100.00		100.00
Emergency Management Services	828.92	2,978.92	2,150.00	828.92
Street Lighting	95,628.16	95,628.16	89,519.24	6,108.92
Board of Health	3,593.10	8,160.06	6,048.86	2,111.20

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF 2017 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2017	BALANCE AFTER TRANSFERS	NET PAID OR CHARGED	BALANCE LAPSED
<u>Other Expenses</u>				
Animal Control Services	\$ 12.00	\$ 11,660.00	\$ 11,648.00	\$ 12.00
Recreation	464.88	1,104.00	649.02	454.98
Local Cable TV Services	1,867.06	1,867.06		1,867.06
Inspection of Buildings	4,281.68	39,590.68	35,328.12	4,262.56
Electricity	48,934.98	62,772.82	54,577.58	8,195.24
Telephone	18,256.93	40,838.51	27,831.15	13,007.36
Water	3,934.09	5,312.59	4,981.89	330.70
Heating Gas	18,290.47	21,110.84	15,198.77	5,912.07
Gasoline	9,645.35	38,141.09	28,495.74	9,645.35
Contingent	1,500.00	1,500.00	1,022.41	477.59
Contribution to:				
Social Security System (O.A.S.I)	793.07	793.07		793.07
Defined Contribution Retirement Plan	8,583.72	8,583.72	427.10	8,156.62
Sewer Maintenance:				
Rahway Valley Share of Costs				
Operating Expenses	20.00	20.00		20.00
L.O.S.A.P.	35,000.00	35,000.00	27,943.00	7,057.00
Maintenance of a Free Library	101,378.78	107,178.78	107,178.78	
Capital Improvement Fund	26,137.16	463,717.31	437,630.15	26,087.16
Interlocal Service Agreements:				
Board of Health (Cranford, Fanwood, Garwood, Mountainside, Roselle Park, New Providence and Summit)	22,197.27	30,069.90	7,576.05	22,493.85
	\$ <u>1,378,408.13</u>	\$ <u>2,896,411.79</u>	\$ <u>2,039,570.90</u>	\$ <u>856,840.89</u>
<u>REF.</u>	A:A-16			A-1
Appropriation Reserves	A-16	\$ 1,378,408.13		
Transfer from Encumbrances Payable	A-26	<u>1,518,003.66</u>		
		\$ <u>2,896,411.79</u>		
Disbursed	A-4		\$ 2,008,087.99	
Accounts Payable	A-35		<u>31,482.91</u>	
			\$ <u>2,039,570.90</u>	

"A-17"

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF RESERVE FOR TAX APPEALS

	<u>REF.</u>	
Balance, December 31, 2017	A	\$ 193,327.16
Increased by:		
Appropriated from 2018 Budget	A-3	500,000.00
		\$ <u>693,327.16</u>
Decreased by:		
Disbursements	A-4	<u>619,078.86</u>
Balance, December 31, 2018	A	\$ <u><u>74,248.30</u></u>

"A-18"

SCHEDULE OF RESERVE FOR MAINTENANCE OF
FREE PUBLIC LIBRARY WITH STATE AID

Balance, December 31, 2017	A	\$ 13,143.00
Increased by Receipts:		
State Library Aid (R.S.18:24A)	A-4	13,269.00
		\$ <u>26,412.00</u>
Decreased by Disbursements:		
Disbursements	A-4	<u>13,143.00</u>
Balance, December 31, 2018	A	\$ <u><u>13,269.00</u></u>

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>		<u>TOTAL</u>	<u>ANIMAL CONTROL TRUST FUND</u>	<u>TRUST OTHER FUND</u>	<u>GENERAL CAPITAL FUND</u>
Balance, December 31, 2017	A	\$	9,177.81 \$	9,177.81 \$		\$
Interfunds Receivable						
Increased by:						
Cash Disbursements	A-4		1,743,119.22		243,119.22	1,500,000.00
Statutory Excess	A-2		19,865.16	19,865.16		
Decreased by:						
Cash Receipts	A-4	\$	1,741,700.00 \$		241,700.00 \$	1,500,000.00
Balance, December 31, 2018	A	\$	<u>30,462.19 \$</u>	<u>29,042.97 \$</u>	<u>1,419.22 \$</u>	
Interfunds Receivable						

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF RESERVE FOR GRANTS APPROPRIATED

PROGRAM	BALANCE DECEMBER 31, 2017	MODIFIED	2018 APPROPRIATION	EXPENDED	CANCELED	BALANCE DECEMBER 31, 2018
Municipal Alliance on Alcoholism	\$ 31,700.35	\$ 31,700.35	\$ 26,651.00	\$ 29,311.15	\$ 5,157.60	\$ 23,882.60
Municipal Alliance on Alcoholism - Match	2,842.45	2,842.45	10,483.55	6,663.00		6,663.00
Drunk Driving Enforcement Fund	43,776.50	43,776.50	5,076.10	845.00		48,007.60
Clean Communities Program	98,229.85	98,229.85	54,695.74	116,017.74		36,907.85
Body Armor Fund	9,105.64	10,056.72		4,755.24		5,301.48
Tobacco Age of Sale Fund	1,463.55	1,463.55		638.10		825.45
Drive Sober Get Pulled Over	540.00	540.00			540.00	
Alcohol Education and Rehabilitation Fund	2,192.92	2,192.92		600.00		1,592.92
Stormwater Regulation Program	22,313.99	22,313.99				22,313.99
Recycling Tonnage Grant	52,594.41	52,594.41	30,588.91	30,588.91		52,594.41
KIDS Recreation Grant	31,550.50	31,550.50	55,000.00	6,938.00	31,550.50	55,000.00
Union County Recycling Grant	9,127.79	9,127.79	10,000.00	4,755.40		3,062.00
Bulletproof Vest Partnership Grant	490.00	490.00				4,372.39
Greening Union County	2,674.00	2,674.00	12,500.00		490.00	12,500.00
Public Health Priority Funding						2,674.00
	\$ 308,601.95	\$ 309,553.03	\$ 204,995.30	\$ 201,112.54	\$ 37,738.10	\$ 275,697.69
	A		A-3	A-4	A-1	A
Reserves		\$ 308,601.95				
Transferred from Encumbrances Payable		951.08				
		\$ 309,553.03				

REF.

A
A-26

"A-21"

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF RESERVE FOR DAMAGES
REIMBURSED BY INSURANCE

	<u>REF.</u>	
Balance, December 31, 2017 and December 31, 2018	A	\$ <u><u>29,754.75</u></u>

"A-22"

SCHEDULE OF SPECIAL IMPROVEMENT DISTRICT TAXES PAYABLE

Balance December 31, 2017	A	\$ 17,706.35
Increased by:		
2018 Levy		\$ 416,347.00
Added Taxes (R.S.54:4-63.1 et seq.)		<u>4,395.21</u>
	A-1:A-10	\$ <u>420,742.21</u>
		\$ <u><u>438,448.56</u></u>
Decreased by:		
Cash Disbursements	A-4	<u>416,347.00</u>
Balance December 31, 2018	A	\$ <u><u>22,101.56</u></u>

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF RESERVE FOR SALE OF MUNICIPAL ASSETS

	<u>REF.</u>	
Balance, December 31, 2017	A	\$ 182,680.04
Increased by:		
Cash Receipts	A-4	<u>1,171.43</u>
Balance, December 31, 2018	A	\$ <u><u>183,851.47</u></u>

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF RESERVE FOR GRANTS UNAPPROPRIATED

<u>PROGRAM</u>	BALANCE DECEMBER 31, 2017	APPLIED TO 2018 BUDGET
Recycling Tonnage Grant	\$ <u>30,588.91</u>	\$ <u>30,588.91</u>
	\$ <u>30,588.91</u>	\$ <u>30,588.91</u>
<u>REF.</u>	A	A-14

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF PREPAID TAXES

	<u>REF.</u>		
Balance, December 31, 2017	A		\$ 26,335,281.87
Increased by:			
Collection of 2019 Taxes	A-5	\$ 1,481,556.41	
Transferred from Overpayments	A-27	<u>8,374.38</u>	
			\$ <u>1,489,930.79</u>
			\$ 27,825,212.66
Decreased by:			
Applied to 2018 Taxes	A-10		<u>26,335,281.87</u>
Balance, December 31, 2018	A		\$ <u><u>1,489,930.79</u></u>

SCHEDULE OF ENCUMBRANCES PAYABLE

Balance, December 31, 2017	A		\$ 1,518,954.74
Increased by:			
Charged 2018 Appropriations	A-3	\$ <u>1,645,248.73</u>	
			\$ <u>1,645,248.73</u>
			\$ 3,164,203.47
Decreased by:			
Transferred to Appropriation Reserves	A-16	\$ 1,518,003.66	
Transferred to Reserve for Grants	A-20	<u>951.08</u>	
			<u>1,518,954.74</u>
Balance, December 31, 2018	A		\$ <u><u>1,645,248.73</u></u>

"A-27"

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF TAX OVERPAYMENTS

	<u>REF.</u>		
Balance, December 31, 2017	A	\$	117,911.51
Increased by:			
Overpayments in 2018			
Collector	A-5		<u>420,170.39</u>
		\$	<u>538,081.90</u>
Decreased by:			
Refunds	A-4	\$	344,949.10
Applied to 2018 Taxes	A-10		75,149.05
Applied to 2019 Taxes	A-25		<u>8,374.38</u>
			<u>428,472.53</u>
Balance, December 31, 2018	A	\$	<u><u>109,609.37</u></u>

"A-28"

SCHEDULE OF COUNTY TAXES PAYABLE

Balance, December 31, 2017	A	\$	0.03
2018 Levy	A-1:A-10		<u>41,194,780.22</u>
		\$	<u>41,194,780.25</u>
Decreased by:			
Payment	A-4		<u>41,194,780.22</u>
Balance, December 31, 2018	A	\$	<u><u>0.03</u></u>

TOWN OF WESTFIELDCURRENT FUNDSCHEDULE OF DUE COUNTY FOR ADDED TAXES

	<u>REF.</u>		
Balance, December 31, 2017:	A	\$	365,309.80
Increased by:			
County Share of 2017 Levy:			
Added Taxes (R.S.54:4-63.1 <i>et seq.</i>)			
2018	A-10	\$	363,959.80
2017	A-10		6,281.89
	A-1		<u>370,241.69</u>
		\$	<u>735,551.49</u>
Decreased by:			
Cash Disbursements	A-4		<u>365,309.80</u>
Balance, December 31, 2018	A	\$	<u><u>370,241.69</u></u>

SCHEDULE OF LOCAL DISTRICT SCHOOL TAX

Balance, December 31, 2017:			
School Tax Prepaid	A	\$	(1,400,856.50)
School Tax Deferred			<u>50,085,238.50</u>
		\$	48,684,382.00
Increased by:			
Levy-School Year July 1, 2018 to June 30, 2019	A-10		<u>101,933,988.00</u>
			150,618,370.00
Decreased by:			
Payments	A-4		101,008,198.00
Balance, December 31, 2018:			
School Tax Prepaid	A	\$	(1,356,822.00)
School Tax Deferred			<u>50,966,994.00</u>
		\$	<u><u>49,610,172.00</u></u>
<u>2018 LIABILITY FOR LOCAL DISTRICT TAX</u>			
Tax Paid	A-30	\$	101,008,198.00
Add:			
Tax Prepaid December 31, 2017	A-30:A-2		<u>1,400,856.50</u>
			102,409,054.50
Less:			
Tax Prepaid December 31, 2018	A-30		<u>1,356,822.00</u>
Amount Charged to 2018 Operations	A-1	\$	<u><u>101,052,232.50</u></u>

"A-31"

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF RESERVE FOR CODIFICATION OF ORDINANCES

	<u>REF.</u>	
Balance, December 31, 2017 and December 31, 2018	A	\$ <u>26,839.30</u>

"A-32"

SCHEDULE OF DUE TO STATE OF NEW JERSEY - MARRIAGE LICENSES/BURIAL FEES

Balance, December 31, 2017	A	\$ 550.00
Increased by:		
Cash Receipts	A-4	\$ <u>1,865.00</u>
		\$ <u>2,415.00</u>
Decreased by:		
Cash Disbursements	A-4	<u>2,035.00</u>
Balance, December 31, 2018	A	\$ <u>380.00</u>
Analysis of Balance:		
State of New Jersey - Marriage Licenses		\$ 375.00
State of New Jersey - Burial Fees		<u>5.00</u>
		\$ <u>380.00</u>

"A-33"

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF DUE TO STATE OF NEW JERSEY - DCA SURCHARGE FEES

	<u>REF.</u>	
Increased by:		
Cash Receipts	A-4	\$ <u>68,371.00</u>
Decreased by:		
Cash Disbursements	A-4	<u>48,378.00</u>
Balance December 31, 2018	A	\$ <u><u>19,993.00</u></u>

"A-34"

SCHEDULE OF SEWER OVERPAYMENTS

Balance December 31, 2017	A	\$ 14,465.07
Increased by:		
Cash Receipts	A-5	<u>165.00</u>
		\$ <u>14,630.07</u>
Decreased by:		
Cash Disbursements	A-4	\$ 165.00
Applied	A-6	<u>3,044.35</u>
		<u>3,209.35</u>
Balance December 31, 2018	A	\$ <u><u>11,420.72</u></u>

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF ACCOUNTS PAYABLE

	<u>REF.</u>	
Balance December 31, 2017	A	\$ 12,124.09
Increased by:		
Transferred from Appropriation Reserves	A-16	31,482.91
		\$ <u>43,607.00</u>
Decreased by:		
Cash Disbursements	A-4	<u>3,876.99</u>
Balance December 31, 2018	A	\$ <u><u>39,730.01</u></u>

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF RESERVE FOR REVALUATION OF REAL PROPERTY

	<u>REF.</u>		
Balance December 31, 2017	A	\$	699,571.73
Decreased by:			
Cash Disbursements	A-4		<u>360,000.00</u>
Balance December 31, 2018	A	\$	<u><u>339,571.73</u></u>

TOWN OF WESTFIELD

CURRENT FUND

SCHEDULE OF DEFERRED CHARGES
SPECIAL EMERGENCY - N.J.S.A. 40A:4-53

<u>DATE</u> <u>AUTHORIZED</u>	<u>PURPOSE</u>	<u>NET AMOUNT</u> <u>AUTHORIZED</u>	<u>1/5 OF</u> <u>NET AMOUNT</u> <u>AUTHORIZED</u>	<u>BALANCE</u> <u>DECEMBER 31,</u> <u>2017</u>	<u>RAISED IN</u> <u>2018 BUDGET</u>	<u>BALANCE</u> <u>DECEMBER 31,</u> <u>2018</u>
9/26/2017	Revaluation of Real Property	\$ 700,000.00	\$ 140,000.00	\$ 700,000.00	\$ 140,000.00	\$ 560,000.00
				\$ 700,000.00	\$ 140,000.00	\$ 560,000.00

REF.

A

A-3

A

TOWN OF WESTFIELD

TRUST FUND

SCHEDULE OF TRUST CASH - TREASURER

	<u>REF.</u>	<u>ANIMAL CONTROL FEES</u>	<u>OTHER</u>
Balance, December 31, 2017	B	\$ 58,175.81	\$ 5,132,616.22
Increased by Receipts:			
Prepaid Dog Licenses	B-5	\$ 3,289.00	
Animal Control Fees	B-10	20,683.20	
Due State of New Jersey	B-4	1,507.80	
Tax Sale Premiums	B-11		241,700.00
Miscellaneous Deposits	B-12		2,216,031.91
Due Current Fund	B-13		1,419.22
Payroll Deductions	B-14		8,553,242.15
State Unemployment Insurance	B-15		28,577.49
Law Enforcement Trust Fund - County	B-16		16,039.55
Law Enforcement Trust Fund - Federal	B-17		1.46
		<u>25,480.00</u>	<u>11,057,011.78</u>
		\$ 83,655.81	\$ 16,189,628.00
Decreased by Disbursements:			
Expenditures Under R.S.4:19-15.11	B-10	\$ 5,566.64	
Due State of New Jersey	B-4	1,926.60	
Reserve for:			
Premium Refunds Upon Redemption	B-11		479,100.00
Miscellaneous Deposits Refunded	B-12		2,589,331.43
Payroll Deductions	B-14		8,533,323.92
Law Enforcement Trust Fund - County	B-16		8,500.00
State Unemployment Insurance	B-15		28,412.80
		<u>7,493.24</u>	<u>11,638,668.15</u>
Balance, December 31, 2018	B	\$ 76,162.57	\$ 4,550,959.85

"B-3"

TOWN OF WESTFIELD
TRUST FUND
ANALYSIS OF ASSESSMENT CASH

	BALANCE DECEMBER 31, 2018
Fund Balance	\$ 1,462.60
Cash Deficit - Cancelled Assessments	<u>(1,462.60)</u>
	<u>\$ -0-</u>
<u>REF.</u>	B

"B-4"

SCHEDULE OF ANIMAL LICENSE FEES DUE STATE OF NEW JERSEY

Balance, December 31, 2017	B	\$ 7.80
Increased by:		
Cash Receipts	B-2	\$ 1,507.80
Prepaid Applied	B-5	<u>413.40</u>
		<u>1,921.20</u>
Decreased by:		\$ <u>1,929.00</u>
Cash Disbursements	B-2	<u>1,926.60</u>
Balance, December 31, 2018	B	<u>\$ 2.40</u>

TOWN OF WESTFIELD

TRUST FUND

SCHEDULE OF PREPAID ANIMAL CONTROL LICENSES

	<u>REF.</u>		
Balance, December 31, 2017	B	\$	5,227.00
Increased by:			
Cash Receipts	B-2		<u>3,289.00</u>
		\$	8,516.00
Decreased by:			
Applied to Reserve for Animal Control Fund Expenditures	B-10	\$	4,813.60
Applied to Animal License Fees Due State of New Jersey	B-4		<u>413.40</u>
			<u>5,227.00</u>
Balance, December 31, 2018	B	\$	<u><u>3,289.00</u></u>

TOWN OF WESTFIELD
ASSESSMENT TRUST FUND
RESERVE FOR PREPAID ASSESSMENTS

REF.

Balance, December 31, 2017 and
December 31, 2018

B

\$

896.00

"B-7"

TOWN OF WESTFIELD

TRUST FUND

SCHEDULE OF ASSESSMENT LIENS

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>		<u>BALANCE DECEMBER 31, 2018</u>	<u>BALANCE PLEGDED TO RESERVE</u>
1470	Concrete Sidewalks Replacement on Portions of East Broad Street	\$	<u>47.14</u>	\$ <u>47.14</u>
		<u>REF.</u>	B	B-9

"B-8"

SCHEDULE OF ASSESSMENT LIEN INTEREST AND COSTS

Balance, December 31, 2017 and
December 31, 2018
(Block 238 Lots 13 and 14)

B

\$ 125.73

TOWN OF WESTFIELD

TRUST FUND

SCHEDULE OF RESERVE FOR ASSESSMENTS AND LIENS

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	BALANCE DECEMBER 31, 2017	BALANCE DECEMBER 31, 2018
1470	Concrete Sidewalks Replacement on Portions of East Broad Street	\$ <u>47.14</u>	\$ <u>47.14</u>
		\$ <u><u>47.14</u></u>	\$ <u><u>47.14</u></u>
		<u>REF.</u> B	B

TOWN OF WESTFIELD

TRUST FUND

SCHEDULE OF RESERVE FOR ANIMAL CONTROL FUND EXPENDITURES

	<u>REF.</u>			
Balance, December 31, 2017	B		\$	43,763.20
Increased by:				
Animal Control Fees Collected	B-2	\$	20,683.20	
Prepaid Collections Applied	B-5		<u>4,813.60</u>	
				<u>25,496.80</u>
			\$	<u>69,260.00</u>
Decreased by:				
Expenditures Under R.S.4:19-15.11	B-2	\$	5,566.64	
Statutory Excess	B-13		<u>19,865.16</u>	
				<u>25,431.80</u>
Balance, December 31, 2018	B		\$	<u><u>43,828.20</u></u>

<u>LICENSE FEES COLLECTED</u>	
<u>YEAR</u>	<u>AMOUNT</u>
2017	\$ 21,208.40
2016	<u>22,619.80</u>
	\$ <u><u>43,828.20</u></u>

"B-11"

TOWN OF WESTFIELD

TRUST FUND

SCHEDULE OF PREMIUM RECEIVED AT TAX SALE

	<u>REF.</u>	
Balance December 31, 2017	B	\$ 1,135,400.00
Increase by:		
Receipts	B-2	241,700.00
		\$ <u>1,377,100.00</u>
Decreased by:		
Disbursements	B-2	<u>479,100.00</u>
Balance, December 31, 2018	B	\$ <u><u>898,000.00</u></u>

"B-12"

SCHEDULE OF MISCELLANEOUS DEPOSITS

Balance December 31, 2017	B	\$ 3,469,737.01
Increased by:		
Receipts	B-2	2,216,031.91
		\$ <u>5,685,768.92</u>
Decreased by:		
Disbursements	B-2	<u>2,589,331.43</u>
Balance, December 31, 2018	B	\$ <u><u>3,096,437.49</u></u>

An analysis of the Miscellaneous Deposits is on file in the office of the Town Treasurer.

TOWN OF WESTFIELD

TRUST FUND

SCHEDULE OF DUE CURRENT FUND

	<u>REF.</u>	<u>ANIMAL CONTROL TRUST FUND</u>	<u>TRUST OTHER FUND</u>
Balance, December 31, 2017 Due To	B	\$ 9,177.81	\$
Increased by:			
Cash Receipts	B-2		1,419.22
Statutory Excess	B-10	<u>19,865.16</u>	<u> </u>
Balance, December 31, 2018 Due To	B	<u>\$ 29,042.97</u>	<u>\$ 1,419.22</u>

"B-14"

TOWN OF WESTFIELD

TRUST FUND

SCHEDULE OF RESERVE FOR PAYROLL DEDUCTIONS PAYABLE

	<u>REF.</u>	
Balance December 31, 2017	B	\$ 188,774.64
Increased by:		
Payroll Deductions	B-2	<u>8,553,242.15</u>
		\$ <u>8,742,016.79</u>
Decreased by:		
Disbursements	B-2	<u>8,533,323.92</u>
Balance December 31, 2018	B	\$ <u><u>208,692.87</u></u>

"B-15"

SCHEDULE OF RESERVE FOR STATE UNEMPLOYMENT INSURANCE

Balance December 31, 2017	B	\$ 97,733.21
Increased by:		
Employee Deductions	B-2	<u>28,577.49</u>
		\$ <u>126,310.70</u>
Decreased by:		
Disbursements	B-2	<u>28,412.80</u>
Balance December 31, 2018	B	\$ <u><u>97,897.90</u></u>

"B-16"

TOWN OF WESTFIELD

TRUST FUND

SCHEDULE OF LAW ENFORCEMENT TRUST - COUNTY

	<u>REF.</u>	
Balance December 31, 2017	B	\$ 229,141.07
Increased by:		
Cash Receipts	B-2	16,039.55
		\$ <u>245,180.62</u>
Decreased by:		
Cash Disbursements	B-2	<u>8,500.00</u>
Balance December 31, 2018	B	\$ <u><u>236,680.62</u></u>

"B-17"

SCHEDULE OF LAW ENFORCEMENT TRUST - FEDERAL

Balance December 31, 2017	B	\$ 155.81
Increased by:		
Cash Receipts	B-2	<u>1.46</u>
Balance December 31, 2018	B	\$ <u><u>157.27</u></u>

TOWN OF WESTFIELD

GENERAL CAPITAL FUND

SCHEDULE OF GENERAL CAPITAL CASH - TREASURER

	<u>REF.</u>		
Balance, December 31, 2017	C		\$ 1,900,906.83
Increased by Receipts:			
Deferred Charges to Future Taxation - Unfunded		\$ 550,770.00	
Grants Receivable	C-4	85,000.00	
Reserve for Debt Service	C-8	13,880.00	
Proceeds from Loan	C-15	142,500.00	
Capital Improvement Fund: 2018 Budget Appropriation	C-12	<u>1,725,000.00</u>	
			<u>2,517,150.00</u>
			\$ <u>4,418,056.83</u>
Decreased by Disbursements:			
Contracts Payable	C-11	\$ <u>3,651,431.52</u>	
			<u>3,651,431.52</u>
Balance, December 31, 2018	C		\$ <u><u>766,625.31</u></u>

TOWN OF WESTFIELD

GENERAL CAPITAL FUND

ANALYSIS OF GENERAL CAPITAL CASH AND INVESTMENTS

	BALANCE DECEMBER <u>31, 2018</u>
Fund Balance	\$ 365,609.48
Improvement Authorizations Funded (Listed on Exhibit "C-7")	775,633.00
Improvement Authorization Expenditures (Listed on Exhibit "C-5")	(4,351,804.90)
Reserve for:	
Union County-Senior Citizens Construction	15,000.00
Debt Service	221,187.62
NJDOT Grant	363,000.00
Contracts Payable	3,550,900.11
Capital Improvement Fund	197,600.00
DCA Special Improvement District Loan Receivable	(7,500.00)
Grants Receivable	<u>(363,000.00)</u>

\$ 766,625.31

REF. C

TOWN OF WESTFIELD
GENERAL CAPITAL FUND
SCHEDULE OF GRANTS RECEIVABLE

	<u>REF.</u>	
Balance, December 31, 2017	C	\$ 85,000.00
Increased by:		
Grant Reserves	C-9	<u>363,000.00</u>
		448,000.00
Decreased by:		
Received	C-2	<u>85,000.00</u>
December 31, 2018	C	\$ <u><u>363,000.00</u></u>
Analysis of Balance		
NJDOT - Grove Street - Rahway to Central Avenue		\$ <u>363,000.00</u>
		\$ <u><u>363,000.00</u></u>

TOWN OF WESTFIELD
GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION-UNFUNDED

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	ANALYSIS OF BALANCE	
		BALANCE DECEMBER 31, 2018	DECEMBER 31, 2018
			UNEXPENDED IMPROVEMENT AUTHORIZATION
			<u>EXPENDITURES</u>
		\$	\$
2089	General Improvements	48,163.84	48,163.84
2090	Replacement of Sidewalks/Various Locations	178.07	178.07
2107	Replacement of Curbing/ Reconstruction of Roadway/Various Streets	47,691.37	47,691.37
2131	Replacement of Sidewalk and Construction of New Sidewalks	937.58	937.58
2139	Purchase of Equipment and Vehicles for the Department of Public Works	89,093.85	89,093.85
2141	Replacement and Construction of Sidewalks, Various Locations	21,770.00	21,770.00
2142	Replacement of Sidewalks and Construction of New Sidewalks at Various Locations	8,959.50	8,959.50
2154	Replacement of Curbing and Reconstruction of Roadway on Various Streets	58,792.91	58,792.91
2155	Improvements to Westfield Avenue	66,350.00	66,350.00
2156	Installation of Safety Devices	26,577.73	26,577.73
2157	Improvements to Willow Grove Road	21,154.60	21,154.60
2158	Replacement of Curbing on Various Streets	133,000.00	133,000.00
2166	Replacement of Sidewalk at Various Locations	1,587.44	1,587.44
2174	Improvement of Barchester Way	100,500.00	100,500.00
2175	Replacement of Curbing/ Reconstruction of Roadway/Various Streets	12.37	12.37
2199	Improvement of North Euclid Avenue	38,000.00	38,000.00
2205	Replacement of Sidewalk at Various Locations	19,000.00	16,435.00
2208a	Replacement of Sidewalk at Various Locations	952,150.00	887,469.37
2211	Resurfacing & Reconstruction of Various Roads	970,000.00	606,127.37
2212	Replacement of the Playground at Mindowaskin Park	2,409,850.00	1,975,824.30
2213	Various Public Improvements/Grove St., Crosswalks,/Striping, Eng. Study	180,000.00	145,039.60
2214	Replace Curbing on Walnut Street	76,000.00	58,140.00
	Replace Sidewalks at Various Locations		
		\$ 5,269,769.26	\$ 4,351,804.90

REF. C C-3 C-7

TOWN OF WESTFIELD

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES
TO FUTURE TAXATION - FUNDED

	<u>REF.</u>		
Balance, December 31, 2017	C		\$ 23,687,000.00
Increased by:			
Loan Proceeds		\$ 150,000.00	<u>150,000.00</u>
			\$ <u>23,837,000.00</u>
Decreased by:			
Serial Bonds Paid by Budget	C-13	\$ 2,550,000.00	
Loan Paid by Budget	C-14	<u>17,000.00</u>	<u>2,567,000.00</u>
Balance, December 31, 2018	C		\$ <u><u>21,270,000.00</u></u>

"C-8"

TOWN OF WESTFIELD

GENERAL CAPITAL FUND

SCHEDULE OF RESERVE FOR DEBT SERVICE

	<u>REF.</u>	
Balance, December 31, 2017	C	\$ 207,307.62
Increased by:		
Cash Receipts	C-2	<u>13,880.00</u>
Balance, December 31, 2018	C	\$ <u><u>221,187.62</u></u>

"C-9"

TOWN OF WESTFIELD

GENERAL CAPITAL FUND

SCHEDULE OF RESERVE FOR GRANTS RECEIVABLE

REF.

Increased by:		
Grant Receivable	C-4	\$ <u>363,000.00</u>
December 31, 2018	C	\$ <u><u>363,000.00</u></u>
Analysis of Balance		
NJDOT - Grove Street - Rahway to Central Avenue		\$ <u>363,000.00</u>
		\$ <u><u>363,000.00</u></u>

"C-10"

TOWN OF WESTFIELD

GENERAL CAPITAL FUND

SCHEDULE OF RESERVE FOR UNION COUNTY-SENIOR CITIZEN CENTER

	<u>REF.</u>		
Balance, December 31, 2017 and December 31, 2018	C	\$	<u>15,000.00</u>

"C-11"

SCHEDULE OF CONTRACTS PAYABLE

Balance, December 31, 2017	C	\$	433,102.28
Increased by:			
Improvement Authorizations	C-7	\$	<u>6,771,050.78</u>
			<u>6,771,050.78</u>
		\$	<u>7,204,153.06</u>
Decreased by:			
Cash Disbursements	C-2	\$	3,651,431.52
Contracts Payable Canceled	C-7		<u>1,821.43</u>
			<u>3,653,252.95</u>
Balance, December 31, 2018	C	\$	<u>3,550,900.11</u>

TOWN OF WESTFIELD

GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>REF.</u>		
Balance, December 31, 2017	C	\$	201,600.00
Increased by:			
2018 Budget Appropriation	C-2	\$	<u>1,725,000.00</u>
			1,926,600.00
Decreased by:			
Appropriation to Finance Improvement Authorizations	C-7		<u>1,729,000.00</u>
Balance, December 31, 2018	C	\$	<u><u>197,600.00</u></u>

TOWN OF WESTFIELD
GENERAL CAPITAL FUND

SCHEDULE OF GENERAL SERIAL BONDS

<u>PURPOSE</u>	<u>DATE OF ISSUE</u>	<u>ORIGINAL ISSUE</u>	<u>MATURITIES OF BONDS OUTSTANDING DECEMBER 31, 2018</u>		<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2017</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2018</u>
			<u>DATE</u>	<u>AMOUNT</u>				
General Improvement Bonds	7/15/2009	\$ 8,217,000.00	7/15/2019	\$ 1,450,000.00	3.125%	\$	\$	
			7/15/2020	1,450,000.00	3.500%			
			7/15/2021	1,462,000.00	3.500%	5,812,000.00	1,450,000.00	4,362,000.00
General Improvement Bonds	8/15/2015	9,159,000.00	8/15/2019	680,000.00	2.000%			
			8/15/2020	730,000.00	2.000%			
			8/15/2021	800,000.00	2.000%			
			8/15/2022	900,000.00	2.000%			
			8/15/2023	900,000.00	2.000%			
			8/15/2024	900,000.00	2.000%			
			8/15/2025	900,000.00	2.125%			
8/15/2026	900,000.00	2.375%						
	8/15/2027	899,000.00	2.500%		8,234,000.00	625,000.00	7,609,000.00	
General Improvement Bonds	8/15/2015	9,159,000.00	9/15/2019	475,000.00	1.250%			
			9/15/2020	475,000.00	2.000%			
			9/15/2021	475,000.00	2.000%			
			9/15/2022	950,000.00	2.000%			
			9/15/2023	950,000.00	2.000%			
			9/15/2024	950,000.00	2.000%			
			9/15/2025	950,000.00	2.000%			
			9/15/2026	950,000.00	2.000%			
			9/15/2027	950,000.00	2.000%			
9/15/2028	950,000.00	2.125%						
	9/15/2029	950,000.00	2.250%		9,500,000.00	475,000.00	9,025,000.00	
<u>REF.</u>								
\$						<u>23,546,000.00</u>	<u>\$</u>	<u>20,996,000.00</u>
C							C-6	C

TOWN OF WESTFIELD
GENERAL CAPITAL FUND

SCHEDULE OF DCA SPECIAL IMPROVEMENT DISTRICT LOAN PAYABLE

PURPOSE	DATE OF ISSUE	AMOUNT OF ORIGINAL ISSUE	DATE	OUTSTANDING DECEMBER 31, 2018	INTEREST RATE	BALANCE DECEMBER 31, 2017	INCREASES		BALANCE DECEMBER 31, 2018	
							INCREASED	DECREASED		
Redesign and Reconstruction of Various Parking Lots	4/1/2007	\$ 150,000.00	05/01/19	\$ 10,000.00						
			05/01/20	10,000.00						
			05/01/21	10,000.00						
			05/01/22	10,000.00	0.00%	50,000.00		10,000.00		40,000.00
Westfield Parking Lot Improvements and Facade Renovations	2/13/2018	105,000.00	08/01/19	7,000.00						
			08/01/20	7,000.00						
			08/01/21	7,000.00						
			08/01/22	7,000.00						
			08/01/23	7,000.00						
			08/01/24	7,000.00						
			08/01/25	7,000.00						
			08/01/26	7,000.00						
			08/01/27	7,000.00						
			08/01/28	7,000.00						
08/01/29	7,000.00	0.00%	91,000.00		7,000.00		84,000.00			
08/01/30	7,000.00									
Westfield Parking Lot #7 Improvements and Facade Renovations	4/30/2019	150,000.00	05/01/19	10,000.00						
			05/01/20	10,000.00						
			05/01/21	10,000.00						
			05/01/22	10,000.00						
			05/01/23	10,000.00						
			05/01/24	10,000.00						
			05/01/25	10,000.00						
			05/01/26	10,000.00						
			05/01/27	10,000.00						
			05/01/28	10,000.00						
			05/01/29	10,000.00						
			05/01/30	10,000.00						
			05/01/31	10,000.00						
05/01/32	10,000.00	0.00%	150,000.00		150,000.00		150,000.00			
05/01/33	10,000.00									
						\$ 141,000.00	\$ 150,000.00	\$ 17,000.00	\$ 274,000.00	

REF.

C

C-6

C-15

TOWN OF WESTFIELD

GENERAL CAPITAL FUND

SCHEDULE OF DCA SPECIAL IMPROVEMENT DISTRICT LOAN RECIEVABLE

	<u>REF.</u>	
Increased by:		
Loans Issued	C-14	\$ 150,000.00
Decreased by:		
Cash Receipts	C-2	<u>142,500.00</u>
Balance December 31, 2018	C	\$ <u><u>7,500.00</u></u>

TOWN OF WESTFIELD

GENERAL CAPITAL FUND

SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

ORDINANCE NUMBER	IMPROVEMENT AUTHORIZATION	BALANCE	
		DECEMBER 31, 2018	
		<u>CAPITAL FUND</u>	<u>TRUST FUND</u>
1890	Replacement of Curbing on Various Streets	\$	\$ 257.20
2027	Replacement of Curbing and Construction of New Curbing		1,205.40
2089	Replacement of Sidewalks/Various Locations	48,163.84	
2090	Replacement of Curbing/Reconstruction of Roadway/Various Streets	178.07	
2107	Replacement of Sidewalk and Construction of New Sidewalks	47,691.37	
2131	Purchase of Various Equipment and Vehicles for Department of Public Works	937.58	
2139	Replacement and Construction of Sidewalks, Various Locations	89,093.85	
2141	Replacement of Sidewalks and Construction of New Sidewalks at Various Locations	21,770.00	
2142	Replacement of Curbing and Reconstruction of Roadway on Various Streets	8,959.50	
2154	Improvements to Westfield Avenue	58,792.91	
2155	Installation of Safety Devices	66,350.00	
2156	Improvements to Willow Grove Road	26,577.73	
2157	Replacement of Curbing on Various Streets	21,154.60	
2158	Replacement of Sidewalk at Various Locations	133,000.00	
2166	Improvement of Barchester Way	1,587.44	
2174	Replacement of Curbing/Reconstruction of Roadway/Various Streets	100,500.00	
2175	Improvement of North Euclid Avenue	12.37	
2199	Replacement of Sidewalk at Various Locations	38,000.00	
2205	Replacements of Sidewalks at Various Locations	19,000.00	
2208a	Resurfacing & Reconstruction of Various Roads	959,650.00	
2211	Replacement of the Playground at Mindowaskin Park	970,000.00	
2212	Various Public Improvements	2,409,850.00	
2213	Curbing & Construction at Walnut Street	180,000.00	
2214	Replacement of Sidewalks and Construction of New Sidewalks at Various Locations	76,000.00	
		\$ <u>5,277,269.26</u>	\$ <u>1,462.60</u>

TOWN OF WESTFIELD

SWIMMING POOL UTILITY FUND

SCHEDULE OF CASH-TREASURER

	<u>REF.</u>	<u>OPERATING</u>	<u>CAPITAL</u>
Balance, December 31, 2017	D	\$ 770,682.87	\$ 83,876.08
Increased by Receipts:			
Subscriptions	D-3	\$ 917,890.50	
Admissions	D-3	167,171.20	
Miscellaneous	D-3	104,629.80	
Capital Improvement Fund	D-15	<u>5,000.00</u>	
		\$ <u>1,189,691.50</u>	<u>5,000.00</u>
		\$ <u>1,960,374.37</u>	\$ <u>88,876.08</u>
Decreased by Disbursements:			
2018 Appropriations	D-4	\$ 979,102.81	
2017 Appropriation Reserves	D-12	145,203.19	
Change Fund	D	400.00	
Accrued Interest on Bonds	D-17	67,040.00	
Refund of Revenue	D-3	<u>5,411.28</u>	
		<u>1,197,157.28</u>	
Balance, December 31, 2018	D	\$ <u>763,217.09</u>	\$ <u>88,876.08</u>

"D-6"

TOWN OF WESTFIELD

SWIMMING POOL UTILITY FUND

SCHEDULE OF ENCUMBRANCES PAYABLE

	<u>REF.</u>	
Balance, December 31, 2017	D	\$ 34,391.50
Increased by:		
2018 Appropriations	D-4	<u>77,530.41</u>
		\$ 111,921.91
Decreased by:		
Transferred to Appropriation Reserves	D-12	<u>34,391.50</u>
Balance, December 31, 2018	D	\$ <u><u>77,530.41</u></u>

"D-7"

SCHEDULE OF PREPAID MEMBERSHIPS

Balance, December 31, 2018 and December 31, 2017	D	\$ <u><u>1,543.00</u></u>
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"D-8"

TOWN OF WESTFIELD

SWIMMING POOL UTILITY FUND

SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>		<u>BALANCE DECEMBER 31, 2018</u>
2037	Improvements to Swimming Pool	\$	1,700,000.00
2152	Improvements to Pool Complex		<u>3,190,000.00</u>
		\$	<u><u>4,890,000.00</u></u>
	<u>REF.</u>		D

"D-9"

ANALYSIS OF
CAPITAL CASH AND INVESTMENTS

		<u>BALANCE DECEMBER 31, 2018</u>
Fund Balance	\$	48,174.56
Capital Improvement Fund		25,891.52
Ordinance #2037-Improvements to Swimming Pool		7,500.00
Ordinance #2152-Improvements to Swimming Pool Complex		<u>7,310.00</u>
	\$	<u><u>88,876.08</u></u>
	<u>REF.</u>	D

"D-10"

TOWN OF WESTFIELD
SWIMMING POOL UTILITY FUND
SCHEDULE OF FIXED CAPITAL

BALANCE
DECEMBER 31,
2018 AND 2017

Swimming Pool	\$	1,943,546.43
Concession Snack Bar		<u>12,897.24</u>
	\$	<u><u>1,956,443.67</u></u>
<u>REF.</u>		D

TOWN OF WESTFIELD

SWIMMING POOL UTILITY FUND

SCHEDULE OF DEFERRED AMORTIZATION

REF.

Balance, December 31, 2017 and
December 31, 2018

D

\$ 233,000.00

TOWN OF WESTFIELD

SWIMMING POOL UTILITY FUND

SCHEDULE OF 2017 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2017	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
Operating:				
Salaries and Wages	\$ 4,776.69	\$ 4,776.69	\$	4,776.69
Other Expenses	104,336.98	138,728.48	138,703.19	25.29
Deferred Charges and Regulatory Expenditures:				
Public Employees Retirement System	6,500.00	6,500.00	6,500.00	801.01
Social Security System (O.A.S.I.)	<u>801.01</u>	<u>801.01</u>		<u>801.01</u>
	\$ <u>116,414.68</u>	\$ <u>150,806.18</u>	\$ <u>145,203.19</u>	\$ <u>5,602.99</u>
<u>REF.</u>	D		D-5	D-1
Appropriation Reserves	\$ 116,414.68			
Transferred from Encumbrances Payable	<u>34,391.50</u>			
	\$ <u>150,806.18</u>			

TOWNSHIP OF WESTFIELD

SWIMMING POOL UTILITY CAPITAL FUND

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>DATE</u>	BALANCE DECEMBER 31, 2017 <u>FUNDED</u>	BALANCE DECEMBER 31, 2018 <u>FUNDED</u>
2037	Improvements to Swimming Pool	11/20/01	\$ 7,500.00	7,500.00
2152	Improvements to Pool Complex	08/07/07	7,310.00	7,310.00
			<u>\$ 14,810.00</u>	<u>14,810.00</u>

REF.

D

D

TOWN OF WESTFIELD
SWIMMING POOL UTILITY CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS

<u>PURPOSE</u>	<u>DATE OF ISSUE</u>	<u>ORIGINAL ISSUE</u>	<u>MATURITIES OF BONDS OUTSTANDING DECEMBER 31, 2018</u>		<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2017</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2018</u>
			<u>DATE</u>	<u>AMOUNT</u>				
Swim Pool Bonds	7/15/2009	\$ 3,038,000.00	7/15/2019	\$ 325,000.00	3.125%	\$	\$	
			7/15/2020	325,000.00	3.500%			
			7/15/2021	335,000.00	3.500%			
			7/15/2022	340,000.00	3.500%			
			7/15/2023	343,000.00	3.625%		315,000.00	1,668,000.00
						\$	<u>1,983,000.00</u>	<u>1,668,000.00</u>
						\$	<u>315,000.00</u>	<u>1,668,000.00</u>

REF.

D

D-16

D

"D-15"

TOWN OF WESTFIELD

SWIMMING POOL UTILITY CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>REF.</u>	
Balance, December 31, 2017	D	\$ 20,891.52
Increased by:		
Cash Receipts	D-5	<u>5,000.00</u>
Balance, December 31, 2018	D	\$ <u><u>25,891.52</u></u>

"D-16"

SCHEDULE OF RESERVE FOR AMORTIZATION

Balance, December 31, 2017	D	\$ 4,630,443.67
Increased by:		
Bonds Paid by Budget	D-14	<u>315,000.00</u>
Balance, December 31, 2018	D	\$ <u><u>4,945,443.67</u></u>

TOWN OF WESTFIELD

SWIMMING POOL UTILITY FUND

SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES

	<u>REF.</u>	
Balance, December 31, 2017	D	\$ 46,269.68
Increased by:		
2018 Budget Appropriation	D-4	<u>51,497.00</u>
		97,766.68
Decreased by:		
Cash Disbursements	D-5	<u>67,040.00</u>
Balance, December 31, 2018	D	\$ <u><u>30,726.68</u></u>

TOWN OF WESTFIELD
PUBLIC ASSISTANCE TRUST FUND
SCHEDULE OF CASH - TREASURER

	<u>REF.</u>	<u>P.A.T.F. I</u>	<u>FUND TOTAL</u>
Balance, December 31, 2017	E	\$ 5,561.80 \$	5,561.80
Increased by:			
Other	E-4	<u>51.93</u>	<u>51.93</u>
Balance, December 31, 2018	E	\$ <u>5,613.73</u> \$	<u>5,613.73</u>

TOWN OF WESTFIELD
PUBLIC ASSISTANCE TRUST FUND
SCHEDULE OF CASH AND RECONCILIATION
PER N.J.S.A. 40A:5-5

Balance, December 31, 2018 and February 28, 2019		\$ <u>5,618.74</u>
RECONCILIATION - February 28, 2019	<u>P.A.T.F. I</u> <u>ACCOUNT</u>	<u>TOTAL</u>
Balance on Deposit per Statement of:		
TWO RIVER COMMUNITY BANK A/C # 3011510891	\$ <u>5,618.74</u>	\$ <u>5,618.74</u>
Balance, February 28, 2019	\$ <u>5,618.74</u>	\$ <u>5,618.74</u>

TOWN OF WESTFIELD
PUBLIC ASSISTANCE TRUST FUND
SCHEDULE OF CASH AND RECONCILIATION
AS OF DECEMBER 31, 2018

	<u>REF.</u>		
Balance, December 31, 2017	E-1	\$	5,561.80
Increased by:			
Cash Receipts			<u>51.93</u>
Balance, December 31, 2018	E-1	\$	<u><u>5,613.73</u></u>

RECONCILIATION - DECEMBER 31, 2018	<u>P.A.T.F. I</u>		<u>TOTAL</u>
	<u>ACCOUNT</u>		
Balance on Deposit per Statement of: TWO RIVER COMMUNITY BANK A/C # 3011510891		\$ <u>5,613.73</u>	\$ <u>5,613.73</u>
Balance, December 31, 2018		\$ <u><u>5,613.73</u></u>	\$ <u><u>5,613.73</u></u>

TOWN OF WESTFIELD
PUBLIC ASSISTANCE TRUST FUND
SCHEDULE OF REVENUES
YEAR ENDED DECEMBER 31, 2018

	<u>P.A.T.F. I</u>	<u>FUND</u> <u>TOTAL</u>
Interest Earned	\$ <u>51.93</u>	\$ <u>51.93</u>
Total Revenues (P.A.T.F.)	\$ <u><u>51.93</u></u>	\$ <u><u>51.93</u></u>
<u>REF.</u>	E-1	

PART II

TOWN OF WESTFIELD

STATISTICAL DATA

LIST OF OFFICIALS

COMMENTS AND RECOMMENDATION

YEAR ENDED DECEMBER 31, 2018

COMPARATIVE STATEMENT OF OPERATIONS AND
CHANGES IN FUND BALANCE - CURRENT FUND

	YEAR 2018		YEAR 2017	
	<u>AMOUNT</u>	<u>%</u>	<u>AMOUNT</u>	<u>%</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>				
Fund Balance Utilized	\$ 4,200,000.00	2.16%	\$ 2,174,344.00	1.15%
Miscellaneous - From Other Than Local				
Property Tax Levies	14,671,794.34	7.54%	13,692,952.89	7.22%
Collection of Delinquent Taxes and Tax Title Liens	1,089,892.75	0.56%	1,381,499.82	0.73%
Collection of Current Tax Levy	<u>174,613,752.08</u>	<u>89.74%</u>	<u>172,515,653.44</u>	<u>90.91%</u>
<u>TOTAL INCOME</u>	<u>\$ 194,575,439.17</u>	<u>100.00%</u>	<u>\$ 189,764,450.15</u>	<u>100.00%</u>
<u>EXPENDITURES</u>				
Budget Expenditures	\$ 45,958,496.34	24.14%	\$ 43,811,502.45	23.53%
County Taxes	41,565,021.91	21.83%	41,650,934.19	22.37%
Local School Taxes	101,052,232.50	53.08%	98,524,633.50	52.92%
Special Improvement District Tax	420,742.21	0.22%	410,919.37	0.22%
Other Expenditures	<u>1,378,106.38</u>	<u>0.72%</u>	<u>1,791,264.98</u>	<u>0.96%</u>
<u>TOTAL EXPENDITURES</u>	<u>\$ 190,374,599.34</u>	<u>100.00%</u>	<u>\$ 186,189,254.49</u>	<u>100.00%</u>
Excess in Revenue	\$ 4,200,839.83		\$ 3,575,195.66	
Adjustments to Income Before Fund Balance: Expenditures Included above which are Deferred Charges to Budget of Succeeding Year			<u>700,000.00</u>	
Statutory Excess to Fund Balance	\$ 4,200,839.83		\$ 4,275,195.66	
Fund Balance, January 1	<u>14,510,516.74</u>		<u>12,409,665.08</u>	
	\$ 18,711,356.57		\$ 16,684,860.74	
Less: Utilization as Anticipated Revenue	<u>4,200,000.00</u>		<u>2,174,344.00</u>	
Fund Balance, December 31	<u>\$ 14,511,356.57</u>		<u>\$ 14,510,516.74</u>	

COMPARATIVE STATEMENT OF OPERATIONS AND
CHANGES IN FUND BALANCE - SWIMMING POOL UTILITY FUND

	YEAR 2018		YEAR 2017	
	<u>AMOUNT</u>	<u>%</u>	<u>AMOUNT</u>	<u>%</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>				
Fund Balance Utilized	\$ 86,820.00	6.80%	\$ 97,414.00	6.88%
Collection of Pool Fees	1,184,280.22	92.76%	1,197,656.09	84.58%
Miscellaneous From Other Than Pool Fees	<u>5,602.99</u>	<u>0.44%</u>	<u>120,977.08</u>	<u>8.54%</u>
<u>TOTAL INCOME</u>	<u>\$ 1,276,703.21</u>	<u>100.00%</u>	<u>\$ 1,416,047.17</u>	<u>100.00%</u>
<u>EXPENDITURES</u>				
Operating	\$ 831,300.00	66.78%	\$ 773,765.00	64.00%
Capital Improvements	5,000.00	0.40%	5,000.00	0.41%
Debt Service	366,497.00	29.44%	376,040.00	31.11%
Deferred Charges and Regulatory Expenditures	<u>42,000.00</u>	<u>3.37%</u>	<u>54,108.66</u>	<u>4.48%</u>
<u>TOTAL EXPENDITURES</u>	<u>\$ 1,244,797.00</u>	<u>100.00%</u>	<u>\$ 1,208,913.66</u>	<u>100.00%</u>
Excess in Revenue	\$ 31,906.21		\$ 207,133.51	
Fund Balance, January 1	<u>572,164.01</u>		<u>462,444.50</u>	
	\$ 604,070.22		\$ 669,578.01	
Decreased by:				
Utilized by Swimming Pool Operating Budget	<u>86,820.00</u>		<u>97,414.00</u>	
Fund Balance, December 31	<u>\$ 517,250.22</u>		<u>\$ 572,164.01</u>	

COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

	<u>2018</u>	<u>2017</u>	<u>2016</u>
Tax Rate	<u>9.297</u>	<u>9.246</u>	<u>9.029</u>
Apportionment of Tax Rate:			
Local Municipal	1.498	1.490	1.469
Municipal Library	0.138	0.137	0.135
County	2.142	2.162	2.129
County Open Space	0.062	0.062	0.061
Local School	5.457	5.395	5.235

ASSESSED VALUATIONS:

2018	<u>\$1,868,094,590.00</u>		
2017		<u>\$1,856,860,572.00</u>	
2016			<u>\$1,850,588,256.00</u>

COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>YEAR</u>	<u>TAX LEVY</u>	<u>CASH</u> <u>COLLECTION</u>	<u>CURRENTLY</u> <u>PERCENTAGE OF</u> <u>COLLECTIONS</u>
2017	\$175,659,683.13	\$174,613,752.08	99.40%
2017	\$173,646,373.25	\$172,515,653.44	99.34%
2016	\$168,946,814.30	\$167,428,066.18	99.10%

DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens, in relation to the tax levies of the last three years.

<u>YEAR</u>	<u>AMOUNT OF TAX TITLE LIENS</u>	<u>AMOUNT OF DELINQUENT TAXES</u>	<u>TOTAL DELINQUENT</u>	<u>PERCENTAGE OF TAX LEVY</u>
2018	\$21,429.89	\$962,351.96	\$983,781.85	0.56%
2017	\$15,732.66	\$1,094,622.14	\$1,110,354.80	0.64%
2016	\$7,997.18	\$1,381,685.90	\$1,389,683.08	0.82%

PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>YEAR</u>	<u>AMOUNT</u>
2018	\$312,720.00
2017	\$312,720.00
2016	\$312,720.00

COMPARATIVE SCHEDULE OF FUND BALANCES

	<u>YEAR</u>	<u>BALANCE DECEMBER 31</u>	<u>UTILIZED IN BUDGET OF SUCCEEDING YEAR</u>
Current Fund	2018	\$14,511,356.57	\$4,994,000.00 *
	2017	\$14,510,516.74	\$4,200,000.00
	2016	\$12,409,665.08	\$2,174,344.00
	2015	\$9,583,022.72	\$974,344.00
	2014	\$6,590,891.36	\$167,172.00

	<u>YEAR</u>	<u>BALANCE DECEMBER 31</u>	<u>UTILIZED IN BUDGET OF SUCCEEDING YEAR</u>
Swim Pool Utility Operating Fund	2018	\$517,250.22	\$107,273.00 *
	2017	\$572,164.01	\$86,820.00
	2016	\$462,444.50	\$97,414.00
	2015	\$530,821.50	\$68,377.00
	2014	\$478,001.38	\$58,745.00

*Per introduced budget.

COMPARISON OF SWIMMING POOL UTILITY MEMBERSHIP FEES

<u>YEAR ENDED</u>	<u>BUDGET ANTICIPATION</u>	<u>REALIZED</u>
December 31, 2018	\$957,977.00	\$913,564.22
December 31, 2017	\$925,000.00	\$960,733.00
December 31, 2016	\$950,000.00	\$925,706.22

EQUALIZED VALUATIONS - REAL PROPERTY

<u>YEAR</u>	<u>AMOUNT</u>
2018	\$7,752,282,307.00
2017	\$7,616,595,107.00
2016	\$7,493,725,894.00

OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit:

<u>NAME</u>	<u>TITLE</u>	<u>AMOUNT</u>
Michelle Brindle	Mayor	*
Linda Habgood	Councilwoman (1 st Ward)	*
Frank Arena	Councilman (1 st Ward)	*
Joanne Neylan	Councilwoman (2 nd Ward)	*
Michael Dardia	Councilman (2 nd Ward)	*
Mark LoGrippe	Councilman (3 rd Ward)	*
David Contract	Councilman (3 rd Ward)	*
Doug Stokes	Councilman (4 th Ward)	*
Dawn Mackey	Councilman (4 th Ward)	*
James Gildea	Town Administrator	*
Scott Olsen	Chief Financial Officer/Swim Pool Treasurer	*
Tara Rowley	Town Clerk	*
Scott Olsen	Tax Collector/Tax Search Officer effective until 6/30/18	*
Henry Wang	Tax Collector/Tax Search Officer effective from 7/1/18	*
Don Bogardus	Recreation Director	*
Kris McAloon	Town Engineer	*
David Kelly	Chief of Fire Department	*
David Wayman	Chief of Police Department effective until 7/31/18	*
Christopher Battiloro	Acting Police Chief effective from 8/1/18	*
Steve Freedman	Construction Code Official	*
Thomas Jardim	Town Attorney	*
Annmarie Switzer	Tax Assessor	*
Carol Salvaggio	Court Administrator	*
Brenda Cuba	Judge effective until 1/31/18	*
Paraq Patel	Judge effective from 2/1/18	*

All of the bonds were examined and were properly executed.

*All Employees are covered under a \$1,000,000.00 Employees Dishonesty Blanket Coverage Bond through the Municipal Excess Liability Joint Insurance Fund.

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COMMENTS AND RECOMMENDATION

CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR (N.J.S.A. 40A:11-4)

Every contract or agreement for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds, not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in or the amount calculated by the Governor pursuant to Section 3 of P.L. 1971 c.198 (C.40A:11-3), except by contract or agreement.

Effective July 1, 2015, the bid threshold in accordance with N.J.S.A. 40A:11-4 is \$17,500.00 or up to \$40,000.00 if the entity has a Qualified Purchasing Agent. On September 22, 2015, the Town appointed a Qualified Purchasing Agent and has elected to increase its bid threshold to \$40,000.00.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed \$40,000.00 within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Town Attorney's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

- Improvements to Various Streets and Roads
- Purchase of Police Uniforms
- Removal and Disposal of Playground Equipment
- Purchase of Street Sweepers
- Improvement to Parking Lots
- Improvements at Memorial Pool
- Automation of Construction Code Permits
- Work Management Systems

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed.

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of \$40,000.00 for the performance of any work or the furnishing or hiring of any materials or supplies, other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S.A. 40A:11-6.

CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR (N.J.S.A. 40A:11-4)
(CONTINUED)

The minutes indicate that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" as required by N.J.S.A. 40:11-14:

Auditor
Architect
Bond Counsel
Engineering Services
Labor Counsel
Town Attorney
Legal Services
Planning Services

COLLECTION OF INTEREST ON DELINQUENT TAXES AND ASSESSMENTS

The statute provides the method for authorizing interest and the maximum rate to be charged for the non-payment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 2, 2018 adopted the following resolution authorizing interest to be charged on delinquent taxes and assessments:

RESOLVED, that the Collector of Taxes shall charge interest at the rate of 8 percent per annum on the first \$1,500 of the delinquency and 18 percent per annum on that amount of the delinquency as defined in N.J.S.A. 54:4-67 in excess of \$1,500 on all delinquent taxes and assessments during the year 2016 to be calculated from the date the tax was payable until the date of actual payment, and

BE IT FURTHER RESOLVED, that the Collector of Taxes shall charge interest at the rate of 8 percent per annum on the whole delinquency as defined in N.J.S.A. 54:4-67 on all delinquent assessments during the year 2016 until the date of actual payment, and

It appears from an examination of the Collector's records that interest was collected in accordance with the foregoing resolution.

VERIFICATION OF DELINQUENT TAXES AND OTHER CHARGES

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices as follows:

<u>TYPE</u>	
Payments of 2019 Taxes	25
Payments of 2018 Taxes	25
Delinquent Taxes	25

TAX TITLE LIENS

The last tax sale was held on December 10, 2018 and was complete.

An examination of the tax sale certificates revealed all certificates were on file and available for audit.

The following is a comparison of the number of tax title liens receivable on December 31 of the last five years:

<u>STATE FISCAL YEAR</u>	<u>NUMBER OF LIENS</u>
2018	10
2017	9
2016	8
2015	8
2014	8

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a tax paying basis.

RECOMMENDATION

None



