

**WESTFIELD BOARD OF HEALTH MEETING
WESTFIELD, NEW JERSEY 07090**

**MINUTES OF THE BOARD OF HEALTH RE-ORGANIZATION MEETING HELD
ON MONDAY, JANUARY 22, 2018.**

Pursuant to the rules of the Board of Health of the Town of Westfield, NJ, a meeting was called to order at 5:30 PM on Monday, January 22, 2018, in the Council Conference Room of the Municipal Building, 425 East Broad Street, Westfield, NJ. The statement of compliance with the Open Public Meetings Act was read.

Appointment(s)/Re-Appointment(s) to the Board:

Mr. Thomas O'Neill (term expires 12/31/2019)
Dr. Lawrence D. Budnick (term expires 12/31/2020)
Dr. Vasilios Diamantopoulos (term expires 12/31/2020)
Dr. David Weinman (term expires 12/31/2019)
Ms. Sherl Brand (term expires 12/31/18)
Mr. Andrew Kirna (unexpired term ends 12/31/2018)
Ms. Elizabeth Talmont (term expires 12/31/2021)
Dr. Andrea Marcus Alternate #1 (term expires 12/31/2019)
Mr. Neal Snitow Alternate #2 (term expires 12/31/18)
Ms Joann Neylan—Council Liaison (term expires 12/31/18)

ROLL CALL:

Mr. Thomas O'Neill
Dr. Lawrence Budnick
Dr. David Weinman
Ms. Sherl Brand
Ms. Elizabeth Talmont
Dr. Andrea Marcus
Mr. Neal Snitow

Also Present:

Laura Scanlon—Public Health Nursing Supervisor
Helen Mendez—Principal REHS

ABSENT:

Ms. Joann Neylan
Dr. Vasilios Diamantopoulos
Mr. Andrew Kirna
Ms. Megan Avallone

Election of Board Officers for 2018:

Report of Nominations Committee — Mr. Snitow & Dr. Diamantopoulos

Nomination(s)/Election of Board President: Mr. Thomas O'Neill

A motion was made by Dr. Weinman to accept the recommendation of the Nominating Committee. The motion was seconded by Ms. Brand and was unanimously approved by all members present.

Nomination(s)/Election of Board Vice President: Dr. Lawrence Budnick

A motion was made by Dr. Weinman to accept the recommendation of the Nominating Committee. The motion was seconded by Ms. Brand and was unanimously approved by all members present.

Board Committee Appointments for 2018:

As per elected President - None

Board Staff Appointments for 2018:

Board Secretary — Megan Avallone (term expires 12/31/2018)
Health Officer — Megan Avallone (term expires 12/31/2018)
Public Health Nursing Supervisor - Laura Scanlon (term expires 12/31/2018)
Principal REHS — Helen Mendez (term expires 12/31/2018)
Sr. REHS - Tanya Moon (term expires 12/31/2018)
REHS — Jesse Powell (term expires 12/31/2018)
REHS—Giselle Alfaro (term expires 12/31/2018)
Sr. Secretary — Loray Kozar (existing term expires 12/31/2018)
Per Diem REHS - Alison Kasica (term expires 12/31/2018)
Per Diem RN - Janice Girona (term expires 12/31/2018)
Per Diem RN — Bridget Colendenski (term expires 12/31/2018)
Per Diem RN—Nancy Merwede (term expires 12/31/2018)
Per Diem MD - Dr. Jamie Reedy (term expires 12/31/2018)

Dr. Budnick motioned for approval of the above staff/per diem appointments, seconded by Ms. Brand and unanimously approved by all members present.

Designation of Official News Media: The Westfield Leader, Star Ledger and TAP into Westfield

Dr. Budnick motioned for approval of making the above the designated news media, seconded by Ms. Brand and unanimously approved by all members present.

PUBLIC PORTION OF THE MEETING:

Board Hearing: None.

APPROVAL OF MINUTES:

On a motion by Dr. Weinman, seconded by Mr. Snitow, the December 4, 2017 Regular Meeting Minutes were approved and ordered filed.

BOARD COMMITTEE REPORTS:

Administration/Consumer Health (Restaurant/Environmental Inspections):

Ms. Mendez reviewed the December 2017 Health Department Report. After a short discussion, the report was accepted as presented and ordered filed.

Mr. O'Neill presented the Vital Statistics/ Financial Report for the month of December 2017 and the Annual Report. Mr. Snitow made a motion to approve the annual report, seconded by Ms. Brand, and the following Roll Call vote was taken:

Mr. O'Neill - Aye	Dr. Budnick - Aye	Dr. Weinman - Aye	Ms. Brand – Aye
Ms. Talmont – Aye	Dr. Marcus – Aye	Mr. Snitow - Aye	

The report will reflect unanimous approval by all members present.

Animal Control Solutions reports for the months of November & December 2017 were accepted as presented and ordered filed.

Pest-Gon, Inc. report for the months of November & December 2017 were accepted as presented and ordered filed.

Bills for the month of December 2017, totaling the amount of \$18,744.40 were presented to the Board for approval. Mr Snitow motioned to approve the bills, seconded by Ms. Brand, and the following Roll Call vote was taken:

Mr. O'Neill - Aye	Dr. Budnick - Aye	Dr. Weinman - Aye	Ms. Brand – Aye
Ms. Talmont – Aye	Dr. Marcus – Aye	Mr. Snitow - Aye	

The record will reflect unanimous consent, by all members present, for approval of the bills submitted.

Public Health Nursing (CHC)/Chronic Illness Programs:

Ms. Scanlon reviewed the December 2017 Nursing Report. After discussion, the report was accepted as presented and ordered filed.

OLD BUSINESS:

Mr. O'Neill presented the 2018 Board of Health Budget. Ms. Avallone had previously reviewed the budget in detail, and a brief discussion took place. A motion was made to accept the 2018 Westfield Board of Health budget by Ms. Talmont and seconded by Dr. Budnick. The following Roll Call vote was taken:

Mr. O'Neill - Aye	Dr. Budnick - Aye	Dr. Weinman - Aye	Ms. Brand – Aye
Ms. Talmont – Aye	Dr. Marcus – Aye	Mr. Snitow - Aye	

The record will reflect unanimous consent, by all members present, for approval of the 2018 Budget.

Ms. Scanlon reviewed the Health Officer coverage while Ms. Avallone is out on FMLA.

NEW BUSINESS:

Mr. O'Neill requested approval of Resolutions #1-2018 (per diem RNs); #2-2018 (Dr. Jamie Reedy); #3-2018 (per diem REHS).

A motion was made by Ms. Brand to approve Resolutions #1-2018 through #3-2018, seconded by Mr. Snitow and the following Roll Call vote was taken:

Mr. O'Neill - Aye	Dr. Budnick - Aye	Dr. Weinman - Aye	Ms. Brand – Aye
Ms. Talmont – Aye	Dr. Marcus – Aye	Mr. Snitow - Aye	

The record will reflect approval of Resolutions #1-#3-2018.

Mr. O'Neill requested approval of Resolution #4-2018 (contract with Pest-Gon, Inc).
Dr. Weinman motioned for approval of Resolution #4-2018, seconded by Ms. Talmont and a Roll Call vote was taken:

Mr. O'Neill -Aye	Dr. Budnick - Aye	Dr. Weinman - Aye	Ms. Brand – Aye
Ms. Talmont – Aye	Dr. Marcus – Aye	Mr. Snitow - Aye	

The record will reflect approval of Resolution #4-2018, by all members present.

Mr. O'Neill requested approval of Resolution #5-2018 (fee waivers for non-profit organizations). Mr. Snitow motioned to approve Resolution #5-2018, seconded by Ms. Brand and a Roll Call vote was taken:

The record will reflect unanimous approval for Resolution #5-2018, by all members present.

Mr. O'Neill presented Resolution #6-2018 (authorizing an agreement with the Global TB Institute). Mr. Snitow motioned to approve Resolution #6-2018, seconded by Ms. Talmont and the following Roll Call vote was taken:

The record will reflect approval by majority of all members present for Resolution #6-2018.

Mr. O'Neill - Aye	Dr. Budnick - Abstain	Dr. Weinman - Aye	Ms. Brand –Aye
Ms. Talmont – Aye	Dr. Marcus – Aye	Mr. Snitow-Aye	

Mr. O'Neill presented Resolution #7-2018 (providing for Health Education Services). Ms. Brand motioned to approve Resolution #7-2018, seconded by Dr. Weinman and the following Roll Call vote was taken:

Mr. O'Neill - Aye Dr. Budnick - Aye Dr. Weinman - Aye Ms. Brand - Aye
Ms. Talmont - Aye Dr. Marcus - Aye Mr. Snitow - Aye

The record will reflect unanimous approval for Resolution #7-2018, by all members present.

Mr. O'Neill presented Resolution #8-2018 for Board approval (authorizing an agreement with the City of Elizabeth for STD services). A motion to approve was made by Ms. Brand, seconded by Dr. Weinman and the following Roll Call vote was taken:

Mr. O'Neill - Aye Dr. Budnick - Aye Dr. Weinman - Aye Ms. Brand - Aye
Ms. Talmont - Aye Dr. Marcus - Aye Mr. Snitow - Aye

The record will reflect unanimous approval for Resolution #8-2018, by all members present.

OTHER BUSINESS:

Mr. Snitow stated that the September 10th Board of Health meeting conflicted with a religious holiday. After some discussion, a motion was made by Ms. Brand, seconded by Ms. Talmont to cancel the September 10th meeting and the following roll call vote was taken:

Mr. O'Neill - Aye Dr. Budnick - Aye Dr. Weinman - Aye Ms. Brand - Aye
Ms. Talmont - Aye Dr. Marcus - Aye Mr. Snitow - Aye

ADJOURNMENT:

There being no other business, a motion was made by Dr. Budnick, seconded by Dr. Weinman, and unanimously approved by all members present to adjourn the meeting at 6:59 PM.

Respectfully submitted,

Laura Scanlon
Public Health Nursing Supervisor